

Committee's Official Designation

Illinois Longitudinal Data System Data Advisory Committee

Authority

Under the authority of the P-20 Longitudinal Education Data System Act and in accordance with the Illinois Longitudinal Data System Project cooperative agreement with the U.S. Department of Education.

Scope and Objectives

The ILDS Data Advisory Committee, consisting of a broad group of stakeholders, will advise ISBE and its education partners on data use and data management. This group will help define the data gathering and reporting requirements for ILDS, along with advising on data coordination across agencies.

ISBE will coordinate the activities of the Committee in the identification of requirements for building the ILDS Enterprise-wide Data Architecture and Education Enterprise Data Warehouse.

The Committee will address matters assigned by the ISBE Project Sponsors or ILDS Project Manager. The Committee may also bring forth additional matters for consideration by the members, provided that the matters are first presented to the Project Sponsors and Project Manager for consideration and their consent is received for the inclusion of the matter as Committee business. In developing its advice and recommendations the Committee may conduct studies, inquiries, workshops and seminars in consultation with individuals and groups in the private sector and/or other governmental entities.

Description of Duties

The duties of the Committee are advisory in nature.

Officials to whom the Committee Supports

The Committee serves in an advisory role and as such supports the ILDS Project Sponsors and the ILDS Project Manager:

Project Sponsor - Assistant Superintendent Dr Connie Wise, ISBE Standards and Assessments

Project Sponsor - Terry Chamberlain, ISBE Manager of Data Systems

The ILDS Project Manager in conjunction with the ILDS Project Sponsors is responsible for convening the Committee and for the administration of the Committee, including recording and publishing meeting minutes, and providing notification of meetings and meeting agendas.

Component Responsible for Providing Necessary Support

The ISBE ILDS Project Management Office, through the authority of the ILDS Project Sponsors, shall provide necessary support to the Committee.

Operating Costs

Operating costs shall be borne by the ISBE ILDS Project. Travel expenses, such as mileage, may be reimbursed provided that the Project Sponsors agree to reimbursement in advance. No other compensation is contemplated or offered as payment for membership on the Committee.

Estimated Number and Frequency of Meetings

The Committee shall meet on a monthly basis throughout the duration of the ILDS project, with a schedule completion date of June, 2013. The ILDS Project Manager, in consultation with the Project Sponsors and committee members, may call such additional meetings as may be necessary for the Committee to carry out its business

effectively. Members may be reimbursed for travel, and all travel for Committee business must be approved in advance by the project sponsors. Attempts will be made to utilize Web meeting technology to mitigate travel expenses.

In accordance with the Illinois Open Meetings Act, timely notice of each meeting shall be published on the ISBE Web site, and notification sent via mail or email to Committee members.

Duration

The Committee will continue for the duration of the ILDS project, with a schedule completion date of June, 2013. The charter may be renewed at the end of the planned period.

Membership

The Committee shall consist of members as identified by the ILDS Project Sponsors. The initial members of the Advisory Committee include representatives from Illinois Education Partner organizations, including:

- Illinois Association of School Boards (IASB)
- Illinois Board of Higher Education (IBHE)
- Illinois Community College Board (ICCB)
- Illinois Education Research Council (IERC)
- Illinois Federation of Teachers (IFT)
- Illinois Principals Association (IPA)
- Illinois Student Assistance Commission (ISAC)
- Legislative Research Unit (LRU)
- Large Unit District Association (LUDA)
- The Illinois Business Roundtable (IBRT)
- Department of Commerce and Economic Opportunity (DCEO)
- Chicago Public Schools (CPS)
- Illinois Early Learning Council (ELC)
- Illinois Education Association (IEA)
- Illinois Association of School Administrators (IASA)
- Illinois Regional Offices of Education (ROE)
- P-20 Council

Membership is continuous for the Committee organizations. Changes of Committee members must be approved by the ILDS Project Sponsors and ILDS Project Manager.

Project Sponsors may consider additional members on an as needed basis.

Appointment of Officers

In the future, the ILDS Project Sponsors and the ILDS Project Manager may seek to appoint committee officers.

Subcommittees

The ILDS Project Sponsors and ILDS Project Manager may establish subcommittees and designate Committee members to serve on them. The chair of each subcommittee must be a member of the Committee, and the members of each subcommittee must be members of the Committee. A subcommittee may not work independently of the Committee and has no authority to make decisions on behalf of the Committee. Each subcommittee will report to the Committee for the Committee's full discussion and deliberation.

