


Illinois State Board of Education

100 North First Street
Springfield, Illinois 62777

SCHEDULE AND AGENDA OF MEETINGS

November 17-18, 2004

(A live audio stream, via the Internet, will be available during the Board meeting on Thursday)

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WEDNESDAY, November 17, 2004

Public Conference Call Access Number: 1-866-297-6391 (listen only)
Confirmation #1 0 3 1 6 7 2 7

4:00 p.m. **Education Policy Planning Committee**
4th Floor Board Conference Room

5:00 p.m. **Finance & Audit Committee**
4th Floor Board Room

THURSDAY, 18, 2004

Public Conference Call Access Number: 1-866-297-6391 (listen only)
Confirmation #1 0 3 1 6 7 2 8

9:00 a.m. **Governmental Relations Committee**
4th Floor Board Conference Room

10:00 a.m. **Board Meeting**
4th Floor Board Room

11:30 a.m. **Lunch - Closed Session (if necessary)**
4th Floor Board Conference Room
The Board will recess for lunch at 11:30 a.m.
If a closed session is necessary, it will be conducted over lunch.

1:00 p.m. **Reconvene Board Meeting**
4th Floor Board Room

Illinois State Board of Education

EDUCATION POLICY PLANNING COMMITTEE

**Wednesday, November 17, 2004
4th Floor Board Conference Room
4:00 p.m.**

**Public Conference Call Access Number:
1-866-297-6391 (listen only)
Confirmation # 1 0 3 1 6 7 2 7**

AGENDA

- High Schools That Work Grant - data and statistical information
- Presentation on School Report Card Data - status update
- Continued discussion on the focus of this Committee
- Additional Issues

FINANCE AND AUDIT COMMITTEE

**Wednesday, November 17, 2004
4th Floor Board Conference Room
5:00 p.m.**

**Public Conference Call Access Number:
1-866-297-6391 (listen only)
Confirmation # 1 0 3 1 6 7 2 7**

AGENDA

- FY 05 Budget Status
- FY 06 Budget
- General State Aid 101
- Financial Watch List - criteria for placing districts
- Alternative Schools - City Colleges funding
- Internal Audit
- Additional Issues

GOVERNMENTAL RELATIONS COMMITTEE

**Thursday, November 18, 2004
4th Floor Board Conference Room
9:00 a.m.**

**Public Conference Call Access Number:
1-866-297-6391 (listen only)
Confirmation # 1 0 3 1 6 7 2 8**

AGENDA

- Review "Legislative Principles"
- Veto Session update
- Additional Issues

**Illinois State Board of Education
AGENDA**

**THURSDAY, November 18, 2004
10:00 a.m.**

ISBE Plenary Business Meeting

A. Call Meeting to Order/Roll Call

B. Public Participation

C. Approval of Minutes: October 21, 2004 (pp. 5-19)

D. Announcements and Reports

- Superintendent's Report
- Chairman's Report
- Committee Reports
- Members' Reports
 - Resolutions Recognizing Outgoing Board Members

E. LUNCH - Closed Session (as needed).

The Board will recess for lunch at 11:30 a.m. If a closed session is necessary, it will be conducted over lunch

F. Reconvene

G. Action Items

- State Teacher Certification Board Appointments (pp. 20-22)
- Approval of 2005 Board Calendar - as recommended by Board Operations Committee (pp. 23-24)
- Rules
 - Part 25 (Certification) (pp. 25-185)
 - Part 375 (Student Records) (pp. 186-191)

H. Other Information

- Middle Grades Certificate - Informational Presentation
- Supplemental Educational Service Provider Information - Demographics, Monitoring Standard and Techniques (pp. 192-197)
- Rules Review Schedule (pp. 198-200)
- Monthly Status Report on Rulemaking (pp. 201-203)
- ISBE Fiscal & Administrative Monthly Reports (pp. 204-218)

I. Adjourn

All State Board of Education meetings listed on this agenda will be accessible to persons with disabilities. Persons planning to attend who need special accommodations should contact the Board office no later than the date prior to the meeting.

Contact the Superintendent's office at the State Board of Education, 100 North First Street, Springfield, Illinois 62777-0001.

Phone: 217-782-2221

TTY/TDD: 217-782-1900

Fax: 217-785-3972

Illinois State Board of Education Meeting
November 18, 2004
100 North First Street
Springfield, IL

MINUTES

Call Meeting to Order/Roll Call	<p>Mr. Jesse Ruiz, Chairman, called the meeting to order at 10:22 a.m. Chairman Ruiz asked Jean Ladage, Assistant to the Board, to call the roll. A quorum was present. Dr. Randy Dunn, Interim State Superintendent of Education, was also in attendance.</p> <p>The Chairman announced that the meeting was being webcast live on the Internet.</p> <p><u>Members Present:</u> Dr. Andrea Brown Mr. Dean Clark Dr. David Fields Dr. Vinni Hall, Secretary Ms. Brenda Holmes Ms. Joyce Karon Mr. Jesse Ruiz, Chairman Dr. Christopher Ward Mr. Edward Geppert, Jr.</p> <p><u>Members Absent:</u> None</p>
Public Participation	<p>Deborah Kasak, of the National Forum to Accelerate Middle Grades Reform, spoke to the Board regarding the middle grades timeline. She said that she was concerned regarding the small amount of teachers that are prepared on content and how to teach young adolescents. She informed the Board that six years from now the timeline will go into effect and she asked the Board to please think about the classrooms in that interim. She also asked them to think about how long it is going to take to have a whole building's teachers well prepared. She noted that it is a lifetime of students. She asked the Board to give serious consideration to finally closing that gap. She mentioned a public policy position statement that was recently released by the National Association of State Boards of Education (NASBE), which supports the belief that State Boards of Education should develop policy statements that recognize the importance of middle grades, and states should also develop licensure standards for middle level teachers and administrators that will lead preparation institutions. She thanked the Board for their time.</p> <p>Vicki DeWitt, Director of the Area 5 Learning Technology Center in Edwardsville, spoke to the Board regarding State/Federal Technology funding. She said that there has been a drastic cut in technology funding from \$55M in 1998 to \$4.7M today. She reported that in 1996 Illinois ranked 49th in the United States as far as technology initiatives. Ms. DeWitt said that Illinois had moved up to 1st a couple of years ago, but now the state is beginning to slide back to 14th. She asked the Board to not lose the focus</p>

on the importance of technology initiatives and to please advocate for increased funding.

Regional Superintendent John McNary (also president of the IL Association of Regional Superintendents), Dave Marshall, and Marc Kiehna, spoke to the Board regarding the middle level certificate.

Mr. McNary said that in the past ROEs have had opposition to middle-level certification. He noted that they have had ongoing discussions with the people that are in support of this certificate and those discussions have revolved around addressing the concerns that regional superintendents have had. Dave Marshall, also Chairman of the Regional Superintendents Certification Committee and a member of the State Teacher Certification Board (STCB), commented that the Middle Grades Task Force Report Timeline has had minor revisions (a three-year teaching requirement has been removed) since it was adopted by the STCB. He noted the following questions and answers:

1. **What happens to those teachers who are currently qualified under the current or past requirements?**

Answer: All teachers currently qualified will be qualified for the new middle level certificate.

2. **Will this reduce the numbers of teachers qualified for assignment at the middle levels?**

Answer: The new middle school teaching standards adopted by the State Board on December 2003 would be embedded within current course requirements. The only additional coursework requirement proposal is a field experience at the middle school level. The field experience requirement could be included in student teaching or in other activities prior to student teaching. The Middle School Task Force has indicated that the number of candidates graduating with dual certification, including middle level certificates, should be no different than the number of candidates currently graduating with middle level endorsements. Some institutions will require candidates to complete requirements for dual certification. The proposed certificate levels have been adjusted to overlap grade level covered -- Elementary K-6, Middle 5-9, and Secondary 9-12. The timeline has been adjusted to go into effect 2010. This should allow ample time to make needed adjustments at the approved teacher preparation programs. If there is a delay in adoption of the proposal, this date may need to move forward.

3. **Will the fact that the middle level qualification will now be a certificate rather than an endorsement significantly reduce the number of teachers willing to add the additional qualification after graduation?**

Answer: To gain a subsequent certificate the new Part 25 Rules and Regulations require the candidate to go to a higher education institution and complete the number of courses the institution requires to entitle them to receive the new certificate. The number of additional hours required may vary significantly from one institution to another. Additional endorsements require the candidate to complete the additional hours and/or pass the needed

certification test to gain the qualification. The additional requirements for the endorsement need not all be completed at the institution.

4. **Does a certificate rather than an endorsement make the candidate more qualified to meet the needs of the middle level student?**

Answer: Teacher preparation programs for certificates are reviewed for accreditation to assure they meet standards, in this case the middle level standards. Endorsements are not reviewed to assure they address these same teaching standards. Endorsements require only a counting of hours and courses.

5. **What do we do with out-of-state candidates transferring to Illinois?**

Answer: Twenty-six other states currently have a middle level certificate or license. The largest number for grades 5-9. Most others are for grades 5-8 or 4-8. Neighboring states with the middle level certificate as of May 2002 were Indiana, Missouri, Wisconsin, and Kentucky. Currently we are faced with the questions of what to do with those transferring into Illinois with a middle level certificate from another state.

Mr. Marshall also noted that the latest proposal of the Middle Level Task Force **does** address the questions/concerns expressed in the past. He said that the most significant factor in making this additional certification program work is how effectively the teacher preparation institutions are in graduating a significant number of candidates with dual certification, including the new middle level certificate. He noted that it would also be imperative that these institutions work with candidates seeking a subsequent certificate at the middle school level to not make this process overly burdensome. Mr. Marshall also said that it would appear that elevating the middle level teacher qualification to certificate status would assure the candidate addressed the middle level teaching standards required of an accredited certificate program. This same assurance appears to be lacking in the current endorsement program.

Ms. Brenda Holmes thanked the presenters and told them that she appreciated their presentation. She asked if their organization is in support of this proposal as it has been outlined. Ms. Holmes was informed that the regional superintendents association has not taken a vote on this proposal.

Kacy Baugher, President, Illinois Association FFA, spoke to the Board regarding agricultural education. She mentioned two people that could not attend but she wanted to bring their greetings: Becky Littlefield, Reporter, Illinois Association FFA, and Shana Stine, Secretary, Illinois Association FFA.

She also introduced two people that she noted were very important to their organization: Frank Dry, Associate Executive Secretary, Illinois Association FFA, and Ron Reische, Advisor, Illinois Association FFA and also an agricultural education staff member at the State Board of Education. **Rich Chapple, Treasurer, Illinois Association FFA, as well as Cliff Dolbeare, Vice President, Illinois Association FFA also spoke to the Board**

regarding their organization and agricultural education. The representatives of Illinois FFA mentioned the following information:

Classroom instruction is an important component of the Illinois agricultural education system and one of the keys to recent success by Illinois FFA members during the National FFA Convention in October. Of the 25,747 students enrolled in Illinois' agricultural education programs statewide, 15,981 are FFA members. Jay Kelley, from the Princeville FFA Chapter, was named the 2004-2005 National FFA Eastern Region Vice President at the National Convention. Eight Illinois FFA competitors at the National Convention received scholarships totaling more than \$4,000. The statewide agricultural education team includes the Illinois Leadership Council for Agricultural Education (ILCAE), the Governor-appointed Illinois Committee for Agricultural Education (ICAE), the Illinois State Board of Education (ISBE), Illinois FFA and its associated groups, Illinois Association of Vocational Agriculture Teachers (IAVAT), Illinois Association Community College Agriculture Instructors (IACCAI), University Council, Partners for Agricultural Literacy, and FCAE. ILCAE was established in 1984 to address the state legislature for funds specifically for agricultural education. ICAE advises ISBE about how to use agricultural education funds, and FCAE implements the funded programs. For more information, visit the website www.agriculturaeducation.org or www.illinoisffa.org.

They thanked the Board for the opportunity to speak about the organization that they are so passionate about. Chairman Ruiz thanked the group for an excellent presentation and told them that they were outstanding representatives of their organization.

Brenda Holmes asked the representative about the "chains." Kacy Baugher informed her that these chains represent the degrees that they have earned in FFA. She noted that she and Rich Chapple have their state FFA degree and Cliff Dolbeare has his American degree – the highest degree that you can have as an FFA member. She noted that they were very proud of Cliff.

Chairman Ruiz stated that he wanted to extend his congratulations to Jay Kelley for representing Illinois nationally.

Ron Hayes, Peoria School District 150, spoke to the Board regarding middle-level certificate. He noted that he was a school principal for the last 20 years with the last 14 years serving at the middle school. He said that we do need a middle level certificate. He noted that with this certificate new hires would want to be there and be enthused about teaching this grade level. He said that we need experienced teachers working with middle level students. He feels that the endorsement does not require that. He informed that Board that he supports the middle-grades certificate.

Gary C. Niehaus, Superintendent of Charleston CUSD 1, spoke to the Board regarding the middle school certificate. He said that he was worried about the numbers. He said that of the current 62,000 teachers that are certified, 41,000 are elementary trained teachers with a middle school endorsement and 21,000 of those are secondary trained with middle school endorsements.

Superintendent Niehaus said that he believes that we are not short of middle level education certificates but we are short content area. He said

	<p>the middle school certificate offers us a way to correct this content area issue.</p> <p>He reported that he appreciated the support of the Regional Superintendents. He told the Board that he has taught one of the endorsement classes. He noted that these classes are basically three weekends long. In those six sessions, he said that he was to prepare teachers to go into the middle level classrooms. He noted that he had to bring in experts to these classes in order to better prepare these teachers. He said that he supports the certificate because "if we don't have the certificate, then we don't have the check." He said that the Governor has been clear about wanting to get the red tape out of the system. He noted that if you take out the language that it takes to clarify the endorsement to become eligible to teach either in a secondary or elementary classroom, you would eliminate a few pages of rules.</p> <p>Brenda Holmes asked Superintendent Niehaus what his sense was regarding Eastern Illinois University's (EIU) ability to be ready for the middle grades certificate. He responded that he believes that EIU can do it and will do it if we put it in a certificate format. He noted that if we leave it as an endorsement, he believes that EIU will continue to do what they are doing currently. He informed the Board that he feels that this is just not enough.</p>
<p>Approval of Minutes</p> <p>Correction noted</p>	<p>Dr. Andrea Brown said that there was a correction to the minutes, which was adding a paragraph to the closed session motion. Dr. Brown moved that the State Board of Education approve the minutes as corrected for the meeting on October 21, 2004. Ms. Brenda Holmes seconded the motion and it passed with a unanimous voice vote.</p>
<p>Announcements and Reports</p> <p><u>Superintendent's Report:</u></p> <p>School Report Card Data</p>	<p>Superintendent Dunn reported to the Board regarding updates on the top priorities of the agency. He said that when he reported to the Board in September that staff had identified a significant number of errors (approximately 1900) on the School Report Cards, he promised the Board that how we responded as an agency would be indicative of the new approach we are taking to work more collaboratively with school districts. He said that staff had worked weekends, nights and holidays and now all report cards are accurate.</p> <p>The Superintendent said that the Division of Data Analysis and Progress Reporting is presently working non-stop to run the School Report Cards. He also said that he wanted to once again thank everyone for their patience and assistance through the data correction period. Superintendent Dunn said that it had been a trying time for everyone and he was glad that the right call had been made on this issue because the stakes were too high to have done it differently.</p> <p>He noted that he wanted to recognize the good work of all the staff involved in the School Report Card Project - particularly Dr. Ginger Reynolds, Dr. Connie Wise and Becky McCabe for their leadership on these issues. He asked their staff to join today's Board meeting and he recognized them for their hard work, and everyone gave these staff members a round of applause.</p> <p>Superintendent Dunn informed the Board that he had held a press conference yesterday at the Capitol to discuss the School Report Cards.</p>

<p>Success of E-mail Address "lessredtape.net"</p>	<p>He said that he outlined future plans to speed up reporting and re-design of future report cards. He commented that representatives from the Illinois Parent Teacher Association and statewide management groups joined him for the press conference.</p> <p>Superintendent Dunn also announced that the agency would be working with Gayla Boomer and the Illinois Parent Teacher Association to design a School Report Card that it more comprehensive and easier to use for parents.</p> <p>Superintendent Dunn said that the new e-mail address that has been set up to receive input from constituents regarding recommendations on streamlining education rules and regulations has proven to be a great vehicle. He reported that the e-mail address has received over 100 suggestions from the public. He said that the e-mail address is lessredtape@isbe.net and it is posted on our website at www.isbe.net. Dr. Dunn commented that we have developed a tracking system that ensures that each suggestion gets to the appropriate people within the agency. He said that the suggestions will be considered by each division as they undertake reviews of their administrative rules. He noted that in addition, the e-mails have provided us with a number of recommendations that we've already acted on. He noted examples of e-mail that have been received.</p> <ul style="list-style-type: none"> • The principal at a high school in central Illinois recommended that we eliminate the form parents are required to sign stating that they wish to receive textbooks provided through the Secular Textbook Loan Program. We've contacted the principal to let him know that parental consent is not required, and we're drafting revisions to our rules to make it clear that districts can develop their own procedures and forms for submitting requests. • The superintendent of a school district in southern Illinois wrote to us about their efforts to reorganize a separate grade school and high school district into a unit district. This superintendent indicated that the districts did not meet the minimum requirements for population and EAV under the School Code, and wrote to us indicating that the law should be changed to allow districts such as his to reorganize. When we saw this e-mail, we realized that this superintendent might not be aware of the School Code provisions allowing exceptions to the population and EAV requirements, or of the waiver process. We've written to the superintendent notifying him of these possibilities, and offering to work with him to effectuate this reorganization.
<p>Certification Backlog</p>	<p>Superintendent Dunn noted that the elimination of the teacher certification backlog remains a top priority for the agency. He said that we have reached the goal of eliminating the Chicago backlog of teaching certificates. He said that staff continues to work overtime so we can reach that goal for the entire state. He informed the Board that the agency has issued 6,210 certificates in the last eight weeks. He commented that the response we've received from teachers who now had their certificate processed by the State Board has been overwhelming.</p> <p>Dr. Dunn told the Board that two weeks ago the Certification Division was contacted by a teacher who was going to lose her job that day because she did not yet have her initial certificate. At that point she had already declared</p>

<p>Agency Streamlining Plan</p>	<p>bankruptcy. He said that we were able to issue the certificate within hours. He praised the Certification staff for their efforts and said that he could not say enough good things about them.</p> <p>Superintendent Dunn said that when he joined the agency he had a mandate to look at agency operations, and at ways to streamline the agency. He announced that implementation of this streamlining plan will begin today. He said that this is a plan to do more with less. He said that this plan not only saves \$2.6 million in FY05 and \$3.8 million in FY06 available for reinvestment in our schools, it also shows that we are accountable, and helps us to refocus our mission on providing services to schools.</p> <p>Superintendent Dunn said that the plan requires us to be more accountable, streamlines auxiliary functions, and involves some agency-wide belt tightening. He emphasized that this three-part plan is part of the process of refocusing the agency on its core educational missions. He commented that while there will be some difficult transitions for the agency he believes that the savings that can be reinvested in our schools make it worth the work. He thanked Mark Kolaz and his staff for their hard work on the streamlining plan.</p>
<p><u>Chairman's Report:</u></p> <p>Thomas Lay Burroughs Award</p> <p>Triple I Meet and Greet</p> <p>Joint Education Committee members</p>	<p>The Chairman thanked Board members for their participation in the review of the nominations that came in for the Thomas Lay Burroughs Outstanding School Board President Award. He noted that this award would be presented at the Sunday morning breakfast at the Triple I Conference.</p> <p>He also announced Superintendent Dunn and State Board members would be available during the Triple I Conference for a meet and greet with Conference participants. This will be held on Friday, November 19 and Saturday, November 20 from 1:30-3:30 p.m. in the Comiskey Room of the Hyatt Regency. He thanked the Illinois Association of School Boards (IASB) for allowing us to use this room to meet and greet the guests that are attending the conference.</p> <p>Chairman Ruiz announced that he and Ms. Karon will be serving on the Joint Education Committee (JEC), and Dr. Fields has agreed to serve as an alternate member. He thanked them for agreeing to serve on this committee.</p> <p>The Chairman reported that he had been happy to participate as a "principal for a day" in the morning of October 28 at Benito Juarez High School in Chicago, and in the afternoon he visited the education department and students at Dominican University in River Forest. He also said that on the evening of October 28 he spoke along with Senator Miguel del Valle at the IASA North Cook Division in Rosemont.</p> <p>Chairman Ruiz announced that he had attended the November 1 Violence Prevention Summit at Benito Juarez High School in Chicago. He noted that Senator Iris Martinez, Senator Miguel del Valle, and Elliot Regenstein from the Governor's office, were also in attendance. Everyone was very supportive of these students for doing a great thing in their community by trying to address the violence that impacts their educational opportunities.</p>

Committee Reports

Board Operations Committee:

Chris Ward reported that this committee met on October 21 to get organized. They talked about the following topics:

- Possible locations for meetings in Chicago.
- Preparation of resolutions for the outgoing Board members.
- Discussed the possibility of a school district presentation to the Board at least once a year and also the possibility of a monthly Regional Superintendents presentation.
- Board member self-evaluation – perhaps quarterly.
- Recognizing and celebrating the positive things that are being done by ISBE staff, superintendents, principals, and teachers.

Chris Ward also reported that the committee had met on November 3 via telephone and discussed the following topics:

- Board meeting Calendar for 2005.
- November Board meeting planning: logistics and tentative agenda.
- December and January Board meeting planning:
 1. Decided that Chicago meetings should be held at the Allegro Hotel.
 2. Suggested a meeting with the Chicago Board over lunch in January.
 3. Possible school tour in Chicago (members were asked to identify specific schools or programs that they would like to visit).
- Chris Ward and Joyce Karon agreed to do homework regarding ideas to keep the Board members connected to students.

Chris Ward announced that he had represented the Board at the Thompson Center last week in Chicago, meeting with a delegation of administrators from Japan. He said that they were very curious about Illinois. He said that in Japan, they call their school districts prefectures. They have 49 prefectures in the whole country compared to approximately 900 in Illinois, which was amazing to them. He also reported that one of his former high school teachers also attended this event and shared how Japanese language and culture is being taught in their district.

Dr. Ward also announced that he had recently had a very enjoyable experience reading to kindergarten and second grade students.

Dr. Dunn reported that he, too, had read to students recently and also had a very enjoyable experience. His selection was *Mr. Lincoln's Whiskers*.

Education Policy Planning Committee:

Chair Dave Fields reported the committee had an organizational meeting on October 21. He said that the focus of that meeting was to determine their charge as an Education Policy Committee. They also discussed the following topics:

- The need to get up to speed on the previous years' reports and what had been accomplished and might need to be continued.
- The committee discussed that all subjects are important and need to be evaluated.
- Homework was given out to each member to compile notes regarding what is important to them and what they feel the focus of the committee should be.
- How the report card data might be presented to the Board in visuals and bar graphs so that there is a better understanding of the full implication of the results.

Dr. Fields also reported that the committee had met on November 17 and discussed the following topics:

- Success of the High Schools That Work Grant pilot programs – staff member Karen Johnson gave a presentation.
- Status update on School Report Card data by staff member Ginger Reynolds: data is clean and staff worked overtime through holidays and weekends to ensure that the data was accurate.
- There will be a Report Card presentation at the December Board meeting to the full Board.
- Committee members appreciated that superintendents will have a chance to review and share the Report Card data with parents and the community before it is released to the media.

Dr. Fields also said that discussion continues regarding the focus of the committee with the following “big ideas” coming out:

- NCLB
- Reduction of Rules.
- Assessment data analysis – identifying some of the schools and the analysis of those particular schools. How to support these schools with dollars – what kind of dollars are being allocated to those schools and what kind of impact this is having in terms of addressing their needs.
- Ask committee members to come up with new ideas regarding pre-kindergarten.

Finance and Audit Committee:

Mr. Ed Geppert reported that this committee also had an organizational meeting on October 21 and met again on November 17. The following topics were discussed on November 17:

- FY 05 Supplemental Budget Status – modification was passed by Senate and is in the House regarding consolidated issues for school districts and in terms of litigation regarding Gavin School District. Expect those to pass today or in early January 2005.

- FY 06 Budget – no timeline at this point but will get one in the future. Advised by Mark Kolaz and his staff that 90% of the budget is taken up by state aid and hold harmless, categoricals, and then the required pension contributions or funding. This leaves 10% of a 7 billion dollar budget that is basically at risk. Need to look into those things very carefully. Tentative plan to meet at the December meeting and sooner if necessary.
- Committee requested a General State Aid 101 presentation at the December Board meeting by staff member Toni Waggoner to help them better understand the General State Aid formula.
- Committee requested a Financial Watch List presentation at the December Board meeting regarding criteria for placing districts, history of this process, how it currently works, and timeliness of this process. Committee also wants discussion regarding the stigma of this certification and referenda issues.
- The unsuccessful application of City Colleges in a competitive bid for the Alternative Schools Grant. No action on this issue at this time.
- Progress report on Internal Audit: An interdepartmental agreement with CMS has been executed and CMS will act as Internal Auditor but we will maintain, as per statute, two auditors at ISBE who will act under the direction of CMS.

Mr. Geppert thanked the committee members and also thanked the Regional Superintendents of Montgomery County et al and Macoupin County et al for an invitation to participate on October 28 on a panel discussion with Senator Deanna Demuzio and Representative Gary Hannig. This discussion was with superintendents and assistant superintendents in the multi-county region. He said that the superintendents were very complimentary regarding their interaction with Superintendent Dunn and the agency in recent months. He also thanked Dr. Dunn, Jean Ladage, and Mark Kolaz for providing the superintendents information and responding to their questions.

Governmental Relations Committee:

Chair Brenda Holmes stated that the committee also had an organization meeting in October and met again on November 18. The following topics were discussed:

- Update from staff member Nicole Wills regarding the Veto Session:
 1. Changes to the compulsory attendance requirement legislation that Senator del Valle had passed last year and a possible trailer bill is being discussed.
 2. SB 2749: this bill adds \$1.8M to school consolidation, \$400,000 for temporary relocation for a particular school district, and \$2M to add to City Colleges for their Truant's Alternative Optional Education Program. The bill has passed the Senate but very unlikely that the bill will be called today – hopefully in January.

	<p>3. Senate Joint Resolution 89 – waiver resolution- has been passed by the Senate and we have been told that the House will likely pass it today. This resolution contains the recommendations of this Board to deny the substitute teacher waivers.</p> <ul style="list-style-type: none"> • Reviewed “Legislative Principles” given to them at the October meeting. The committee hopes to finalize these between now and December. • Develop a strategic plan that is required by SB 3000: This committee recommends that the four Board committee chairs, appropriate staff, Chairman Ruiz, and Superintendent Dunn have a meeting to talk about a suggestion that Dr. Vinni Hall had regarding having an outline/template to begin the very important strategic plan process -- hopefully this meeting will happen before the December Board meeting. • The first due date of the strategic plan is March 14 and the committee does plan to have considerable public input into the development of the strategic plan. • Governor’s direction to develop a major policy initiative – this discussion could possibly take place during the meeting regarding the strategic plan. <p>Dr. Andrea Brown asked if SB 2749 was the bill that included alternative education. Ms. Holmes said that it was. Dr. Brown asked if that money would come out of the State Board’s budget or was it additional money? Superintendent Dunn informed the Board that it was his understanding that this was additional money. Dr. Brown said that if it is an addition then it should not pro-rate the previous funding. Dr. Dunn said yes.</p>
<p>Members’ Reports</p> <p>Resolutions for Outgoing Board Members</p> <p><u>Janet Steiner</u></p>	<p>Resolutions recognizing outgoing Board members were read by Ms. Joyce Karon and Mr. Dean Clark.</p> <p>Ms. Karon moved that the State Board of Education adopt the following resolutions recognizing Janet Steiner and Dick Sandsmark for their work on the Board.</p> <p style="text-align: center;">Honoring Janet Steiner</p> <p>WHEREAS, Janet Steiner was appointed to the Illinois State Board of Education by Governor George Ryan in April, 2003; and</p> <p>WHEREAS, Janet served the State Board as Chair from 2003 to 2004; and</p> <p>WHEREAS, Janet has been a lifelong educator, having served as a teacher and administrator in the Carlinville school system and as a faculty member at Blackburn College where she supervised student teachers; and</p> <p>WHEREAS, Janet is active in many organizations; and</p> <p>WHEREAS, in addition to her duties as Chair, Janet served the Board on the Joint Education Committee, the Legislative Committee and the Board Operations Committee; and</p> <p>WHEREAS, throughout a year of debate on the governance of education in</p>

<p><u>Richard Sandsmark</u></p>	<p>the State of Illinois, Janet continued to focus on issues important to improving outcomes for children in the classrooms; and</p> <p>WHEREAS, Janet's involvement in community activities has also served her well, giving her a pragmatic understanding of educational issues and contributing to her emphasis on simplicity and effectiveness in developing solutions; and</p> <p>WHEREAS, in her many activities on the Board, Janet has been a particularly strong advocate for better teacher preparation and the education of gifted students;</p> <p>THEREFORE, BE IT RESOLVED that the Illinois State Board of Education thanks Janet for her dedication to advocating on behalf of all the children in Illinois, and wishes her great health and happiness as she continues to serve the community of Carlinville, Illinois.</p> <p style="text-align: center;">Honoring Dick Sandsmark</p> <p>WHEREAS, Richard A. "Dick" Sandsmark was appointed to the Illinois State Board of Education by Governor George Ryan in October, 2001; and</p> <p>WHEREAS, Dick served as Board Secretary, as Chair of the Board's Finance and Audit Committee, and as a member of the Governmental Relations Committee; and</p> <p>WHEREAS, Dick brought to the State Board an in-depth knowledge of education from his ten years of teaching mathematics at Belvidere High School and from serving as president of the Belvidere Teacher's Association and president of Belvidere Community Unit School District #100 School Board; and</p> <p>WHEREAS, Dick has been an advocate for informed Board decision-making and has consistently made special efforts to obtain additional insight into issues before the Board by visiting local districts, reading additional papers and asking pointed questions of staff and presenters; and</p> <p>WHEREAS, Dick has been an exceptionally active Board member, giving his time to represent the State Board of Education in many different forums and speaking knowledgeably on behalf of the Board's many initiatives; and</p> <p>WHEREAS, Dick has demonstrated his commitment to the welfare of Illinois students and schools; and</p> <p>WHEREAS, Dick has been active in community activities, having served as president of the Belvidere Park District Foundation and a member of the Jaycees and Lions Club;</p> <p>THEREFORE, BE IT RESOLVED that the Illinois State Board of Education expresses its sincere appreciation to Dick Sandsmark for his tenure as a State Board member, and further be it resolved that the Board wishes Dick success in his future personal and professional endeavors.</p> <p>Dr. Chris Ward seconded the motion and it passed with unanimous voice vote.</p> <p>Mr. Clark moved that the State Board of Education adopt the following resolutions recognizing Ron Gidwitz and Greg Kazarian for their work on the Board.</p>
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<p><u>Ronald Gidwitz</u></p>	<p style="text-align: center;">Honoring Ron Gidwitz</p> <p>WHEREAS, Ronald J. Gidwitz, was appointed to the Illinois State Board of Education by Governor George Ryan in April 1999; and</p> <p>WHEREAS, Ronald, better known as “Ron,” was Chairman of the Illinois State Board of Education from 1999 until 2003, and also served on the Board Operations Committee and the Joint Education Committee; and</p> <p>WHEREAS, Ron’s prior experience as Chairman of the City Colleges of Chicago gave him an understanding of the educational needs of Illinois students; and</p> <p>WHEREAS, for his leadership on the Illinois State Board of Education and for his contributions to the Illinois Joint Education Committee, Ron was given the “Distinguished Board Member Award” by the National Association of State Boards of Education; and</p> <p>WHEREAS, Ron continues to be active in the Chicago business and arts communities, currently serving as Vice Chairman of the Board of Trustees of the Field Museum of Natural History;</p> <p>THEREFORE, BE IT RESOLVED that the Illinois State Board of Education sincerely appreciates Ron’s dedication and interest in the Illinois education system.</p>
<p><u>Gregory Kazarian</u></p>	<p style="text-align: center;">Honoring Greg Kazarian</p> <p>WHEREAS, Gregory Kazarian was appointed to the Illinois State Board of Education by Governor George Ryan in January 2003; and</p> <p>WHEREAS, Gregory, better known as “Greg,” served on the State Board’s Education Policy Planning Committee, the Governmental Relations Committee, and as an alternate on the Joint Education Committee; and</p> <p>WHEREAS, Greg brought to his role as a Board member his particular skill in asking questions and summarizing issues, both of which reflect his legal training; and</p> <p>WHEREAS, through his service on the University of Illinois Student Leadership Advisory Board and as chair and founder of Leadership for the Future of Illinois, Greg has frequently spoken to various groups on the topics of leadership, values, organizational planning and the importance of fiscal responsibility in state government; and</p> <p>WHEREAS, Greg has become a strong and out-spoken advocate for education in Illinois because of his contributions to the State Board of Education;</p> <p>THEREFORE, BE IT RESOLVED, by the Illinois State Board of Education that the Illinois State Board of Education expresses its sincere appreciation to Gregory Kazarian for his service on the Illinois State Board of Education and to the children of the State of Illinois.</p> <p>Mr. Ed Geppert seconded the motion and it passed with unanimous voice vote.</p>

<p>Closed Session</p>	<p><u>Motion:</u> Dr. Andrea Brown moved that the State Board of Education go into closed session under the exceptions set forth in the Open Meeting Act of the State of Illinois as follows:</p> <p style="padding-left: 40px;">Section (c) (1) for the purpose of considering the appointment, employment, compensation or dismissal of an employee;</p> <p style="padding-left: 40px;">Section (c) (2) for the purpose of considering collective negotiating matters with Board employees or deliberations concerning salaries of employees; and</p> <p style="padding-left: 40px;">Section (c) (11) for the purpose of considering pending or probable litigation against or affecting the Board.</p> <p>Dr. Brown further moved that the Board be authorized to invite anyone else into the meeting as needed. Dr. Vinni Hall seconded the motion and it was passed by unanimous roll call vote.</p> <p>The State Board of Education meeting recessed and the Board went into Closed Session at 11:55 a.m.</p>
<p>Reconvene</p>	<p>The State Board of Education meeting reconvened at 1:25 p.m.</p>
<p><u>Discussion and Action Items:</u></p> <p>Agency Streamlining Initiative</p>	<p><u>Motion:</u> Mr. Ed Geppert moved that the State Board of Education endorse the initial draft of the Superintendent's Proposed Agency Streamlining Plan and further direct the Superintendent to provide additional information to the Board so that we can ensure the agency's ability to perform its mission.</p> <p>Ms. Brenda Holmes seconded the motion and it passed with unanimous voice vote.</p>
<p>State Teacher Certification Board (STCB) Appointments and recommendation for appointment of a Secretary to the STCB</p>	<p>Superintendent Dunn reported that the purpose of this agenda item is to act upon the recommendation for appointment of a Secretary to the State Teacher Certification Board and to review and act upon the recommendations for appointments to the State Teacher Certification Board.</p> <p>Dennis Williams, Division Administrator for the Department of Certification and Professional Development, has served as Interim Secretary to the State Teacher Certification Board since February 2002. Members of the Certification Board recommend that Mr. Williams be named Secretary.</p> <p>State Teacher Certification Board member Mary Jane Morris submitted her resignation from the Certification Board effective August 31, 2004. A letter dated September 13, 2004, was received on September 16, 2004, from Anne Davis, President of the Illinois Education Association. The Illinois Education Association recommends that Mr. Richard Ammentorp complete the term for Mary Jane Morris. Mr. Ammentorp, a teacher at Churchill Elementary School in Schaumburg, holds an administrative certificate and a master's degree from Northern Illinois University. He also holds Type 03 Elementary Education certificate.</p> <p>State Teacher Certification Board member Connee Fitch-Blanks submitted her resignation from the Certification Board effective October 15, 2004.</p>

A letter dated October 22, 2004, was received on October 25, 2004, from James Dougherty, President of the Illinois Federation of Teachers. The Illinois Federation of Teachers recommends that **Ms. Jo Ann Owens** complete the term for Connee Fitch-Blanks. Ms. Owens, a Special Education teacher at Florence B. Price Elementary School in Chicago, holds a master's degree from Loyola University. She has a successful 25-year work history in the Chicago Public School system that has provided her with invaluable insights on teacher certification issues.

Motion:
 Ms. Brenda Holmes moved that the members of the Illinois State Board of Education approve the recommendation that Mr. Dennis Williams be appointed to serve as Secretary to the State Teacher Certification Board.

She further moved that the State Board approve the appointment of Richard Ammentorp to complete the first term of May Jane Morris. Mr. Ammentorp's term will expire on June 30, 2006; and

She further moved that the State Board approve the appointment of Jo Ann Owens to complete the second term of Connee Fitch-Blanks. Ms. Owens' term will expire on June 30, 2007.

Dr. Vinni Hall seconded the motion and it passed with unanimous voice vote.

Approval of 2005 Board Calendar as recommended by the Board Operations Committee

Dr. Chris Ward stated that the purpose of this agenda item is to review and act upon the recommended 2005 Calendar of State Board of Education meetings. He noted that the committee recommends the continuation of the 2-day meeting format, allowing the various committees to meet consecutively so that other members may attend and participate in discussion. He also said that the committee took into consideration that the 2-day format allows an earlier end time for the plenary session and the Board members and visitors will have ample time to travel back to their homes at a decent hour. The approved calendar will then be placed on the agency website and logistics for the 2005 Board meetings can be determined.

**ILLINOIS STATE BOARD OF EDUCATION
 2005 BOARD MEETING SCHEDULE
 TENTATIVE**

January 12-13	Chicago
February 16-17	Springfield
March 16-17	Springfield
April 20-21	Springfield
May 18-19	Springfield
June 15-16	Springfield
July	No Meeting
August 19-21	Annual Work Conference Location TBD
September 21-22	Springfield

	<p>process and told her that they would be approving many more proposals in that field.</p> <p>Brenda Holmes commented to Superintendent Dunn regarding Section 21-7.1 of the School Code, which establishes the requirement for "Participation every year in an Illinois Administrators Academy course." She noted that the recommendation in the Summary and Analysis of Public Comment regarding 23 Ill. Adm. Code 25 (Certification) printed in the Board meeting materials on page 31 says that ISBE should develop a legislative proposal. She requested that this suggestion be passed onto the Management Alliance. Ms. Holmes is not sure if ISBE should carry the legislative burden for this. Superintendent Dunn said there has been formal discussion/brainstorming regarding this issue.</p> <p>Ms. Holmes commended staff members Dennis Williams and his staff and Sally Vogl for all of their hard work on finalizing the rules. She also said that it would be of tremendous assistance if we made a big deal of these rules and everyone knew that they were on our website when they clear JCAR.</p> <p>Andrea Brown asked if the most contentious part in the teacher preparation was the idea of the audit and the idea of how this is going to work. She also asked if this had been clarified with the teachers. Staff member Dennis Williams said that is was mainly just a clarification of what all of this meant. He noted that there would also be a follow up with training provided to all the regional offices. Sally Vogl said that it is also understandable that staff members in the regional offices are concerned about the volume.</p> <p><u>Motion:</u> Dr. David Fields moved that the State Board of Education hereby adopt the proposed rulemaking for:</p> <p style="padding-left: 40px;">Certification (23 Illinois Administrative Code 25).</p> <p>He further moved that the Board authorize the State Superintendent of Education to make such technical or nonsubstantive changes as the State Superintendent may deem necessary in response to suggestions or objections of the Joint Committee on Administrative Rules.</p> <p>Mr. Dean Clark seconded the motion and it passed with unanimous voice vote.</p>
<p>Part 375 (Student Records)</p>	<p>Superintendent Dunn said that the purpose of the next agenda item is to present the proposed amendments to Part 375 (Student Records) for initial review and secure the Board's authorization to distribute them for public comment. He said that the Board will be asked to authorize staff to publish the proposed amendments in the <u>Illinois Register</u> to elicit public comment.</p> <p>P.A. 93-859, effective January 1, 2005, made changes in Section 2-3.13a of the School Code that necessitate amendments to the rules governing Student Records.</p> <p>The proposed amendments move Section 375.75(e) to new subsection (b) and add language from the law pertaining to documentation of enrollment and determination of a student's dropout status.</p>

	<p>These proposed amendments do not establish additional mandates on schools and districts. Instead, they rely on a mandate currently being imposed by the Missing Children Records Act and the Missing Children Registration Law. Since the effective date of the law is January 1, 2005, using a current mandate as the mechanism for tracking students will enable schools and districts to immediately comply with the provisions of the new law without having to wait for rulemaking to be completed.</p> <p>With the Board's authorization, staff will submit the proposed amendments to the Administrative Code Division for publication in the Illinois Register to elicit public comment. Additional means, such as the Superintendent's Weekly Message and the agency's website, will be used to inform interested parties of the opportunity to comment on this rulemaking.</p> <p><u>Motion:</u> Mr. Geppert moved that the State Board of Education hereby authorize the solicitation of public comment on the proposed rulemaking for:</p> <p style="padding-left: 40px;">Student Records (23 Illinois Administrative Code 375),</p> <p>including publication of the proposed rules in the <u>Illinois Register</u>.</p> <p>Dr. Fields seconded the motion and it passed with unanimous voice vote.</p>
<p>Other Information:</p> <p>Middle Grades Certificate – Information Presentation</p>	<p>Karen Williams, representing the Illinois Federation of Teachers (IFT), spoke to the Board in opposition regarding the change to the K-9 and 6-12 teaching certificates. Her organization believes that the teacher education programs can embed middle grades standards and graduates would be dually qualified. She said that the national trend in urban districts is to return to the K-8 system. She said that education in Illinois is better served when you have teachers that are trained dually. She commented that the new middle grades timeline made some changes that are favorable but why change the 120,000 teachers in Illinois when you can change the 20+ teacher education programs. She noted that IFT had not expected the Task Force report to be a done deal but thought it was going to be used as a framework for planning on how this issue is moved forward.</p> <p>Susan Shea, Illinois Education Association (IEA), also spoke to the Board regarding the middle-grades certificate. She was concerned that the "timeline" information had been changed and that it was not the configuration that the Teacher Certification Board endorsed. She said that time is needed to review this new information. She also noted that this is a poor time to bring this issue up and the cost would be approximately \$1M to implement. She also noted that the middle-grades certificate would slow down or stop the certificates being issued in the future. The Governor's charge regarding the certification backlog would not be met. She asked the Board to study this issue and to make sure that that the funding is available.</p> <p>Brenda Holmes commented that there is a need to have everyone on board regarding this issue. Andrea Brown reintegrated the fact that the IEA has not taken an official position on the middle-grades certificate. Ms. Shea commented that there are two directives that affect the 120,000 IEA members: making sure that members in the pike are not hurt and not hurting the members that are being grandfathered into the situation. She said that cost effectiveness, making total sense and efficiency is very important too.</p>

	<p>Dr. Andrea Brown said she believes the Board needs to review the new information and analyze it.</p> <p>Karen Brown said that the Middle Grades Task Force had no IFT members representing their organization. She noted that she had been invited to join a one-day forum on the middle grades certificate but the Task Force's report was not totally reflective of the full educational community. She also said the Task Force Report was accepted as a framework for planning.</p> <p>Ed Geppert said that he was concerned about the cost of implementing this certificate. He also wanted to know why this could not be embedded into the current K-9 and 6-12 programs.</p> <p>Brenda Holmes commented regarding the embedding of this into the current K-9 and 6-12 programs. She was also concerned about the time that it would take to implement this new certificate.</p> <p>Andrea Brown said that this certificate would give the State Board more oversight and improve teacher-training programs.</p> <p>Susan Shea explained that getting a certificate will mean that you have to take a test. That is the basic difference between the endorsement and the certificate.</p> <p>Brenda Holmes said that she is concerned that middle school teachers, unlike high school teachers, have not taken as many courses in specific content subject areas.</p> <p>Ed Geppert commented that if you have a K-12 certificate, then you have taken a heavily contented area. He said that if you have a K-9 certificate then you probably would not. He noted that there would be endorsements you would have to have in subject areas in order to teach that subject.</p> <p>Joyce Karon stated that deciding which way to go on this issue is a dilemma. She noted that this is a very important decision.</p> <p>Susan Shea said that she would concentrate on the early childhood (birth to grade three) certificate. She believes that starting at the beginning would be a better focus at this time.</p>
<p>Supplemental Educational Service Provider Information – Demographics, Monitoring Standard and Techniques</p>	<p>The Chairman stated that at the October meeting there was discussion that members of the Board would like staff to provide some general demographical information and evaluation process for Supplemental Education Services (SES) providers. Superintendent Dunn asked staff members Donna Luallen and Cheryl Bradley to present information in response to the Board's request.</p>
<p>Rules Review Schedule</p>	<p>Superintendent Dunn asked Jonathan Furr, General Counsel, to brief the Board on the status of streamlining the rules process. Mr. Furr noted that based on the responses received from division administrators a schedule has been developed for implementation of the review of State Board of Education's rules, forms, and procedures. Mr. Furr also outlined the procedures that will be used.</p>

	<p>Dr. Andrea Brown asked if the recommendations of the School Code Task Force were being taken into consideration. Mr. Furr said that part of this review would be the recommendations to revise the School Code. Andrea Brown also asked about the SB 3000 requirement regarding a report card for the Regional Offices of Education. Jon Furr said that he would check on this and report back to the Board. Joyce Karon asked about minutes from the Governor's Education Task Force meetings. Elliot Regenstein, of the Governor's office, commented that they don't always keep minutes from these meetings but they will have minutes available from the meeting scheduled for Friday, December 3.</p>
<p>Monthly Status Report on Finance, Audit & Agency Operations</p> <p>Monthly Status Report on Rulemaking (Information item only)</p>	<p>Superintendent Dunn reported that the next two agenda items were presented in the Board meeting materials for information only. He told the Board members that if they have any questions to please contact him.</p>
<p>Audio CD available</p>	<p>An audio compact disc of the meeting is available by calling Alison Harbour or Jean Ladage at 217/557-6626.</p>
<p>Adjournment</p>	<p>Motion to adjourn was made by Chairman Ruiz and seconded by Dr. Chris Ward. The State Board of Education meeting adjourned at 2:30 p.m.</p>

Respectfully Submitted,

Dr. Vinni Hall
Board Secretary

Mr. Jesse Ruiz
Chairman