

ILLINOIS STATE BOARD OF EDUCATION

Board Retreat

Location: Conference Room C, 37th Floor
Offices of Drinker Biddle and Reath, LLP
191 North Wacker Drive, Suite 3700
Chicago, Illinois

August 19 – 21, 2008

NOTE: Public portions of the retreat will be audio cast on the Internet at www.isbe.net

Tuesday, August 19, 2008
12:30 p.m.

A. Roll Call

B. Revisiting Goals, Mission and Vision for Strategic Plan *(To be audio cast on the Internet.)*
Data Presentation/Staff Recommendation and Board Discussion

At the end of their discussions on Tuesday, the Board is expected to entertain a motion to go into closed session at 9:00 a.m. on Wednesday, August 20, 2008, with open session expected to reconvene at 8:30 a.m. on Thursday, August 21, at which time the Board will conduct a plenary business meeting.

Closed session will fall within the following exceptions set forth in the Open Meetings Act of the State of Illinois as follows

Section c 1 for the purpose of considering the appointment, employment, compensation, performance or dismissal of an employee, and

Section c 11 for the purpose of considering pending or probable litigation against or affecting the Board,

Section c 16 for the purpose of self evaluation, practices and procedures or professional ethics while meeting with the executive director of the Council of Chief State School Officers.

Wednesday, August 20, 2008
9:00 a.m.

C. Closed Session Discussions *(purposes cited above)*

Thursday, August 21, 2008

8:45 a.m.

NOTE: Public portions of the retreat will be audio cast on the Internet at www.isbe.net

State Board of Education Plenary Business Meeting

D. Roll Call

E. Public Participation

8:45 – 9:30 a.m.

F. Superintendent's Report

ACTION ITEMS

*** Consent Agenda**

9:30 – 9:45 a.m.

All action consideration items listed with an asterisk (*) are considered to be routine and will be enacted in one motion and vote. Any board member who wishes separate discussion on any item listed on the consent agenda may remove that item from the consent agenda, in which event, the item will be considered in its normal sequence.

***1. Approval of Minutes**

- a. June 18, 2008 Work Study Session (*pp. 3-4*)
- b. June 19, 2008 Board Meeting (*pp. 5-17*)
- c. June 30, 2008 Board Meeting (*pp. 18-19*)

***2. Rules for Initial Review**

- a. Part 75 (Agricultural Ed Teacher grants) (*Patrick Murphy, Mark Williams*) (*pp. 20-27*)

***3. Rules for Adoption**

- a. Part 100 (Requirements for Accounting, Budgeting, Financial Reporting, and Auditing) (*pp. 28-61*)
(*Deb Vespa*)
- b. Part 375 (Student Records) (*Darren Reisberg*) (*pp. 62-69*)

End of consent agenda

4. Educator Misconduct (*as needed*)

9:45 – 10:00 a.m.

5. Approval of Revised Goals for Strategic Plan

10:00 – 10:20 a.m.

6. Proposed Changes to NASBE Bylaws & Policies (*pp. 70-78*)

10:20 – 10:50 a.m.

7. Superintendent's Contract (*as needed*)

10:50 – 10:55 a.m.

G. New Business

10:25 – 10:35 a.m.

H. Announcements and Reports

10:55 – 11:15 a.m.

- 1. IBHE Liaison Report (*Dr. Proshanta Nandi*)
- 2. Superintendent's Announcements
- 3. Chairman's Report
- 4. Member Reports

I. Adjourn

NOTE: The Board may move to go into closed session as necessary for purposes allowed in the Illinois Open Meetings Act.

**ILLINOIS STATE BOARD OF EDUCATION
WORK STUDY: STANDARDS REVIEW
June 18, 2008
Springfield, Illinois**

Members Physically Present

Chris Ward, Committee Chair
David Fields, Committee Member
Joyce Karon, Committee Member
Jesse Ruiz, Committee Member
Andrea Brown, Board Member
Dean Clark, Board Member
Brenda Holmes, Board Member
Lanita Koster, Board Member

Staff Present

Christopher A. Koch
Susie Morrison
Connie Wise
Darren Reisberg
Linda Tomlinson
Beth Hanselman
Linda Mitchell
Matt Vanover
Don Evans

Members Absent

Vinni Hall, Committee Member

Superintendent Koch and Ms. Morrison reviewed the American Diploma Project (ADP) with the members of the State Board of Education. Should the Board choose to join ADP Illinois would be the 33rd state in the network. There is no cost to join ADP as it is primarily funded by the Bill and Melinda Gates Foundation.

The organization supports states and their work to improve outcomes for students. The program is customized to each state's needs. ADP provides an opportunity to exchange and interchange with the 33 other member states through an annual institute at which Illinois would send a team of policy staff and potentially board member(s).

In order for Illinois to become a member of ADP they need a commitment from the State Board of Education, the Illinois Board of Higher Education (IBHE), the Governor's Office, and our business entity which would be the Business Roundtable. Superintendent Koch and Ms. Morrison also recommend including the Illinois Community College Board (ICCB) as they are a very important partner with ISBE. All parties have been contacted regarding their involvement. Jennifer Vranek and Christine Tell of ADP have been assigned to guide us through the process.

Timing is an important issue as the annual institute is in September and commitments from IBHE, the Governor's Office, ICCB, and the Business Roundtable need to be confirmed. Jeff Mayes has indicated that the Business Roundtable is interested and would also look to support this financially. Preliminary discussions with ICCB and IBHE have shown that they believe this is a good direction in which to go.

Dr. Koch and Ms. Morrison turned the discussion toward Achieve. Achieve is "fee for service" part of ADP. The Board and staff would determine what assistance is desired from a list of services offered. The fee for the entire basic support plan is \$188,000 which includes team support, analysis of the College and Career Ready Standards, and onsite technical assistance. Achieve suggests that ISBE begin with Math and English Standards and later include Science. Through discussion the Board agreed that Science would need to be presented with Math and English, rather than later. If the Board approves participation, Illinois would be involved in the next cohort with Florida and California. Illinois would convene a team of 12 to 15 people composed of higher education, K-12 education, and other stakeholder groups.

There are three institutes throughout the year beginning in October. Achieve suggests that by Spring Illinois will have a draft of college and career readiness benchmarks and can then begin the analysis of K-8 Standards. Typically states take 18 - 24 months to complete the process. For a fee, Achieve will conduct an item analysis of our assessment system and assist with the alignment of assessments to standards.

Ms. Holmes asked if there would be any issues or problems with the money and the budget. Superintendent Koch responded that ISBE will need some contribution and interest from our business community as well as Great Lakes. Ms. Morrison commented that Great Lakes has earmarked funds to assist ISBE with financing. Superintendent Koch added that ISBE will piece together funding with no problem.

The Work Study session adjourned at 9:15 a.m.

**Illinois State Board of Education Meeting
June 19, 2008
Illinois State Board of Education
100 North First Street
Springfield, Illinois**

<p>ROLL CALL/PLEDGE OF ALLEGIANCE</p>	<p>Mr. Jesse Ruiz, Chairman, called the meeting to order at 10:00 a.m. Chairman Ruiz asked Ms. Jean Ladage, Assistant to the Board, to call the roll. A quorum was present. Dr. Christopher Koch, State Superintendent of Education, was also in attendance. Chairman Ruiz appointed Dr. Andrea Brown to serve as Secretary Pro Tem in the absence of Dr. Hall.</p> <p>The Board members, Dr. Koch and anyone who wished to join them faced the American flag and recited the Pledge of Allegiance.</p> <p>Chairman Ruiz announced that the Board meeting was being audio-cast live over the Internet.</p> <p><u>Members Present:</u> Mr. Jesse Ruiz, Chairman Dr. Christopher Ward, Vice Chairman Dr. Andrea Brown Mr. Dean Clark Dr. David Fields Ms. Brenda Holmes Ms. Joyce Karon Ms. Lanita Koster</p> <p><u>Members Absent:</u> Dr. Vinni Hall, Secretary</p>
<p>RESOLUTIONS & RECOGNITION</p> <p>Lanita Koster – Oath of Office</p> <p>Student Advisory Council Report</p>	<p>Chairman Ruiz administered the Oath of Office to new board member, Ms. Lanita Koster. Ms. Carol Groves, Notary Public, witnessed the administering of the oath. Ms. Koster was awarded a state seal lapel pin as a member and colleague of the State Board of Education. Ms. Koster will fill the vacancy brought about by the resignation of Mr. Ed Geppert, and will be serve on the Finance & Audit Committee and the Education Policy Planning Committee.</p> <p>Mr. Clark moved that the State Board of Education adopt the resolution recognizing Mark Thomas Schmidt, a senior at Wheaton Warrenville South High School. He is a school, regional and state champion, as well as a national finalist for the National Poetry Out Loud finals in Washington, D.C.</p> <p>Ms. Koster seconded the motion and it passed with a unanimous voice vote.</p> <p>Chairman Ruiz presented the following graduating Student Advisory Council members with Certificates of Appreciation: Micah Berman, Nicholas Knuffman, and Emma LePere. These seniors each shared their plans for the future. Seniors who were absent, but will receive certificates include: Lian States, Nicholas Diaz, Ran Ma, Shaleka Johnson, Dirk Dedecker, and Sarah Freebairn.</p> <p>Other members of the Student Advisory Council (SAC) introduced themselves to the Board and presented a PowerPoint on career development programs. SAC member Emma LePere opened the presentation stating that through researching the topic they soon discovered that Illinois' students could use more guidance when it comes</p>

to career development. The SAC distributed a thirteen-question survey to the students whose schools would allow the survey. A total of 1,437 students from ten schools were surveyed. Questions on the survey that the SAC felt were most important included:

Question #7

How much time over the last few months have you spent discussing career or job options with one or both parents/counselor?

- Less than an hour
- About one hour
- One to three hours
- More than three hours
- Not at all

Results: Results were evenly distributed across all answer choices not at all to more than 3 hours.

Question #9

How important do you think college prep courses are in preparing students to get a good job?

- Very important
- Somewhat important
- Only a little important
- Not important at all

Results: Majority of responses indicated “Very Important” indicating that students in Illinois do realize the importance of college prep courses in getting a good job.

Question #10

Which do you feel your school better prepares you for?

- College
- After College Career
- Immediate workforce
- No Help at all

Results: Majority of responses indicated ‘College.’ Students in Illinois realize the importance of college prep courses in getting a good job.

Chairman Ruiz asked how the students defined college prep courses. Gabriele Kendrick responded by saying math, science and reading, as well as, honors classes and advanced placement classes.

Emma LePere stated that they also attempted to contact other states and of the states reviewed, the students found three to have what they felt were outstanding career development programs: Delaware, South Carolina and Connecticut.

Delaware

Delaware offers career classes in which majors can be discussed for specific careers, such as business, electronics, agriculture and manufacturing. Students receive credits for taking these classes and communities are involved by providing opportunities for job shadowing.

Connecticut

Connecticut has a goal to build bridges between the school and the world of work by starting a three-part program. The program consists of rigorous

	<p>coursework and skill development in the classroom. They also have work-based learning which includes work experience and training outside of the classroom. In addition, they offer connecting activities which combines the two skills in order to get the complete picture. Through these experiences the students choose a career pathway such as marketing, education, medical careers and technology. Students invest a 180-300 hours a year and the number of hours invested determines amount of credits they receive.</p> <p>South Carolina New legislation in South Carolina has created a Guidance and Framework Committee that oversees career education and is modeled after the High Schools that Work framework. Each freshman student is required to meet with a career counselor to choose a career major. The state provides additional funding to keep the student-to-counselor ratio at 300 to 1; or better.</p> <p>Since 2007, all high schools in the state are required to offer at least three out of sixteen clusters. By 2011, all high schools in the state will be required to offer all 16 clusters.</p> <p>Computer software throughout the state helps manage the career clusters and tracks student progress. The state provides guidance for standards, equipment and implementation and suggests that the local boards form local advisory committees of local professionals to refine and modify the curriculum as necessary.</p> <p>The new legislation also protects students from being steered into pathways that do not fit their interest. The program is research-based, fulfills their Learning Standards and prepares students for life.</p> <p>Summary The Student Advisory Council members proposed that Illinois take the following steps to make career development in our schools a success:</p> <ul style="list-style-type: none"> • Expose students to different career options, • Model an Illinois program after Delaware's program, • Career programs should be required for grades 10 and 11, as this is the right time to explore interests, • Programs should encourage job shadowing and community involvement. <p>Ms. Holmes thanked the SAC for their presentation and commented on what a good report they had presented. It was very thorough and informative with very specific summary recommendations. Brenda noted what a great help to the Board this information would be as they move forward on the career development issue. Ms. Holmes also asked if the students would be willing to provide the results from the thirteen-question survey. Emma LePere stated that she would be happy to provide the survey and responses to the Board.</p>
PUBLIC PARTICIPATION	<p>Mr. Robert Leininger, former State Superintendent of Education (1989-1994) was present at the board meeting and took the opportunity to thank agency staff and board members who provided support and encouragement to him during his health difficulties in 2007. Mr. Leininger went on to share his fondest memories of his 18 years at the State Board</p>

authorizes the State Superintendent of Education to make such technical and nonsubstantive changes as the State Superintendent may deem necessary in response to suggestions or objections of the Joint Committee on Administrative Rules.

Rules for Adoption

Part 180 (Health Life Safety Code for Public Schools)

The State Board of Education hereby adopts the proposed rulemaking for Health/Life Safety Code for Public Schools (23 Illinois Administrative Code 180). Further, the Board authorizes the State Superintendent of Education to make such technical and nonsubstantive changes as the State Superintendent may deem necessary in response to suggestions or objections of the Joint Committee on Administrative Rules.

Rules for Adoption

Part 235 (Early Childhood Education Block Grant)

The State Board of Education hereby adopts the proposed rulemaking for Early Childhood Block Grant (23 Illinois Administrative Code 235). Further, the Board authorizes the State Superintendent of Education to make such technical and nonsubstantive changes as the State Superintendent may deem necessary in response to suggestions or objections of the Joint Committee on Administrative Rules.

Contracts and Grants over \$1 Million

Early Childhood Block Grants

The State Board of Education hereby gives the State Superintendent approval to award Early Childhood Block Grant Institute for a stands exceeding \$1 million to qualifying entities.

Early Childhood Evaluation Contract with Erikson Institute-Year 2

The contract with the Erikson Institute for a state wide system of the Early Childhood Block Grant shall be renewed for one additional year. The cost of the FY 09 renewal shall not exceed \$1, 119,963; the total contract maximum shall not exceed \$1, 359,715.

Social/Emotional Training & Consultation Contract Renewal with Erikson Institute

Erikson Institute shall be awarded a contract amendment extending the current term through June 30, 2009 for a maximum amount during FY 09 of \$1,120,022 to fund the second year of the Early Childhood Social/Emotional Training and Consultation Network.

Renewal of IMSA Intergovernmental Agreement for Illinois Virtual High School

The State Board hereby authorizes the State Superintendent to issue Illinois Mathematics and Science Academy contract renewal approval out of state Technology for Success funds in an amount not exceed \$1, 450,000.00 and further, to enter into this contract renewal in accordance with applicable laws.

Renewal of Principal Mentoring Contract with Illinois Principals Association

The Illinois State Board of Education hereby approves the renewal of the

contract in the amount of \$1, 804,248 for managing of the Illinois New Principal Mentoring Program to the Illinois New Principals Association. The contract will be extended for a one year period beginning July 1, 2008 until June 30, 2009.

Writing Component for Illinois Standards Achievement Test (ISAT)

The State Board hereby authorizes the State Superintendent to issue a Request for Sealed Proposals and award a contract for ISAT writing development, including all services necessary thereto. The initial term of the contract awarded through the RFSP may extend through June 30, 2009, with the option for renewal by ISBE for five additional one-year periods. Total for all services not to exceed \$16,746,000.00 through June 30, 2014.

Accept FY07 Financial and Compliance Audit

The State Board of Education hereby accepts the Auditor General's Illinois State Board of Education Financial Audit and Compliance Examination for the Year Ended June 30, 2007.

Teacher Certification Board Accreditation and Program Approval Recommendations

Motion #1: Kendall College

The State Board of Education hereby assigns the status of "continuing accreditation" to Kendall College. This action is in accordance with Section 25.125 (j) (1) of the State Board's administrative rules and authorizes the institution to conduct its programs and recommend candidates for certification by entitlement until the time of the institution's next scheduled review.

Further, the State Board "continuing approval" to the following professional education preparation program for Kendall College as it meets the applicable Illinois content area standards:

- Early Childhood

This action is in accordance with Section 25.127 (j) (1) (A) of the State Board's administrative rules on review of individual programs.

Motion #2: Rockford College

The State Board of Education hereby assigns the status of "continuing accreditation" to Rockford College. This action is in accordance with Section 25.125 (j) (1) of the State Board's administrative rules and authorizes the institution to conduct its programs and recommend candidates for certification by entitlement until the time of the institution's next scheduled review.

Teacher Certification Board Appointments

The State Board of Education hereby approves the following recommended appointments to the Illinois State Teacher Certification Board:

Illinois Association of Colleges for Teacher Education (IACTE)

Doug Bower (First Term)
Cynthia Shanahan (First Term)
Sr. Colleen McNicholas (Second Term)

Illinois Principals Association

Allen Ellington (Second Term)

	<p><u>Chicago Public Schools</u> Ascencion Juarez (First Term)</p> <p><u>Illinois Education Association (IEA)</u> Vickie Mahrt (First Term)</p> <p><u>Illinois Federation of Teachers (IFT)</u> Linda Pellegrini (First Term)</p> <p><u>Department of Juvenile Justice Board of Education Appointments</u> The State Board of Education hereby approves the following recommended appointments to the Board of Education for Department of Juvenile Justice School District:</p> <p>Dr. Brian M. Ali, St. Anne, IL Mr. Thomas A. Hott, Litchfield, IL Dr. Theresa E. Saunders, St. Louis, MO Dr. Paul Swanstrom, Crete, IL</p> <p><u>Approval of Comments to NCLB Proposed Title I Rules</u> The State Board of Education authorizes the State Superintendent or his designee to submit the attached comments on the proposed Title I regulations to the United States Department of Education.</p> <p><u>Approval of Draft Strategic Plan Update</u> The State Board of Education approves the Draft Strategic Plan Report. After discussion in the Board Operations Committee meeting, the Board will direct staff to make any additional revisions prior to the deadline for submittal.</p> <p><u>NASBE Dues Approval</u> The State Board of Education authorizes renewal of NASBE membership for 2009, including the middle-range professional development account for use by Illinois members.</p> <p>END OF THE CONSENT AGENDA</p>
<p>D.3.d. Part 401 (Nonpublic Special Education Facilities Under Sec. 14-702)</p>	<p>Mr. Clark moved that the State Board of Education hereby adopts the proposed rulemaking for Nonpublic Special Education Facilities Under Sec.14-7.02 of the School Code (23 Illinois Administrative Code 401). Further, the Board authorizes the State Superintendent of Education to:</p> <ul style="list-style-type: none"> • Make technical and nonsubstantive changes as the State Superintendent may deem necessary in response to suggestions or objections of the Joint Committee on Administrative Rules; and • Repeal the emergency amendments to this Part, if necessary to permit the filing of this ordinary proposed rulemaking. <p>Ms. Karon seconded the motion and it passed with a unanimous voice vote. Ms. Holmes voted “no.”</p>
<p>D.3.e. Part 305 (School Food Service)</p>	<p>Dr. Ward moved that the State Board of Education hereby adopts the State Superintendent proposed rulemaking for School Food Service (23 Illinois Administrative Code 305). Further, the Board authorizes the State Superintendent of Education to make such technical and nonsubstantive changes as the State Superintendent may deem necessary in response to suggestions or objections of the Joint Committee on Administrative Rules.</p>

	<p>Mr. Clark stated that the agency staff has done a tremendous job putting together the proposed rules, but that he would be voting “present” rather than abstaining from the vote. Ms. Karon, Ms. Holmes and Dr. Fields also voted “present”. There was not a majority vote at this time so there was no action taken.</p> <p>Ms. Holmes suggested that Superintendent Koch and staff be allowed to provide advisory recommendations to assist schools in lieu of another mandate.</p> <p>Dr. Ward commented that childhood obesity is a number one medical concern and will only grow greater as children become adults if we do not make changes now.</p> <p>Dr. Fields stated that he believes that with the agency’s guidance, each school’s wellness policies will create the same results as these rules.</p> <p>General Counsel Darren Reisberg commented that JCAR has the expectation, based on our last set of rules, that the State Board would be returning with revisions. If the decision stands as it does today that we not go forward on the nutrition rules we may be able to just go back and remove the language that says we will come back after the Task Force and review the rules. Once this language would come out there would be no expectation to come before JCAR again with further rulemaking.</p>
<p>D.12 Cahokia School District #187 Financial Plan</p>	<p>Deb Vespa introduced Superintendent Jana Bechtold of Cahokia Community School District #187 who reviewed the districts’ financial plan with the Board.</p> <p>Mr. Clark moved that the State Board of Education hereby approves the financial plan submitted by Cahokia Community Unit School District 187. Dr. Fields seconded the motion and it passed with a unanimous voice vote.</p>
<p>D.13.Legislative Grants and Other Special Initiatives</p>	<p>Mr. Clark moved that with the exception of Project #2 and Project #23 on the numbered list dated June 19, 2008; the Superintendent recommends approval of the legislative grants and special initiatives based on the review of the attached document which demonstrates the benefits that these groups can offer to their respective communities. The Superintendent also recommends, due to the late issuance of these grants, that the grants be given an extended end date to June 30, 2009.</p> <p>Further the Superintendent will carefully review the forthcoming recommendations of the After School Task Force so that agency staff can improve both the determination of who receives these grants and the accountability for those that do. (See addendum for list dated June 19, 2008.)</p> <p>Ms. Holmes seconded the motion. Dr. Fields indicated that he will be voting “no”. Dr. Ward commented that although he will vote “yes,” he wished to note that in the future he would like more information, more data and more time to ensure that the funding is being used effectively.</p> <p>Ms. Karon stated that she would like to know the true purpose of these special initiatives. She commented that in the future, money might be better earmarked for schools that are in immediate need, such as those affected by flooding and tornados and may not have funds available to</p>

	<p>meet their needs.</p> <p>Linda Mitchell responded that we do have emergency assistance funding to help school districts with these kinds of disaster issues.</p> <p>Chairman Ruiz called the question. The motion passed with a majority roll call vote.</p> <p>Dr. Brown commented that she would like to see a formalized solution to this process. Chairman Ruiz agreed with Dr. Brown and added that until the Board has a better way of approving these requests, it is his hope that the schools' proper needs are met with these initiatives. (The revised handout is available on our website.)</p>
D.14 Update List of SES Providers	<p>Dr. Fields moved that the State Board of Education, in an effort to promote maximum participation of Supplemental Educational Service providers and maintain an updated list of approved providers, moves that the applicants indicated on Attachment 1 be approved for addition to the Illinois Approved List of Supplemental Educational Services Providers and further that the State Board of Education , with respect to future approvals of Supplemental Educational Service providers, hereby delegates its approval authority to the State Superintendent.</p> <p>Dr. Brown seconded the motion and it passed with a unanimous voice vote.</p>
D. 15 American Diploma Project	<p style="text-align: center;"><u>American Diploma Project</u></p> <p>Dr. Fields moved that the State Board of Education hereby authorizes the State Superintendent to take the necessary steps for Illinois to join the American Diploma Project.</p> <p>Dr. Ward seconded the motion and it passed with a unanimous voice vote.</p>
D. 16 Appropriation Transfer Authority	<p style="text-align: center;"><u>Appropriation Transfer Authority</u></p> <p>Mr. Clark moved that the State Board of Education authorizes the transfer of \$2,363,000 from the Regular/Vocational Transportation line item to the Special Education–Personnel line item. The State Board of Education also authorizes the transfer of \$2,318,000 from the Regular/Vocational Transportation line item to the Special Education–Transportation line item.</p> <p>Ms. Karon seconded the motion and it passed with a unanimous roll call vote.</p> <p>Ms. Holmes commented that she wanted local school districts know that we can do this and we do it when necessary.</p>
D. 17 Calumet Park School District #132	<p>Superintend Koch recommended that the Board take no action with regard to the Agreement, thus ensuring its continuation for one additional year.</p> <p>The Superintendent indicated that the Agency will work with the Voluntary Oversight Board and the district to define the district's goals for 2008-09 school year, and establish a means to better define and reduce the role of the Administrator during this school year assuming the district shows progress towards achieving the defined goals.</p>
ANNOUNCEMENTS AND REPORTS	<p>Chairman Ruiz noted that Dr. Proshanta Nandi who joins the Board meetings as a representative from the Illinois Board of Higher Education (IBHE) was not present at the meeting, so he asked Ms. Karon, ISBE</p>

	<ul style="list-style-type: none"> • Gina Hopper and Gary Greene reviewed the List of SES Providers. • Joyce Zurkowski reviewed the proposed Illinois Alternate Assessment Cut-Scores. • Melina Wright presented revised draft comments for the proposed regulations under Title I of the No Child Left Behind Act. • Discussed the August 2008 Education Policy and Planning committee meeting agenda. <p>Governmental Relations Committee Meeting of the Whole Ms. Holmes reported that the Governmental Relations Meeting of the Whole discussed the following topics:</p> <ul style="list-style-type: none"> • Nicole Wills provided the committee with a status update on education-related legislation that will be sent to the Governor. <p>Finance and Audit Committee of the Whole Mr. Clark reported that the Finance and Audit Committee of the Whole discussed the following topics:</p> <ul style="list-style-type: none"> • The committee reviewed several Contracts and Grants over \$1 Million. • Received public participation from Dave Comerford and Laura Aerne of the Illinois Federation of Teachers on Cahokia District #187 Certification. • Lisa LaBonta reviewed with the committee the FY07 Financial and Compliance Audit. • Deb Vespa reviewed the Cahokia School District #187 Financial Plan. • Linda Mitchell and Ronny Wickenhauser updated the committee on the State Board of Education Budget. • Linda Mithchell and Ronny Wickenhauser reviewed the Legislative Grants and Other Special Initiatives. • Discussed the June 2008 Finance and Audit Committee Meeting agenda. <p>Board Operations Committee of the Whole Dr. Ward reported that the Board Operations Committee of the Whole discussed the following topics:</p> <ul style="list-style-type: none"> • Approved the minutes of the May 2008 Board Operations Committee Meeting. • The committee reviewed nominations for resolutions of recognition. • The committee approved the renewal of the NASBE membership for the coming year. • Superintendent Koch updated the committee on the progress of the Strategic Plan. • Board Members were given the opportunity to share their professional development experiences. • The committee discussed the agenda for the August 2008 Board Operations Committee of the Whole.
Members' Reports	<p>Mr. Clark stated that he attended the NASBE Conference on Governmental Affairs.</p> <p>Dr. Brown attended a Public Agenda Meeting sponsored by the Illinois</p>

	<p>Board of Higher Education and several retirement gatherings.</p> <p>Superintendent Koch stated that he attended the State FFA Convention was presented with an Honorary Degree Award. Honorary Degrees were also presented to Susie Morrison and Chairman Ruiz.</p> <p>Dr. Ward stated that he attend the NASBE Board of Directors Meeting. Dr. Hall and Mr. Clark were also in attendance for their respective committees.</p> <p>Ms. Karon reminded the members that she attended the Illinois Board of Higher Education meeting.</p> <p>Dr. Fields stated that he and Dr. Hall attended the Center for Disease Control Conference concerning health issues of young people across the country. Dr. Fields will be sharing information on the CDC meeting with Board members.</p>
Information Items	<p>Chairman Ruiz asked that the Board read the Monthly Fiscal and Administrative Monthly Reports printed in the meeting materials. There were no inquires this month regarding the reports.</p>
Chairman's Announcement Prior to Closed Session	<p>Prior to entertaining a motion for closed session, Chairman Ruiz announced following lunch and closed session, the Board will reconvening only to potentially take action on the closed session minutes and then to adjourn the meeting. The phone line will be disconnected following action on the next motion.</p>
Closed Session	<p>Dr. Brown moved that the Board enter into closed session under the exceptions set forth in the Open Meetings Act of the State of Illinois as follows:</p> <p>Section c 1 for the purpose of considering the appointment, employment, compensation, performance or dismissal of an employee;</p> <p>Section c11 for the purpose of considering pending or probable litigation against or affecting the Board.</p> <p>Section c 21 for the purpose of discussing minutes of meetings lawfully closed under the Open Meeting Act.</p> <p>Dr. Brown further moved that the Board might invite anyone they wish to have included in this closed session.</p> <p>Ms. Karon seconded the motion and it passed with a unanimous roll call vote.</p> <p>The open meeting recessed at 12:20 p.m. The open meeting reconvened at 1:30 p.m. following closed session.</p>
Closed Session Minutes	<p>Dr. Fields moved that whereas, pursuant to Section 2.06(d) of the Open Meetings Act, the State Board of Education has reviewed the minutes of its closed sessions from February 2008 through May, 2008; and</p> <p>Pursuant to Section 2.06(c) of the Open Meetings Act allowing for the destruction of the verbatim recordings of closed sessions (no less than</p>

	<p>18 months after the completion of the meeting recorded);</p> <p>The State Board of Education hereby certifies that the need for confidentiality still exists for the closed session minutes for the time period reviewed. Further, the State Board of Education approves the destruction of all closed session verbatim recordings prior to December 19, 2006.</p> <p>Mr. Clark seconded the motion and it passed with a unanimous voice vote.</p>
<p>Motion for Adjournment</p>	<p>Dr. Fields moved that the meeting be adjourned. Ms. Koster seconded the motion and it passed with unanimous voice vote. The meeting adjourned at 1:32 p.m.</p>

Respectfully Submitted,

Dr. Vinni Hall
Board Secretary

Mr. Jesse Ruiz
Chairman

Illinois State Board of Education Meeting
MINUTES
June 30, 2008
Special Board Meeting
(via teleconference)

<p>ROLL CALL/PLEDGE OF ALLEGIANCE</p>	<p>Mr. Jesse Ruiz, Chairman, called the Special Board Meeting of the Illinois State Board of Education to order at 2:30 p.m.</p> <p>Chairman Ruiz asked Ms. Jean Ladage, Assistant to the Board, to call the roll. Dr. Chris Koch, State Superintendent of Education, was in attendance in Springfield.</p> <p><u>Members Present via Teleconference:</u></p> <p>From ISBE Chicago Office Mr. Jesse Ruiz, Chairman Dr. Christopher Ward, Vice Chairman Dr. Vinni Hall, Secretary Mr. Dean Clark Ms. Joyce Karon Ms. Lanita Koster</p> <p>From ISBE Springfield Office Dr. David Fields</p> <p><u>Members Absent</u> Ms. Brenda Holmes Dr. Andrea Brown</p> <p>Chairman Jesse Ruiz announced that Board members in attendance today are all participating via teleconference from different locations.</p>
<p>PUBLIC PARTICIPATION</p>	<p><u>Springfield Public Participation</u> None</p> <p><u>Chicago Public Participation</u> None</p>
<p>LEGISLATIVE GRANTS & SPECIAL INITIATIVES</p>	<p>Chairman Ruiz indicated that the purpose of this meeting is to review legislative grants and special initiatives that have been received by the agency as this is the last day of the fiscal year to consider action on those grants. Mr. Ruiz asked Superintendent Koch to summarize his recommendation.</p> <p>Dr. Koch indicated that he is bringing seven grants to the Board as indicated on the handout. The Chicago Principals and Administrators Association (CPAA) original request was for \$1.4 million. The Superintendent is recommending \$736,000, which is a reduction from the \$1.4 million CPAA requested.</p> <p>If the Board votes to approve these grants, staff will extend the end date to June 30, 2009, to allow for implementation.</p> <p>Dr. Koch asked Ronny Wickenhauser to review with the Board the other six projects summarized in the handout which are submitted for Board consideration. Mr. Wickenhauser indicated that in addition to CPAA, prior recipients included in this recommendation are the National Heritage Foundation, Southwest Youth Collaborative and Urban Solutions.</p> <p>Mr. Wickenhauser indicated that completed applications have been received from all seven organizations. Consistent with past practice, agency staff went through the budgets submitted by all organizations to determine what was fundable. Any issues were resolved and the Superintendent recommends funding as indicated on the handout. Dr. Koch added that other grantees did not meet the requirements of</p>

	<p>submitting required documentation within the deadline, so those grants are not being recommended for consideration prior to the end of the fiscal year.</p> <p>Mr. Clark asked if the last three prior funded organizations were funded at similar levels previously. Mr. Wickenhauser responded affirmatively.</p> <p>Dr. Fields asked how many of the grants are subject to an audit process. Dr. Koch responded that grants over \$25,000 are subject to audit (two of the seven being considered today). Mr. Wickenhauser indicated that grantees receiving over \$25,000 are required to retain an Illinois-certified CPA. There is a list of agreed-upon procedures that the CPA must verify, including that the grantee carried out and implemented the grant as it was proposed. Mr. Wickenhauser indicated that the Agency received audits for those grants which fell under that requirement last year. Mr. Wickenhauser is not aware of any issues on audits received.</p> <p>Mr. Clark asked if there was any concern that the grant agreements could not be signed by close of business today (June 30, 2008). Mr. Wickenhauser responded that all entities are aware that the documents must be signed today and as long as that happens, they are eligible to receive the grants at the extended end date of June 30, 2009. General Counsel Reisberg concurred.</p> <p>Ms. Karon recalled that a request was made by the Board that at some point during FY09 a Board Work Study be conducted to formalize a Board Policy on legislative grants and special initiatives, so all parties are aware of the procedures and expectations associated with receiving such funds. Chairman Ruiz acknowledged that request and, in addition, recommended that grantees appear before the Board during the fall budget hearings to justify their request for funding. Dr. Hall further suggested that legislators receive communication from the Board regarding the procedures and expectations we are placing on the grantees. Chairman Ruiz agreed and expected that members of the General Assembly would be appreciative of the oversight ISBE is requiring in this process.</p> <p><u>MOTION</u></p> <p>Dr. Hall moved that based on its review of the attached documents dated June 30, 2008, which demonstrate the benefits these legislative grants can offer to their respective communities, the State Board hereby approves such grants and, due to the late issuance of these grants, directs that the grants be given an extended end date to June 30, 2009.</p> <p>Further the State Board instructs the State Superintendent to carefully review the forthcoming recommendations of the After School Task Force so that agency staff can improve both the determination of who receives grants from the After School line item and the accountability for those that do.</p> <p>Dr. Ward seconded the motion. Chairman Ruiz asked if there was further discussion. Dr. Fields indicated that he will be consistent in his voting on this issue. He feels the Board has a much greater fiduciary responsibility in regards to expenditures, so he will be voting present. Chairman Ruiz called for a roll call vote.</p> <p>The motion carried, with five (5) yes votes, 1 no vote, and 1 abstention.</p>
<p>Motion for Adjournment</p>	<p>Ms. Karon moved that the meeting be adjourned. Mr. Clark seconded the motion and it passed with unanimous voice vote. The meeting adjourned at 2:50 p.m.</p>





Respectfully Submitted,

Dr. Vinni Hall
Board Secretary

Mr. Jesse Ruiz
Chairman

ILLINOIS STATE BOARD OF EDUCATION MEETING
August 20-21, 2008

TO: Illinois State Board of Education

FROM: Christopher A. Koch, Ed.D., State Superintendent of Education 
Darren Reisberg, General Counsel 
Susie Morrison, Special Assistant to the Superintendent 
Linda Tomlinson, Assistant Superintendent 

Agenda Topic: Action Item: Rules for Initial Review –Part 75 (Incentive Grants for Agricultural Science Teacher Education)

Materials: Recommended Rules

Staff Contact: Mark Williams and Harley Hepner, Division of Career and Technical Education
Patrick Murphy, Division Administrator, Educator and School Development

Purpose of Agenda Item

The purpose of this agenda item is to present the proposed new Part 75 for the Board's initial review.

Expected Outcomes of Agenda Item

The Board will be asked to adopt a motion authorizing the solicitation of public comment on these proposed rules.

Background Information

These rules respond to Public Act 94-973, which was enacted in 2007 but funded for the first time for Fiscal Year 2009. The Act added Section 2-3.80a to the School Code, which directs ISBE to establish a "training continuum" for teachers of agricultural education that begins with awareness and recruitment at the secondary level. The new law identifies specifically the entities that are eligible for funds under this program and the categories of activities for which the funds may be used. The rules have been structured based on the understanding that all the eligible applicants are to receive grant awards. The amounts will vary according to the activities proposed by the participating universities and community colleges and the areas of priority selected for funding from year to year.

Staff from the divisions responsible for agricultural education and teacher preparation worked closely together in the development of this set of rules, and continuation of this joint effort will be needed for implementation of the program. A draft of the rules has been distributed to representatives of the four universities with teacher preparation programs in this field and also to other representatives of the agricultural education community, including the lead sponsor of the bill that became P.A. 94-973 and the chair of the Illinois Leadership Council for Agricultural Education. Any unresolved issues that are identified through these individuals' review will be discussed with the Board during the meeting.

Analysis and Implications for Policy, Budget, Legislative Action and Communications

Policy Implications: Please see above.

Budget Implications: None.

Legislative Action: No legislative action is needed to permit implementation of this program. However, our discussions revealed that the term “student teaching” was used in the legislative language where the broader range of field experiences had actually been meant. This will narrow the use of grant funds for one of the types of activities listed in the law unless an amendment is enacted. We believe the sponsor intends to seek such an amendment. If the law is changed, then the rules will need to be revised accordingly.

Communication: Please see “Next Steps” below.

Pros and Cons of Various Actions

Promulgation of new rules is necessary in order to establish the basis for soliciting proposals and awarding funds under Section 2-3.80a of the School Code. Failure to move forward with rulemaking on this topic would create a problem with implementing the statutory provisions.

Superintendent’s Recommendation

The Superintendent recommends that the State Board of Education adopt the following motion:

The State Board of Education hereby authorizes the solicitation of public comment on the proposed rulemaking for:

Incentive Grants for Agricultural Science Teacher Education (23 Illinois Administrative Code 75),

including publication of the proposed rules in the Illinois Register.

Next Steps

With the Board’s authorization, staff will submit the proposed rules to the Administrative Code Division for publication in the Illinois Register to elicit public comment. Additional means such as the Superintendent’s message and the agency’s website will be used to inform interested parties of the opportunity to comment.

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STATE BOARD OF EDUCATION

NOTICE OF PROPOSED RULES

TITLE 23: EDUCATION AND CULTURAL RESOURCES

SUBTITLE A: EDUCATION

CHAPTER I: STATE BOARD OF EDUCATION

SUBCHAPTER b: PERSONNEL

PART 75

INCENTIVE GRANTS FOR AGRICULTURAL SCIENCE TEACHER EDUCATION

Section

75.10	Purpose and Applicability
75.20	Eligible Applicants
75.30	Application Procedure
75.40	Program Specifications; Allowable Expenditures
75.50	Criteria for the Review of Proposals; Allocation of Funds

AUTHORITY: Implementing Section 2-3.80a and authorized by Section 2-3.6 of the School Code [105 ILCS 5/2-3.80a and 2-3.6].

SOURCE: Adopted at 32 Ill. Reg. _____, effective _____.

Section 75.10 Purpose and Applicability

This Part establishes the application procedure for and criteria for allocation of grant funds to eligible institutions of higher education under the agricultural science teacher education program established under Section 2-3.80a of the School Code [105 ILCS 5/2-3.80a].

Section 75.20 Eligible Applicants

Eligible applicants under this Part shall be as specified in Section 2-3.80a of the School Code, provided that public community colleges that *provide an articulated agriculture science teacher education course of study* are only those that offer at least:

- a) the introductory agricultural education course for which transfer credit is accepted by the public universities under the Illinois Articulation Initiative (see the information posted by the Illinois Board of Higher Education at www.itransfer.org); and
- b) a one-semester-hour internship or other, equivalent field experience.

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Section 75.30 Application Procedure

- a) When State funding is expected to be available for the agricultural science teacher education program for a given fiscal year, the State Superintendent of Education shall issue a request for applications from eligible entities. This request shall:
 - 1) indicate the amount or expected amount of the appropriation for the program and the expected range for grant awards;
 - 2) describe the required content and format of applications and identify the activities that will receive priority consideration for funding, if applicable;
 - 3) identify the data recipients will be required to collect and report regarding the activities conducted with the funds provided and the results of those activities, as well as the timelines for reporting;
 - 4) include such certifications, assurances, and program-specific terms of the grant as the State Superintendent may require; and
 - 5) indicate the deadline for submission of applications, which shall provide applicants with at least 30 days in which to respond.
- b) Each application shall be submitted by an authorized representative of the institution, and each shall be accompanied by a letter of support signed by the heads of the agriculture and education departments at the applicant institution.
- c) Applicants may be requested to clarify various aspects of their proposals. The content of the approved proposal shall be incorporated into a grant agreement to be signed by the applicant's authorized representative and the State Superintendent.
- d) Each participating institution's eligibility to receive funding in fiscal years following the initial appropriation for this program, or following the institution's initial receipt of funding, as applicable, shall be contingent upon the submission of:

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- 1) a description of activities undertaken to date and any other information required to be reported, demonstrating that the project has been implemented in conformance with the grant agreement;
- 2) an updated project narrative that discusses the services and activities for which the funding will be used and a rationale for the activities to be undertaken;
- 3) an updated budget summary and payment schedule for the coming fiscal year, including a narrative budget breakdown;
- 4) signed certifications, assurances, and program-specific terms of the grant, as applicable to the renewal period.

Section 75.40 Program Specifications; Allowable Expenditures

Funds provided pursuant to this Part may be expended only for activities and initiatives conducted in accordance with subsection (b) of Section 2-3.80a of the School Code and this Section.

- a) For purposes of this Part, “candidate recruitment and retention initiatives” include:
 - 1) the identification of students in Grades 11 and 12 who may be interested in pursuing agricultural education as a profession; and
 - 2) activities and strategies that are designed to attract these and other students to teaching in agricultural education, including, but not limited to:
 - A) introducing the students to multiple aspects of agricultural work and agricultural education in Illinois;
 - B) providing mentors or other forms of personal support to the students as they determine whether to pursue certification as agricultural education teachers and as they progress through the preparation program; and

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- C) providing scholarships, stipends, or other forms of financial or in-kind support that will make completion of a teacher preparation program in agricultural education more affordable and accessible to students from a broad range of backgrounds.
- b) Each institution that elects to deliver professional development experiences for new teachers shall first seek approval as a provider of professional development for teachers in this field under the applicable provisions of the rules of the State Board of Education for Certification (see 23 Ill. Adm. Code 25.855, 25.870, and 25.872).
- c) For purposes of this Part:
 - 1) a “master teacher” is a teacher with no fewer than six years of teaching experience, ending no more than ten years prior to submission of an application under this Part, in the field of agricultural education, exclusive of teaching experience on a provisional vocational or temporary provisional vocational certificate; and
 - 2) a “practitioner” is an individual who, as demonstrated by the institution’s proposal narrative:
 - A) is currently engaged, or has been engaged within the previous 10 years, in an agricultural occupation requiring knowledge and skills in agricultural science, agricultural mechanization, agricultural business, horticulture, or agricultural resources, or
 - B) holds a provisional vocational certificate endorsed for a skill area related to agricultural education and is currently teaching, or has taught within the previous 10 years, in a position requiring that certificate.
- d) A university shall expend no more than five percent of the grant funds received for professional development for the staff of its agricultural education teacher preparation program.
- e) Activities shall be supported by funding under this Part only to the extent that they do not duplicate or supplant efforts already conducted by or under the

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auspices of the community college or university. The use of grant funds for administrative expenditures shall be limited to amounts demonstrably necessary for the implementation or coordination of additional activities under this Part.

Section 75.50 Criteria for the Review of Proposals; Allocation of Funds

Each applicant may propose to expend grant funds for one or more of the four types of activities discussed in subsection (b) of Section 2-3.80a of the School Code. Subsection (a) of this Section includes review criteria for all four types of activities; however, the individual criteria that are not relevant to the activities included in a particular proposal shall be disregarded in its review. The State Superintendent of Education shall make final determinations regarding the amounts to be provided based upon the total funds appropriated for this initiative and the amounts necessary to fund high-quality proposals that are most responsive to the area or areas of priority identified in the request for applications.

- a) Quality of the Plan (80 points)
 - 1) Proposed recruitment and retention strategies appear likely to:
 - A) promote increased awareness of agricultural education as a potential career among students from varied backgrounds and communities;
 - B) create enhanced incentives for individual students to enter and persist in teacher preparation programs in agricultural education; and
 - C) help eliminate barriers that may otherwise prevent individuals from completing preparation programs in this field.
 - 2) Proposed expenditures for the services of master teachers and practitioners as support for student teaching will enhance candidates' understanding of agricultural education as a profession and broaden their awareness of the varied facets of agriculture and agriculturally based careers.
 - 3) Plans for delivery of professional development for new teachers provide evidence that the training is designed in response to the expressed needs of individuals who are in their first five years of teaching in the field of

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agricultural education and the districts or cooperatives where they are employed.




- 4) Planned expenditures for professional development for a university's agricultural education staff are demonstrably related to the needs of those individuals.

- b) Cost-Effectiveness (20 points)

The proposal represents a cost-effective use of State resources, as evidenced by the amounts requested for the proposed activities in relation to the numbers of students or teachers to be served and the services to be provided.

ILLINOIS STATE BOARD OF EDUCATION MEETING
August 21, 2008

TO: Illinois State Board of Education

FROM: Christopher A. Koch, Ed.D., State Superintendent of Education 
Linda Riley Mitchell, Chief Financial Officer 
Darren Reisberg, General Counsel 

Agenda Topic: Action Item: Rules for Adoption – Part 100 (Requirements for Accounting, Budgeting, Financial Reporting, and Auditing)

Materials: Recommended Rules

Staff Contacts: Deb Vespa, Division Administrator

Purpose of Agenda Item

The purpose of this agenda item is to present the proposed amendments for adoption.

Expected Outcome of Agenda Item

The Board will be asked to adopt the proposed amendments.

Background Information

This rulemaking responds primarily to P.A. 95-675, which established the School Facility Occupation Tax as an additional source of revenue for school districts. Since that funding source was unknown when Part 100 was under development last year, it is not currently accommodated by any of the account codes used in the new rules. Additions to Tables A and C will resolve this problem, as well as adding codes for funds that may be received by districts under the federal Safe Routes to School program or the "Grow Your Own" Teacher Education Initiative

Further, the newest version of the Government Auditing Standards published by the Comptroller General of the United States is being incorporated into the definition of "generally accepted governmental auditing standards" (Section 100.20) to replace the 2003 version. Other minor technical corrections are also included to remedy errors in the version adopted last year.

These amendments were presented for the Board's initial review in April of this year and subsequently published in the Illinois Register to elicit public comment. None was received, and the version being presented for adoption is identical to that originally proposed.

Analysis and Implications for Policy, Budget, Legislative Action and Communications

Policy Implications: Please see above.

Budget Implications: None.

Legislative Action: None needed.

Communication: Please see "Next Steps" below.

Pros and Cons of Various Actions

Promulgation of these changes will ensure that the chart of accounts correctly accommodates all the sources of funds that may flow to school districts. Failure to adopt the amendments would result in technical difficulties for districts that need to account for certain funds.

Superintendent's Recommendation

The Superintendent recommends that the State Board of Education adopt the following motion:

The State Board of Education hereby adopts the proposed rulemaking for:

Requirements for Accounting, Budgeting, Financial Reporting, and Auditing (23 Illinois Administrative Code 100).

Further, the Board authorizes the State Superintendent of Education to make such technical and nonsubstantive changes as the State Superintendent may deem necessary in response to suggestions or objections of the Joint Committee on Administrative Rules.

Next Steps

Notice of the adopted amendments will be submitted to the Joint Committee on Administrative Rules to initiate JCAR's review. When that process is complete, the rules will be filed with the Secretary of State and disseminated as appropriate.

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NOTICE OF ADOPTED AMENDMENTS

TITLE 23: EDUCATION AND CULTURAL RESOURCES
SUBTITLE A: EDUCATION
CHAPTER I: STATE BOARD OF EDUCATION
SUBCHAPTER c: FINANCE

PART 100
REQUIREMENTS FOR ACCOUNTING, BUDGETING, FINANCIAL REPORTING, AND
AUDITING

Section	
100.10	Purpose and Applicability
100.20	Definitions
100.30	General Requirements
100.40	Types of Funds, Basis of Accounting, and Recognition of Transactions
100.50	Intra-Fund and Inter-Fund Transactions
100.60	Capital Assets and Depreciation
100.70	Revolving Funds
100.80	Student Activity Funds
100.90	Submission of Budgets and Deficit Reduction Plans
100.100	Annual Financial Reports
100.110	Annual Audit Requirements
100.120	Provisions Related to Debt
100.TABLE A	Classification of Funds
100.TABLE B	Balance Sheet Accounts
100.TABLE C	Revenue Accounts
100.TABLE D	Expenditure Accounts
100.TABLE E	“Sources and Uses” Accounts; Miscellaneous
100.TABLE F	Expenditure Object Accounts

AUTHORITY: Implementing and authorized by Sections 2-3.17a, 2-3.27, 2-3.28, 3-7, 17-1, and 34-43.1 of the School Code [105 ILCS 5/2-3.17a, 2-3.27, 2-3.28, 3-7, 17-1, and 34-43.1].

SOURCE: Old Part repealed at 10 Ill. Reg. 20507, effective December 2, 1986; new Part adopted at 31 Ill. Reg. 14874, effective October 19, 2007; amended at 32 Ill. Reg. _____, effective _____.

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Section 100.20 Definitions

“Basis of accounting” means either a cash basis or an accrual basis. For purposes of this Part, “cash basis” includes a modified cash basis, and “accrual basis” includes a modified accrual basis.

“Capital asset” means any parcel of land, building, improvement to land other than buildings, instrument, machine, apparatus, or set of articles that:

under normal conditions of use, including reasonable care and maintenance, can be expected to serve its principal purpose for longer than 12 months;

does not lose its identity through fabrication or incorporation into a different or more complex unit or substance;

is nonexpendable; that is, if it is damaged or some of its parts are worn out, it is more feasible to repair than replace;

retains its appearance and character through use; and

has a cost equal to or in excess of the capitalization threshold adopted by the school board.

“Capitalization threshold” means a dollar figure above which the cost of an item will be depreciated.

“CFDA” means the Catalog of Federal Domestic Assistance available on the U.S. General Services Administration’s website at <http://12.46.245.173/cfda/cfda.html>.

“Class I county school unit” means a county with fewer than 2,000,000 inhabitants.

“Class I school district” means any school district located within a Class I county school unit.

“Class II county school unit” means a county with 2,000,000 or more inhabitants.

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“Class IIA school district” means any school district that is located within a Class II county school unit but is not subject to the jurisdiction of the trustees of schools of any township in which the district is located.

“Class IIB school district” means any school district that is located within a Class II county school unit and is subject to the jurisdiction of the trustees of schools of any township in which the district is located.

“Construction in progress” means construction work undertaken but not yet completed.

“Depreciable land” means land that is owned by a school board and used for school bus storage or maintenance and on which depreciation is claimed in accordance with the provisions of 23 Ill. Adm. Code 120 (Pupil Transportation Reimbursement).

“Depreciation allowance” means an estimate of the annual cost of using an item that is based on its acquisition cost divided by its assumed or estimated useful life.

“Dimension” means a classification that is used to describe various characteristics of accounts (e.g., expenditures, revenues, and sources and uses of funds).

“Equipment (3-year schedule)” means repairs or modifications to a pupil transportation vehicle, pupil monitoring equipment installed on school buses, including video cameras, and computer equipment used exclusively in the food service program.

“Equipment (5-year schedule)” means vehicles used to transport students, driver education cars, vehicles or transportation equipment used exclusively in the food service program, and equipment necessary for the operation of a special educational facility.

“Equipment (10-year schedule)” means any capitalized equipment not included on the 3-year or 5-year schedule, including, but not limited to, other equipment used in the food service program, other equipment used in the driver education program, two-way transportation vehicle communication systems, pupil transportation equipment not installed in a vehicle, and service vehicles (such as tow trucks) used to service pupil transportation vehicles.

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“Expenditures” means transactions involving the disbursement of cash or the establishment of an obligation without creating an asset or canceling a liability.

“Generally accepted governmental auditing standards” means the “Standards for Audit of Government Organizations, Programs, Activities and Functions” (2007) ~~(2003)~~ published by the Comptroller General of the United States. No later amendments to or editions of these standards are incorporated by this Section.

“Non-capitalized equipment” means any item that would be a capital asset except for the fact that its cost is less than the capitalization threshold adopted by the school board.

“Non-depreciable land” means any land owned by a school board that does not qualify as depreciable under this Section.

“Operating Funds” means the Educational, Operations and Maintenance, Transportation, and Working Cash funds.

“Permanent buildings and building improvements” means buildings and additions, either existing or to be constructed, that are properly classified as real estate. Included are expenditures for installment or lease payments (exclusive of interest) under capitalized leases.

“Petty cash fund” means a fund in which a sum of cash is set aside for the purpose of making change or making immediate payments when the amounts involved are so small that processing through the school board’s regular procedure would be uneconomical.

“Revenues” means transactions involving the receipt of cash without creating a liability or canceling an asset.

“Revolving fund” means a fund out of which disbursements can be made quickly, to address emergencies and other timing issues that prevent a district from following its regular procedures for disbursement.

“School board” means the board of education or board of directors of a school district or the governing board or board of control of a cooperative or joint agreement.

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“Student activity funds” means funds owned, operated, and managed by organizations, clubs, or associations within the student body under the guidance and direction of one or more staff members for educational, recreational, or cultural purposes. (Examples: homeroom, yearbook, class year, choral or band group, class projects, student clubs, student council, student-sponsored bookstore)

“Supplies” means items of a consumable nature not classified as capital assets or non-capitalized equipment.

“Temporary buildings and building improvements” means buildings and additions, either existing or to be constructed, that are properly classified as personal property and are primarily characterized by the absence of a permanent foundation. Included are expenditures for installment or lease payments (exclusive of interest) under capitalized leases.

“Unbalanced budget” means a budget in which the direct revenues of the operating funds are less than the direct expenditures from those funds by an amount that is greater than one-third of the funds’ ending fund balances.

(Source: Amended at 32 Ill. Reg. _____, effective _____)

Section 100.70 Revolving Funds

The requirements of this Section shall apply to revolving funds and petty cash funds established by a school board pursuant to Section 10-20.19(2) of the School Code [105 ILCS 5/10-20.19(2)].

- a) Each resolution shall establish the school board’s policy as to the amounts and types of payments that shall be made from the fund, state the amount at which the fund shall be established, designate a custodian of the fund, and require that the fund be maintained in compliance with Section 10-20.19 of the School Code and all other applicable statutes.
- b) In the case of a petty cash fund:
 - 1) The resolution shall also authorize a check in the amount of the fund to be drawn payable to the designated custodian.
 - 2) Each disbursement shall be approved by the signature of a person other than the custodian.

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- 3) Each petty cash voucher shall be pre-numbered and each shall be accounted for as having been used, voided, or unused. Each petty cash voucher shall also provide for the signature of the person to whom cash is paid.
 - 4) The custodian shall attach to each petty cash voucher the receipt for the disbursement made and shall note the proper expenditure account code or provide sufficient descriptive information to allow assignment of the correct code.
 - 5) When the larger part of the cash on hand has been disbursed, the custodian shall take the paid petty cash vouchers to the person authorized to prepare and issue checks so that the fund can be replenished.
- c) In the case of any revolving fund other than a petty cash fund:
- 1) The resolution shall also provide that the fund shall be maintained in a bank.
 - 2) The total of all checks written since the last reimbursement plus the bank balance for the checking account shall equal the amount set aside for the revolving fund.
 - 3) No check shall be issued without presentation of pre-approved documentation for the expenditure, such as a signed voucher, a completed and approved travel request, an approved purchase requisition, an order, or an invoice. The record for each check written shall include the expense account code or sufficient descriptive information to allow assignment of the correct code.
 - 4) At regular intervals, the revolving fund shall be reimbursed up to its original amount. The check written for this reimbursement shall be included on the school board's monthly listing of bills, charging the appropriate expenditure accounts and indicating the recipient and explanation for each revolving fund check that was issued.
- d) If a school board has obtained and issued credit cards or procurement cards for the use of board members, the superintendent, or other district employees or officials

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to pay certain job-related expenses or to make purchases on behalf of the board or district or any student activity funds, or for purposes that would otherwise be addressed through a conventional revolving fund, then the board shall adopt a written credit card policy that at least:

- 1) identifies the allowable types of purchases;
- 2) provides for the issuing bank to block the cards' use at unapproved merchants;
- 3) limits the amount a card-holder can charge in a single purchase or within a given month;
- 4) provides specific guidelines on purchases via telephone, fax, and the Internet;
- 5) indicates the consequences for unauthorized purchases;
- 6) requires card-holders to sign a statement affirming that they are familiar with the board's credit card policy;
- 7) requires review and approval of purchases by someone other than the card-holder or user;
- 8) requires submission of original receipts to document purchases; ~~and~~
- 9) forbids the use of a card to make purchases in a manner contrary to the requirements of Section 10-20.21 of the School Code [105 ILCS 5/10-20.21]; and
- 10) indicates how financial or material rewards or rebates are to be accounted for and treated.

(Source: Amended at 32 Ill. Reg. _____, effective _____)

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Section 100.TABLE A Classification of Funds

Label	Account Number	Notes; Source
Educational Fund	10	This is effectively the district's general fund. Each transaction not accommodated by another specific fund shall be processed through this fund. [105 ILCS 5/17-2]
Operations & Maintenance Fund	20	This fund is required if a tax is levied for purposes of operations and maintenance. [105 ILCS 5/17-2 and 17-7]
Debt Service Fund or Fund Group	30	This fund or fund group is required if taxes are levied to retire bond principal or to pay bond interest, or if other revenue, <u>including revenue from School Facilities Occupation Tax proceeds</u> , is pledged to pay principal, interest, or service charges on other long-term debt instruments. A separate fund shall be established for each issue, but the funds shall be aggregated for reporting purposes. [105 ILCS 5/Art. 19]
Transportation Fund	40	This fund is required if a district pays for transporting pupils for any purpose. All costs of transportation, other than those authorized by statute to be paid from another fund, shall be paid from this fund. Any funds received for transportation purposes must be deposited into this fund, with amounts due other funds appropriately transferred thereafter.
Municipal Retirement and Social Security Fund	50	This fund is required if a tax is levied to pay for contributions to municipal retirement systems, Social Security, or Medicare. [105 ILCS 5/17-1, 21-110, and 21-110.1]
Capital Projects Fund or Fund Group	60	This fund or fund group is required to account for proceeds resulting from each bond issue, receipts from other long term financing agreements (including impact fee agreements), <u>receipts from School Facilities Occupation Tax proceeds</u> , or construction or maintenance grants used to finance a capital project, capital lease, lease purchase agreement, or if a tax is levied in accordance with Section 17-2.3 of the School Code. A separate fund shall be established for each project or financing source, but aggregated for reporting purposes.
Working Cash Fund	70	This fund is required if a tax is levied or bonds are issued for working cash purposes. [105 ILCS 5/Art. 20]
Tort Immunity and Judgment Fund	80	This fund is required if taxes are levied or bonds are sold for tort immunity or tort judgment purposes.

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Label	Account Number	Notes; Source
Fire Prevention and Safety Fund or Fund Group	90	This fund or fund group is required if a tax is levied or bonds are issued for purposes of fire prevention, safety, energy conservation, or school security. A separate fund must be created for each project or bond issue. [105 ILCS 5/2-3.12 and 17-2.11]
Capital Asset Accounts or Fund Groups	95	This group of accounts records all the district's tangible fixed assets, including land, buildings, machinery, equipment, furniture, and fixtures, regardless of which fund provided the cash at the time of purchase.
Long-Term Debt Accounts or Fund Groups	97	This group of accounts records all the district's outstanding bonds and other long-term debt.
Agency Fund or Fund Group	99	These funds may include revolving funds, petty cash funds, and student activity funds, as needed. [105 ILCS 5/10-20.19; see also Sections 100.70 and 100.80 of this Part]

(Source: Amended at 32 Ill. Reg. _____, effective _____)

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Section 100.TABLE C Revenue Accounts

Label	Account Number	Source; Notes
RECEIPTS/REVENUE FROM LOCAL SOURCES	1000	
AD VALOREM TAXES	1100	
Educational Purposes Levy	1110	105 ILCS 5/17-2 and 17-3.
Operations and Maintenance Purposes Levy	1111	105 ILCS 5/17-5.
Bond and Interest Purposes Levy	1112	105 ILCS 5/17-9.
Transportation Purposes Levy	1113	105 ILCS 5/17-4.
Municipal Retirement Purposes Levy	1114	40 ILCS 5/7-171.
Working Cash Purposes Levy	1115	105 ILCS 5/20-3.
Public Building Commission Rent Levy	1116	50 ILCS 20/18.
Capital Improvement Purposes Levy	1117	105 ILCS 5/17-2 and 17-2.3.
Fire Prevention & Safety Purposes Levy	1118	105 ILCS 5/17-2.11.
Emergency Financial Assistance Levy	1119	105 ILCS 5/1B-8 and 1F-62.
Tort Immunity/ Judgment Purposes Levy	1120	745 ILCS 10/9-109.
Leasing Purposes Levy	1130	105 ILCS 5/17-2.2c.
Special Education Purposes levy	1140	105 ILCS 5/ 17-2.2a.
FICA and Medicare Only Levies	1150	Social Security taxes and the employer's share of Medicare Only payments; 40 ILCS 5/21-110, 110.1.
Area Vocational Construction Purposes Levy	1160	105 ILCS 5/17-2.4.

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Label	Account Number	Source; Notes
Summer School Purposes Levy	1170	105 ILCS 5/17-2 and 17-2.1.
Other Tax Levies	1190	Taxes received from other tax levies not specifically identified (describe and itemize).
PAYMENTS IN LIEU OF TAXES	1200	
Mobile Home Privilege Tax	1210	
Payments from Local Housing Authorities	1220	
Corporate Personal Property Replacement Taxes	1230	Amounts received to replace personal property tax revenues lost.
Other Payments in Lieu of Taxes	1290	
TUITION	1300	
Total Regular Tuition	1310	Amounts received for pupils attending the district's regular schools; 105 ILCS 5/10-20.12a.
Regular Tuition from Pupils or Parents (In-State)	1311	
Regular Tuition from Other Districts (In-State)	1312	
Regular Tuition from Other Sources (In-State)	1313	
Regular Tuition from Other Sources (Out-of-State)	1314	
Total Summer School Tuition	1320	Amounts received for pupils attending summer school.
Summer School Tuition from Pupils or Parents (In-State)	1321	
Summer School Tuition from Other Districts (In-State)	1322	

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Label	Account Number	Source; Notes
Summer School Tuition from Other Sources (In-State)	1323	
Summer School Tuition from Other Sources (Out-of-State)	1324	
Total CTE Tuition	1330	Amounts received for pupils attending career and technical education programs.
CTE Tuition from Pupils or Parents (In-State)	1331	
CTE Tuition from Other Districts (In-State)	1332	
CTE Tuition from Other Sources (In-State)	1333	
CTE Tuition from Other Sources (Out-of-State)	1334	
Total Special Education Tuition	1340	Amounts received for pupils attending special education programs.
Special Education Tuition from Pupils or Parents (In-State)	1341	
Special Education Tuition from Other Districts (In-State)	1342	
Special Education Tuition from Other Sources (In-State)	1343	
Special Education Tuition from Other Sources (Out-of-State)	1344	
Total Adult Tuition	1350	Amounts received for pupils attending adult/continuing education programs.
Adult Tuition from Pupils or Parents (In-State)	1351	
Adult Tuition from Other Districts (In-State)	1352	

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Label	Account Number	Source; Notes
Adult Tuition from Other Sources (In-State)	1353	
Adult Tuition from Other Sources (In-State)	1354	
TRANSPORTATION FEES	1400	
Total Regular Transportation Fees	1410	Amounts received for transporting pupils to and from school and school activities (regular school day).
Regular Transportation Fees from Pupils or Parents (In-State)	1411	
Regular Transportation Fees from Other Districts (In-State)	1412	
Regular Transportation Fees from Other Sources (In-State)	1413	
Regular Transportation Fees from Co-curricular Activities (In-State)	1415	
Regular Transportation Fees from Other Sources (Out-of-State)	1416	
Total Summer School Transportation Fees	1420	Amounts received for transporting pupils to and from summer school.
Summer School Transportation Fees from Pupils or Parents (In-State)	1421	
Summer School Transportation Fees from Other LEAs (In-State)	1422	
Summer School Transportation Fees from Other Sources (In-State)	1423	
Summer School Transportation Fees from Other Sources (Out-of-State)	1424	

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Label	Account Number	Source; Notes
Total CTE Transportation Fees	1430	Amounts received for transporting pupils to and from career and technical education classes.
CTE Transportation Fees from Pupils or Parents (In-State)	1431	
CTE Transportation Fees from Other Districts (In-State)	1432	
CTE Transportation Fees from Other Sources (In-State)	1433	
CTE Transportation Fees from Other Sources (Out-of-State)	1434	
Total Special Education Transportation Fees	1440	Amounts received for transporting pupils to and from special education programs.
Special Education Transportation Fees from Pupils or Parents (In-State)	1441	
Special Education Transportation Fees from Other Districts (In-State)	1442	
Special Education Transportation Fees from Other Sources (In-State)	1443	
Special Education Transportation Fees from Other Sources (Out-of-State)	1444	
Total Adult Transportation Fees	1450	Amounts received for transporting pupils to and from adult/continuing education programs.
Adult Transportation Fees from Pupils or Parents (In-State)	1451	
Adult Transportation Fees from Other Districts (In-State)	1452	

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Label	Account Number	Source; Notes
Adult Transportation Fees from Other Sources (In-State)	1453	
Adult Transportation Fees from Other Sources (Out-of-State)	1454	
EARNINGS ON INVESTMENTS	1500	
Interest on Investments	1510	
Gain or Loss on Sale of Investments	1520	Gains or losses realized from the sale of bonds.
FOOD SERVICE	1600	
Sales to Pupils - Lunch	1611	
Sales to Pupils - Breakfast	1612	
Sales to Pupils – A la Carte	1613	
Sales to Pupils - Other	1614	
Sales to Adults	1620	Amounts received from adults for sale of food products and services.
Other Food Service	1690	Amounts received from local sources for other food service activities.
DISTRICT/SCHOOL ACTIVITY INCOME	1700	
Admissions - Athletic	1711	Amounts received from school-sponsored athletic events.
Admissions - Other	1719	Amounts received from admissions to all other school-sponsored events except athletics (describe and itemize).
Fees	1720	Amounts received from pupils for fees such as towel fees, locker fees, and equipment fees (excludes transportation).
Book Store Sales	1730	
Other District/School Activity Revenue	1790	All other revenue from district or school activities not otherwise specified.
TEXTBOOK INCOME	1800	
Rentals - Regular Textbooks	1811	
Rentals - Summer School Textbooks	1812	
Rentals - Adult/Continuing Education Textbooks	1813	

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Label	Account Number	Source; Notes
Rentals - Other	1819	Describe and itemize.
Total Textbook Rentals	1810	105 ILCS 5/10-22.25.
Sales - Regular Textbooks	1821	
Sales - Summer School Textbooks	1822	
Sales - Adult/Continuing Education Textbooks	1823	
Sales - Other	1829	
Total Textbook Sales	1820	105 ILCS 5/28-8.
Textbooks Other	1890	Textbook revenues not provided for elsewhere in the 1800 series of accounts.
OTHER LOCAL REVENUES	1900	
Rentals	1910	Amounts received for rental of school property, real or personal.
Contributions and Donations from Private Sources	1920	Amounts received from a philanthropic foundation, private individual, or private organization for which no repayment or special service to the contributor is expected.
Impact Fees from Municipal or County Governments	1930	Amounts received from a city, town, village, or county government from impact fees assessed in accordance with local ordinances.
Services Provided to Other Districts	1940	Amounts received for services other than tuition and transportation services (e.g., data processing, purchasing, maintenance, accounting, cleaning, consulting, guidance).
Refund of Prior Years' Expenditures	1950	A refund of an expenditure charged to a prior fiscal year's budget.
Payments of Surplus Moneys from TIF Districts	1960	Amounts received from distributions from Tax Increment Financing districts.
Drivers' Education Fees	1970	105 ILCS 5/27-23.
Proceeds from Vendors' Contracts	1980	Proceeds received pursuant to contracts between the district and various vendors.
School Facility Occupation Tax Proceeds	<u>1983</u>	<u>Amounts received from distributions of School Facility Occupation Tax proceeds.</u>
Payment from Other Districts	1991	Amounts representing a district's share of special education or career and technical education building costs.
Sale of Vocational Projects	1992	Amounts representing gain from the sale of vocational projects.

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Label	Account Number	Source; Notes
Other Local Fees	1993	Amounts assessed or received from local sources for district programs not classified elsewhere (describe and itemize).
Other Local Revenues	1999	Amounts received from local sources not provided for elsewhere in the 1000 series of accounts.
FLOW-THROUGH RECEIPTS/REVENUE FROM ONE DISTRICT TO ANOTHER DISTRICT	2000	
FLOW-THROUGH REVENUE FROM STATE SOURCES	2100	State revenues that can be further subdivided to account for individual grants.
FLOW-THROUGH REVENUE FROM FEDERAL SOURCES	2200	Federal revenues that can be further subdivided to account for individual grants.
OTHER FLOW-THROUGH REVENUE	2300	Other revenues that can be further subdivided to account for individual grants (describe and itemize).
RECEIPTS/REVENUE FROM STATE SOURCES	3000	
General State Aid Section 18-8.05	3001	105 ILCS 5/18-8.05.
General State Aid Hold Harmless/Supplemental	3002	105 ILCS 5/18-8.05j.
Reorganization Incentives - Deficit Fund Balance	3005	105 ILCS 5/18-8.3.
Reorganization Incentives - Attendance	3010	105 ILCS 5/18-8.05i.
Reorganization Incentives - Salary Difference	3015	105 ILCS 5/18-8.2.
Reorganization Incentives - Certified Salary	3020	105 ILCS 5/18-8.5.
Reorganization Incentives - Feasibility Studies	3021	Amounts received pursuant to appropriations for this purpose.

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Label	Account Number	Source; Notes
GSA Fast Growth District Grants	3030	105 ILCS 5/18-8.10.
Emergency Financial Assistance Grants	3050	105 ILCS 5/1B-8 and 1F-62.
Tax Equivalent Grants	3055	105 ILCS 5/18-4.4.
GSA Transition Assistance	3095	Amounts received pursuant to appropriations for this purpose.
Other Unrestricted Grants-In-Aid from State Sources	3099	Amounts received pursuant to other appropriations (describe and itemize).
Special Education - Private Facility Tuition	3100	105 ILCS 5/14-7.02.
Special Education - Extraordinary	3105	105 ILCS 5/14-7.02a.
Special Education - Personnel	3110	105 ILCS 5/14-13.01.
Special Education - Orphanage - Individual	3120	105 ILCS 5/14-7.03.
Special Education - Orphanage - Summer	3130	105 ILCS 5/14-7.03.
Special Education - Summer School	3145	105 ILCS 5/18-4.3.
Philip J. Rock Center and School	3155	105 ILCS 5/14-11.02.
Educational Materials Center	3156	105 ILCS 5/14-11.01.
Special Education - Other	3199	Amounts received pursuant to other appropriations (describe and itemize).
Career and Technical Education (CTE) - Tech Prep	3200	105 ILCS 5/2-3.115.
CTE - Secondary Program Improvement (CTEI)	3220	105 ILCS 435.
CTE - WECEP	3225	105 ILCS 5/2-3.66a.
CTE - Agriculture Education	3235	105 ILCS 5/2-3.80.
CTE - Instructor Practicum	3240	105 ILCS 5/2-3.68.

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Label	Account Number	Source; Notes
CTE - Student Organizations	3270	Amounts received pursuant to appropriations for student organizations.
CTE - Other	3299	Amounts received pursuant to other appropriations (describe and itemize).
Bilingual Education - Downstate - TPI and TBE	3305	105 ILCS 5/14C-12.
Bilingual Education - Downstate – Transitional Bilingual Education	3310	105 ILCS 5/14C-12.
Gifted Education	3350	105 ILCS 5/Art. 14A.
State Free Lunch and Breakfast	3360	105 ILCS 125/2.
School Breakfast Initiative	3365	105 ILCS 125/2.5.
Driver Education	3370	105 ILCS 5/27-24.2.
Adult Education (from ICCB)	3410	Amounts received from the Community College Board; 105 ILCS 405.
Adult Education – Other	3499	Amounts received pursuant to other appropriations (describe and itemize).
Transportation - Regular/Vocational	3500	105 ILCS 5/29-5.
Transportation - Special Education	3510	105 ILCS 5/14-13.01b.
Transportation - ROE Bus Driver Training	3520	105 ILCS 5/3-14.23.
Transportation - Other	3599	Amounts received pursuant to other appropriations (describe and itemize).
Learning Improvement - Change Grants	3610	105 ILCS 5/2-3.25, 2-3.63, and 2-3.64.
National Board Certification	3651	105 ILCS 5/21-27.
Administrators Academy	3655	105 ILCS 5/2-3.53.
Scientific Literacy	3660	105 ILCS 5/2-3.94.
Truants’ Alternative and Optional Education	3695	105 ILCS 5/2-3.66.
Regional Safe Schools	3696	105 ILCS 5/13A-8.
Early Childhood - Block Grant	3705	105 ILCS 5/1C-2 and 2-3.71.
Reading Improvement Block Grant	3715	105 ILCS 5/2-3.51.

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Label	Account Number	Source; Notes
Reading Improvement Block Grant - Reading Recovery	3720	Amounts received from the 2% set-aside under 105 ILCS 5/2-3.51.
Continued Reading Improvement Block Grant	3725	105 ILCS 5/2-3.51a.
Continued Reading Improvement Block Grant	3726	Amounts received from the 2% set aside under 105 ILCS 5/2-3.51a.
ROE/ISC Operations	3730	Amounts received pursuant to 105 ILCS 5/2-3.63, 3-14.23, and 18-6.
ROE Supervisory Expense	3745	Amounts received pursuant to 105 ILCS 5/18-6.
Chicago Teachers Academy for Math & Science (TAMS)	3765	Amounts received pursuant to an appropriation for TAMS.
Chicago General Education Block Grant	3766	105 ILCS 5/1D-1.
Chicago Educational Services Block Grant	3767	105 ILCS 5/1D-1.
School Safety and Educational Improvement Block Grant	3775	105 ILCS 5/2-3.51.5.
Technology - Learning Technology Centers	3780	105 ILCS 5/2-3.117.
Illinois Government Intern Program	3804	Funds distributed as a grant to Springfield School District 186 to support administration of this program.
State Charter Schools	3815	105 ILCS 5/Art. 27A.
Extended Learning Opportunities (Summer Bridges)	3825	105 ILCS 5/10-20.9a.
Infrastructure Improvements - Planning/Construction	3920	105 ILCS 230/5-35.
School Infrastructure - Maintenance Projects	3925	105 ILCS 230/5-100.
Regular Orphanage Tuition (18-3)	3950	105 ILCS 5/18-3.
Tax Equivalent Grants	3955	105 ILCS 5/18-4.4.

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Label	Account Number	Source; Notes
After-School Programs - Mentoring & Student Support	3960	Amounts received pursuant to appropriation.
Advanced Placement Classes	3961	Amounts received pursuant to appropriations.
Arts Education	3962	Amounts received pursuant to appropriations.
Grants to Local Governments, Community Organizations, Not-for-Profit Organizations, and Educational Facilities	3963	Amounts received pursuant to appropriations.
ISBE Special Purpose Trust Fund	3970	105 ILCS 5/2-3.127a.
Class Size Reduction Pilot Project	3981	105 ILCS 5/2-3.136.
The “Grow Your Own” Teacher Education Initiative	3983	110 ILCS 48.
Children’s Mental Health Partnership	3990	105 ILCS 405/49-15.
Teacher Mentoring Pilot Project	3982	105 ILCS 5/21A-25.
State “On-behalf” Payments	3998	Reserved for on-behalf payments by the State.
Emergency Financial Assistance Grant	3999	105 ILCS 5/1B-8.
Temporary Relocation Expense Grant	3999	105 ILCS 5/2-3.77.
Other Restricted Revenue from State Sources	3999	Amounts received pursuant to other appropriations (describe and itemize).
RECEIPTS/REVENUE FROM FEDERAL SOURCES	4000	
Federal Impact Aid	4001	ESEA Title VIII - Impact Aid (CFDA 84.041).

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Label	Account Number	Source; Notes
Other Unrestricted Grants-In-Aid Received Directly from the Federal Government	4009	Amounts received pursuant to other unrestricted appropriations; describe and itemize.
Total Unrestricted Grants Received Directly from the Federal Government	4010	
Head Start	4045	Community Opportunities, Accountability, Training, and Educational Services Act of 1998, Title I (CFDA 93.600).
Construction (Impact Aid)	4050	ESEA, Title VIII (Impact Aid – Facilities Maintenance) (CFDA 84.040).
Magnet	4060	ESEA, Title V, Part C (Magnet Schools Assistance) (CFDA 84.165).
Other Restricted Grants-In-Aid Received Directly from the Federal Government	4090	Amounts received pursuant to other restricted appropriations; describe and itemize.
Total Restricted Grants Received Directly from the Federal Government	4095	
TOTAL GRANTS RECEIVED DIRECTLY FROM THE FEDERAL GOVERNMENT	4099	Amounts received pursuant to other appropriations.
Title V - Innovation and Flexibility Formula	4100	NCLB, Title V, Part A - State Grants For Innovative Programs (CFDA 84.298).
Title V - SEA Projects	4105	NCLB, Title V, Part A - State Grants For Innovative Programs (CFDA 84.298).
Title V - Rural and Low-Income Schools (REI)	4107	NCLB, Title VI, Part B - Rural Education (CFDA 84.358).
Title V - Other	4199	Amounts received pursuant to other appropriations (describe and itemize).
Breakfast Start-up	4200	Child Nutrition Act - School Breakfast Program for Start-Up (CFDA 10.553).
National School Lunch Program	4210	Child Nutrition Act - National School Lunch Program (CFDA 10.555).
Special Milk Program	4215	Child Nutrition Act - Special Milk Program for Children (CFDA 10.556).
School Breakfast Program	4220	Child Nutrition Act - School Breakfast Program (CFDA 10.553).

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Label	Account Number	Source; Notes
Summer Food Service Admin/Program	4225	Child Nutrition Act - Summer Food Service Program for Children (CFDA 10.559).
Child Care Commodity/SFS 13-Adult Day Care	4226	Child Nutrition Act - Child Care and Adult Food Service Program (CFDA 10.558).
SAE Nutrition Ed. Loan/TNT	4227	Child Nutrition Act of 1966 (42 USC 1771 et seq.) - (CFDA 10.574).
Child Nutrition Commodity/Salvage	4250	Child Nutrition Act of 1966 (CFDA 10.550).
Cash in Lieu of Commodities	4255	Amounts received in lieu of commodities in the food service program.
Food Service - Other	4299	Amounts received pursuant to other appropriations from the U.S. Department of Agriculture for nutrition programs (describe and itemize).
Title I - Low Income	4300	No Child Left Behind Act of 2001 (NCLB; 20 USC 6301 et seq.), Title I, Part A - Improving Academic Achievement of the Disadvantaged (CFDA 84.010).
Title I - Low Income - Neglected, Private	4305	NCLB, Title I, Part D - Neglected and Delinquent (CFDA 84.013).
Title I - Low Income - Delinquent, Private	4306	NCLB, Title I, Part D - Neglected and Delinquent (CFDA 84.013).
Title I – Neglected and Delinquent Juvenile and Adult Corrections (formerly only juvenile)	4315	NCLB, Title I, Part D - Neglected and Delinquent (CFDA 84.013).
Title I - Comprehensive School Reform	4332	NCLB, Title I, Part F - Comprehensive School Reform (CFDA 84.332).
Title I - Reading First	4334	NCLB, Title I, Part B-1 - Reading First (CFDA 84.357).
Title I - Even Start	4335	NCLB, Title I, Part B-3 - Even Start (CFDA 84.213).
Title I - Reading First SEA Funds	4337	NCLB, Title I, Part B-1 - Reading First SEA Funds (CFDA 84.357).
Title I - Migrant Education	4340	NCLB, Title I, Part C - Education of Migrant Children (CFDA 84.011).
Title I - Other	4399	Amounts received pursuant to other appropriations under Title I of NCLB (describe and itemize).
Title IV - Safe and Drug-Free Schools - Formula	4400	NCLB, Title IV, Part A - Safe and Drug Free Schools (CFDA 84.186).
Title IV - Safe & Drug-Free Schools – State-Level Program	4415	NCLB, Title IV, Part A - Safe and Drug Free Schools (CFDA 84.186).

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Label	Account Number	Source; Notes
Title IV - 21st Century	4421	NCLB, Title IV, Part B - 21st Century Community Learning Centers (CFDA 84.287).
Title IV - Other (Describe & Itemize)	4499	Amounts received pursuant to other appropriations under Title IV of NCLB (describe and itemize).
Federal Special Education Preschool Flow-Through	4600	IDEA, Part B - Preschool (CFDA 84.173).
Federal Special Education Preschool Discretionary	4605	IDEA, Part B - Preschool (CFDA 84.173).
Federal Special Education - IDEA Flow-Through/ Low Incident	4620	IDEA, Part B (CFDA 84.027).
Federal Special Education - IDEA Room and Board	4625	IDEA, Part B (CFDA 84.027).
Federal Special Education - IDEA Discretionary	4630	IDEA, Part B (CFDA 84.027).
Federal Special Education - IDEA - Part D - Improvement	4631	IDEA, Part D - State Program Improvement Grants for Children with Disabilities (CFDA 84.323).
Federal Special Education – IDEA Title VI C - Deaf/Blind	4635	IDEA, Part D - Technical Assistance and Dissemination to Improve Services and Results for Children with Disabilities (CFDA 84.326).
Federal Special Education - IDEA - Other	4699	Amounts received pursuant to other appropriations under IDEA (describe and itemize).
CTE - Perkins Title III E - Tech Prep	4770	
CTE - Other	4799	Amounts received pursuant to other appropriations from federal sources (describe and itemize).
Federal - Adult Education	4810	Adult Education State Grant Program (CFDA 84.002).
Advanced Placement Fee/International Baccalaureate	4904	ESEA, Title I, Part G – Advanced Placement Program (CFDA 84.330).

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Label	Account Number	Source; Notes
Emergency Immigrant Assistance	4905	NCLB, Title III - English Language Acquisition Grants - Immigrant Assistance Grants (CFDA 84.365).
Title III - English Language Acquisition	4909	NCLB, Title III - English Language Acquisition Grants (CFDA 84.365).
Learn & Serve America	4910	National and Community Service Act of 1990 - Learn & Serve America (CFDA 94.004).
Refugee Children School Impact Grants	4915	Refugee Education Assistance Act of 1980, Refugee and Entrant Assistance Discretionary Grants (CFDA 93.576).
McKinney Education for Homeless Children	4920	NCLB, Title X - Education for Homeless Children (CFDA 84.196).
Title II - Teacher Quality	4932	NCLB, Title II, Part A, and ESEA, Title II, Part C, Subpart 1, Chapter B (CFDA 84.350).
Title II - Teacher Quality	4935	ESEA, Title II, Part A - Improving Teacher Quality State Grants (CFDA 84.367).
Title II - Math and Science Initiative	4936	ESEA, Title II, Part B – Math and Science Partnerships (CFDA 84.366).
Federal Charter Schools	4960	NCLB, Title V, Part B - Public Charter Schools.
Title II - Technology - Enhancing Education Formula Grants	4971	ESEA, Title II, Part D, Subparts 1 and 2, as amended – Education Technology State Grants (CFDA 84.318).
Title II - Technology - Enhancing Education Competitive Grants	4972	ESEA, Title II, Part D, Subparts 1 and 2 – Education Technology State Grants (CFDA 84.318).
<u>Safe Routes to School</u>	<u>4980</u>	<u>Section 1404 of the Safe, Accountable, Flexible, Efficient Transportation Equity Act: A Legacy for Users Act (P.L. 109-59)</u>
Medicaid Matching Funds - Administrative Outreach	4991	Social Security Act, Title XIX - Medicaid Matching - Administrative Outreach (CFDA 93.778).
Medicaid Matching Funds - Fee-for-Service Program	4992	Social Security Act, Title XIX - Medicaid Matching - Fee for Service Programs (CFDA 93.778).
Hurricane Emergency Relief	4995	Hurricane Emergency Relief Act.
Other Restricted Grants Received from Federal Government through State	4998	Amounts received pursuant to other federal appropriations (describe and itemize).

(Source: Amended at 32 Ill. Reg. _____, effective _____)

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Section 100.TABLE E “Sources and Uses” Accounts; Miscellaneous

Label	Account Number	Description
SOURCES OF FUNDS	7000	
Transfers from Various Funds	7100	
Abolishment or Abatement of Working Cash Fund	7110	The transfer to the Educational Fund when the Working Cash Fund is abolished or abated. [105 ILCS 5/20-8, 20-9]
Permanent Transfer of Working Cash Fund Interest	7120	The permanent transfer of interest from the Working Cash Fund. [105 ILCS 5/20-5]
Permanent Transfer Among Funds	7130	The permanent transfer among funds. [105 ILCS 5/17-2A]
Permanent Transfer of Interest	7140	The permanent transfer of interest. [105 ILCS 5/10-22.44]
Transfer from Capital Projects to O & M Fund	7150	The transfer of bond proceeds remaining in the Debt Service Fund to the Operations and Maintenance Fund. [105 ILCS 5/10-22.14]
Transfer of Excess FP & S Tax & Interest Proceeds	7160	The transfer of tax proceeds remaining in the Fire Prevention and Safety Fund. [105 ILCS 5/17-2.11]
Transfer of Excess FP & S Bond & Interest Proceeds	7170	The transfer of bond proceeds remaining in the Fire Prevention and Safety Fund. [105 ILCS 5/17-2.11]
Proceeds from the Sale of Bonds	7200	
Principal on Bonds Sold	7210	Amounts received from the sale of bonds representing principal.
Premiums on Bonds Sold	7220	Amounts received from the sale of bonds representing a premium.
Accrued Interest on Bonds Sold	7230	Amounts received from the sale of bonds representing accrued interest.
Sale or Compensation for Loss of Fixed Assets	7300	
Sale of Equipment	7310	Amounts received for the sale of equipment or other personal property (but not land or buildings).
Sale of Buildings or Grounds	7320	Amounts received for the sale of land or buildings.
Compensation for Loss of Fixed Assets	7330	Amounts received as compensation for the loss of capital assets.

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NOTICE OF ADOPTED AMENDMENTS

Label	Account Number	Description
Transfers from Other Funds to Pay Principal on Capital Leases	7400	
Taxes Pledged to Pay Principal on Capital Leases	7410	Amounts received from transfers of taxes pledged to pay principal on capital leases.
Grants & Reimbursements Pledged to Pay Principal on Capital Leases	7420	Amounts received from transfers of grants and reimbursements pledged to pay principal on capital leases.
Other Revenues Pledged to Pay Principal on Capital Leases	7430	Amounts received from other revenues pledged to pay principal on capital leases.
Fund Balance Transfers Pledged to Repay Debt	7440	Amounts received from transfers of other fund balances pledged to pay principal on capital leases.
Transfers from Other Funds to Pay Interest on Capital Leases	7500	
Taxes Pledged to Pay Interest on Capital Leases	7510	Amounts received from taxes pledged to pay interest on capital leases.
Grants & Reimbursements Pledged to Pay Interest on Capital Leases	7520	Amounts received from grants and reimbursements pledged to pay interest on capital leases.
Other Revenues Pledged to Pay Interest on Capital Leases	7530	Amounts received from transfers from other revenues pledged to pay interest on capital leases.
Fund Balance Transfers Pledged to Pay Interest on Capital Leases	7540	Amounts received from fund balance transfers pledged to pay interest on capital leases.
Transfers from Other Funds to Pay Principal on Revenue Bonds	7600	
Taxes Pledged to Pay Principal on Revenue Bonds	7610	Taxes pledged to pay principal on revenue bonds.
Grants & Reimbursements Pledged to Pay Principal on Revenue Bonds	7620	Grants and reimbursements pledged to pay principal on revenue bonds.
Other Revenues Pledged to Pay Principal on Revenue Bonds	7630	Other revenues pledged to pay principal on revenue bonds.

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NOTICE OF ADOPTED AMENDMENTS

Label	Account Number	Description
Fund Balance Transfers Pledged to Pay Principal on Revenue Bonds	7640	Fund balance transfers pledged to pay principal on revenue bonds.
Transfers from Other Funds to Pay Interest on Revenue Bonds	7700	
Taxes Pledged to Pay Interest on Revenue Bonds	7710	Taxes pledged to pay interest on revenue bonds.
Grants & Reimbursements Pledged to Pay Interest on Revenue Bonds	7720	Grants and reimbursements pledged to pay interest on revenue bonds.
Other Revenues Pledged to Pay Interest on Revenue Bonds	7730	Other revenues pledged to pay interest on revenue bonds.
Fund Balance Transfers Pledged to Pay Interest on Revenue Bonds	7740	Fund balance transfers pledged to pay interest on revenue bonds.
Transfers from Other Funds for Capital Projects	7800	
Taxes Transferred to Pay for Capital Projects	7810	Taxes transferred to pay for capital projects.
Grants & Reimbursements Transferred for Capital Projects	7820	Grants and reimbursements pledged to pay for capital projects.
Other Revenues Transferred for Capital Projects	7830	Other revenues pledged to pay for capital projects.
Fund Balance Transfers for Capital Projects	7840	Fund balance transfers pledged to pay for capital projects.
ISBE Loan Proceeds	7900	
Charter School Revolving Loan	7903	Charter School Revolving Loan Program.
Technology Loan Program	7910	Technology Loan Program.
Transportation Start-up Loan	7920	Transportation Start-up Loan.
Temporary Emergency Relocation Loan	7930	Temporary Emergency Relocation Loan.
Emergency Financial Assistance Loan	7940	Emergency Financial Assistance Loan from ISBE or the Illinois Finance Authority.
Other ISBE Loan	7950	Other loan from ISBE.

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NOTICE OF ADOPTED AMENDMENTS

Label	Account Number	Description
Other Sources of Funds Not Classified Elsewhere	7990	Describe and itemize.
USES OF FUNDS	8000	
Transfers to Various Funds	8100	Permanent transfers made from one fund to another fund, as authorized in the School Code and approved by the school board. These transfers are made with no expectation of repayment.
Abolishment or Abatement of Working Cash Fund	8110	The transfer to the Educational Fund when the Working Cash Fund is abolished or abated. [105 ILCS 5/20-8, 20-9]
Permanent Transfer of Working Cash Fund Interest	8120	The permanent transfer of interest to the Educational, the Operations and Maintenance, and the Transportation Funds from the Working Cash Fund. [105 ILCS 5/20-5]
Permanent Transfer Among Funds	8130	The permanent transfer to the Operations and Maintenance Fund of monies in restricted amounts by districts meeting certain conditions. [105 ILCS 5/17-2A]
Permanent Transfer of Interest	8140	Permanent transfer of interest. [105 ILCS 5/10-22.44]
Transfer from Capital Projects to O & M Fund	8150	The transfer of bond proceeds remaining in the Capital Projects Site and Construction/Capital Improvements Fund to the Operations and Maintenance Fund after the purposes for which the bonds have been issued have been accomplished and paid in full. [105 ILCS 5/10-22.14]
Transfer of Excess FP & S Tax & Interest Proceeds	8160	The transfer of tax proceeds remaining in the Fire Prevention and Safety Fund to the Operations and Maintenance Fund after the purposes for which the taxes were levied have been accomplished and paid in full. [105 ILCS 5/17-2.11]
Transfer of Excess FP & S Bond & Interest Proceeds	8170	The transfer of bond proceeds remaining in the Fire Prevention and Safety Fund to the Debt Service Bond and Interest Fund after the purposes for which the bonds were levied have been accomplished and paid in full. [105 ILCS 5/10-22.14]

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NOTICE OF ADOPTED AMENDMENTS

Label	Account Number	Description
Transfers to Debt Service Fund to Pay Principal on Capital Leases	8400	Permanent transfers made to the Debt Service Fund to make principal payments on capital leases.
Taxes Pledged to Pay Principal on Capital Leases	8410	Permanent transfer of tax receipts to the Debt Service Fund to make principal payments on capital leases.
Grants & Reimbursements Pledged to Pay Principal on Capital Leases	8420	Permanent transfer of grants or reimbursements to the Debt Service Fund to make principal payments on capital leases.
Other Revenues Pledged to Pay Principal on Capital Leases	8430	Permanent transfer of other revenues to the Debt Service Fund to make principal payments on capital leases.
Fund Balance Transfers Pledged to Pay Principal on Capital Leases	8440	Permanent transfer of fund balances to the Debt Service Fund to make principal payments on capital leases.
Transfers to Debt Service Fund to Pay Interest on Capital Leases	8500	Permanent transfers made to the Debt Service Fund to make interest payments on capital leases.
Taxes Pledged to Pay Interest on Capital Leases	8510	Permanent transfer of tax receipts to the Debt Service Fund to make interest payments on capital leases.
Grants & Reimbursements Pledged to Pay Interest on Capital Leases	8520	Permanent transfer of grants or reimbursements to the Debt Service Fund to make interest payments on capital leases.
Other Revenues Pledged to Pay Interest on Capital Leases	8530	Permanent transfer of other revenues to the Debt Service Fund to make interest payments on capital leases.
Fund Balance Transfers Pledged to Pay Interest on Capital Leases	8540	Permanent transfer of fund balances to the Debt Service Fund to make interest payments on capital leases.
Transfers to Debt Service Fund to Pay Principal on Revenue Bonds	8600	Permanent transfers made to the Debt Service Fund to make principal payments on revenue bonds.
Taxes Pledged to Pay Principal on Revenue Bonds	8610	Permanent transfer of tax receipts to the Debt Service Fund to make principal payments on revenue bonds.
Grants & Reimbursements Pledged to Pay Principal on Revenue Bonds	8620	Permanent transfer of grants or reimbursements to the Debt Service Fund to make principal payments on revenue bonds.
Other Revenues Pledged to Pay Principal on Revenue Bonds	8630	Permanent transfer of other revenues to the Debt Service Fund to make principal payments on revenue bonds.

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NOTICE OF ADOPTED AMENDMENTS

Label	Account Number	Description
Fund Balance Transfers Pledged to Pay Principal on Revenue Bonds	8640	Permanent transfer of fund balances to the Debt Service Fund to make principal payments on revenue bonds.
Transfers to Debt Service Fund to Pay Interest on Revenue Bonds	8700	Permanent transfers made to the Debt Service Fund to make interest payments on revenue bonds.
Taxes Pledged to Pay Interest on Revenue Bonds	8710	Permanent transfer of tax receipts to the Debt Service Fund to make interest payments on revenue bonds.
Grants & Reimbursements Pledged to Pay Interest on Revenue Bonds	8720	Permanent transfer of grants or reimbursements to the Debt Service Fund to make interest payments on revenue bonds.
Other Revenues Pledged to Pay Interest on Revenue Bonds	8730	Permanent transfer of other revenues to the Debt Service Fund to make interest payments on revenue bonds.
Fund Balance Transfers Pledged to Pay Interest on Revenue Bonds	8740	Permanent transfer of fund balances to the Debt Service Fund to make interest payments on revenue bonds.
Transfers to Capital Projects Fund for Capital Projects	8800	Permanent transfers made to the Capital Projects Fund to pay for capital projects.
Taxes Transferred to Pay for Capital Projects	8810	Permanent transfer of tax receipts to the Capital Projects Fund to pay for capital projects.
Grants & Reimbursements Pledged to Pay for Capital Projects	8820	Permanent transfer of grants or reimbursements to the Capital Projects Fund to pay for capital projects.
Other Revenues Pledged to Pay for Capital Projects	8830	Permanent transfer of other revenue to the Capital Projects Fund to pay for capital projects.
Fund Balance Transfers Pledged to Pay for Capital Projects	8840	Permanent transfer of fund balances to the Capital Projects Fund to pay for capital projects.
Transfers to Debt Service Fund to Pay Principal on ISBE Loans	8910	Permanent transfers made to the Debt Service Fund to pay ISBE for various loans.
Technology Loan Program	8911	Permanent transfers made to the Debt Service Fund to pay ISBE for technology loans.
Transportation Start-up Loan	8912	Permanent transfers made to the Debt Service Fund to pay ISBE for transportation start-up loans.
Temporary Emergency Relocation Loan	8913	Permanent transfers made to the Debt Service Fund to pay ISBE for emergency relocation loans.

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Label	Account Number	Description
Emergency Financial Assistance Loan	8914	Permanent transfers made to the Debt Service Fund to pay ISBE for emergency financial assistance loans.
Other ISBE Loan	8915	Permanent transfers made to the Debt Service Fund to pay ISBE for other ISBE loans.
Other Uses of Funds Not Classified Elsewhere	8990	Other miscellaneous financing uses that cannot be classified elsewhere in the 8000 series of accounts. Describe and itemize.
OTHER ECONOMIC RESOURCES	9000	
QZAB Tax Credits	9100	
E-rate Transactions	9200	
Donated Food Commodities	9300	
State Textbook Loan Program	9400	
Other Miscellaneous Accounts	9900	

(Source: Amended at 32 Ill. Reg. _____, effective _____)

ILLINOIS STATE BOARD OF EDUCATION MEETING
August 21, 2008

TO: Illinois State Board of Education

FROM: Christopher A. Koch, Ed.D., State Superintendent of Education *CK*
Darren Reisberg, General Counsel *X*
Connie Wise, Assistant Superintendent, Standards & Assessment *CW*

Agenda Topic: Action Item: Rules for Adoption – Amendments to Part 375
(Student Records)

Materials: Recommended Rules

Staff Contact(s): Shelley Helton

Purpose of Agenda Item

The purpose of this agenda item is to present the proposed amendments for adoption.

Relationship to/Implications for the State Board's Strategic Plan

Being able to have a seamless prekindergarten-through-grade-16 state education data system will enable both elementary and secondary schools and postsecondary institutions to implement initiatives to improve student performance and enable them to be academically prepared for and able to succeed in college or workforce training programs.

Expected Outcome(s) of Agenda Item

The Board will be asked to adopt a motion adopting the proposed amendments to Part 375.

Background Information

This rulemaking stems from the work of the Illinois College and Work Readiness Partnership and its efforts to develop a longitudinal data system linking elementary and secondary school data with postsecondary institutions through the State Board of Education's Student Information System (SIS) and various postsecondary data systems (particularly, the Illinois Community College Board's data system and the Shared Enrollment and Graduation File). The purpose of the longitudinal data system is to create the capability to collect data and conduct research that will provide state policymakers, school districts and schools with information on high school graduates' outcomes in college and the workplace. In this way, school districts and schools can better prepare students to succeed in postsecondary learning and the workplace by using data to indicate areas of need and target instructional improvements, thereby reducing students' need to take remedial courses in postsecondary education.

In order to establish the link necessary to collect data for research efforts, the proposed amendments require that a student's academic transcript (Section 375.10) and his or her "Official Transcript of Scholastic Records" (Section 375.75(f)) each contain the student's unique identifier assigned by and used in conjunction with the SIS. The academic transcript will be shared with postsecondary institutions when a student makes application or with a future employer, if required. The "Official Transcript of Scholastic Records" is shared among elementary and secondary school districts when a student transfers, and the unique student identifier on that will ensure that students are tracked throughout their elementary and secondary school experiences. Postsecondary institutions will input the unique student

identifier into postsecondary data systems, thereby allowing linkages between these systems and the agency's SIS.

The student's unique identifier on the transcript or the scholastic records will not enable the recipient of either of those documents to access an individual student's records stored on the SIS. Rather, it only would allow for the merging of data between the postsecondary level and information stored in SIS so that research and analysis can be conducted. The merging of all data will be carried out in strict conformance with state and federal privacy protection laws.

The proposed amendments were published May 9, 2008, in the Illinois Register to elicit public comment. Two letters of support were received.

Superintendent's Recommendation

I recommend that the following motion be adopted:

The State Board of Education hereby adopts the proposed rulemaking for:

Student Records (23 Illinois Administrative Code 375),

Further, the Board authorizes the State Superintendent of Education to make such technical and nonsubstantive changes as the State Superintendent may deem necessary in response to suggestions or objections of the Joint Committee on Administrative Rules.

Next Steps

Notice of the adopted amendments will be submitted to the Joint Committee on Administrative Rules to initiate JCAR's review. When that process is complete, the rules will be filed with the Secretary of State and disseminated as appropriate.

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NOTICE OF ADOPTED AMENDMENTS

TITLE 23: EDUCATION AND CULTURAL RESOURCES

SUBTITLE A: EDUCATION

CHAPTER I: STATE BOARD OF EDUCATION

SUBCHAPTER k: SCHOOL RECORDS

PART 375

STUDENT RECORDS

Section

375.10	Definitions
375.20	Rights of Students
375.30	Notification
375.40	Maintenance
375.50	Cost for Copies of Records
375.60	Emergency Release of Information
375.70	Release of Information
375.75	Public and Nonpublic Schools: Transmission of Records for Transfer Students
375.80	Directory Information
375.90	Challenge Procedures
375.100	Implementation
375.110	Enforcement

AUTHORITY: Implementing and authorized by the Illinois School Student Records Act [105 ILCS 10] and Section 2-3.13a of the School Code [105 ILCS 5/2-3.13a].

SOURCE: Emergency rule adopted March 24, 1976; codified at 7 Ill. Reg. 12864; amended at 10 Ill. Reg. 12602, effective July 9, 1986; amended at 12 Ill. Reg. 4818, effective February 25, 1988; amended at 20 Ill. Reg. 15304, effective November 18, 1996; amended at 23 Ill. Reg. 13843, effective November 8, 1999; amended at 26 Ill. Reg. 16202, effective October 21, 2002; amended at 29 Ill. Reg. 5467, effective March 29, 2005; amended at 32 Ill. Reg. 7143, effective April 17, 2008; amended at 32 Ill. Reg. _____, effective _____.

Section 375.10 Definitions

"Act" means the Illinois School Student Records Act [105 ILCS 10].

"Student Permanent Record" means and shall consist of the following, as limited by Section 2(d) of the Act [105 ILCS 10/2(d)]:

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Basic identifying information, including the student's name and address, birth date and place, and gender, and the names and addresses of the student's parents;

Academic transcript, including grades, class rank, graduation date, grade level achieved, ~~and~~ scores on college entrance examinations, and the unique student identifier assigned and used by the Student Information System established pursuant to Section 1.75 of rules governing Public Schools Evaluation, Recognition and Supervision (see 23 Ill. Adm. Code 1.75);

Attendance record;

Accident reports and health record;

Record of release of permanent record information in accordance with Section 6(c) of the Act [105 ILCS 10/6(c)]; and

Scores received on all State assessment tests administered at the high school level (i.e., grades 9 through 12) (see 105 ILCS 5/2-3.64(a)); and

May also consist of:

Honors and awards received; and

Information concerning participation in school-sponsored activities or athletics, or offices held in school-sponsored organizations.

No other information shall be placed in the student permanent record.

"Student Temporary Record" means all information not required to be in the student permanent record and shall consist of the following, as limited by Section 2(d) of the Act:

A record of release of temporary record information in accordance with Section 6(c) of the Act [105 ILCS 10/6(c)];

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Scores received on the State assessment tests administered in the elementary grade levels (i.e., kindergarten through grade 8) (see 105 ILCS 5/2-3.64(a));

The completed home language survey form (see 23 Ill. Adm. Code 228.15);

Information regarding serious infractions (i.e., those involving drugs, weapons, or bodily harm to another) that resulted in expulsion, suspension or the imposition of punishment or sanction;

Information provided under Section 8.6 of the Abused and Neglected Child Reporting Act [325 ILCS 5/8.6], as required by Section 2(f) of the Act [105 ILCS 10/2(f)]; and

Any biometric information that is collected in accordance with Section 10-20.40 or 34-18.34 of the School Code [105 ILCS 5/10-20.40 or 34-18.34]; and

May also consist of:

Family background information;

Intelligence test scores, group and individual;

Aptitude test scores;

Reports of psychological evaluations, including information on intelligence, personality and academic information obtained through test administration, observation, or interviews;

Elementary and secondary achievement level test results;

Participation in extracurricular activities, including any offices held in school-sponsored clubs or organizations;

Honors and awards received;

Teacher anecdotal records;

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Other disciplinary information;

Special education files, including the report of the multidisciplinary staffing on which placement or nonplacement was based, and all records and tape recordings relating to special education placement hearings and appeals;

Any verified reports or information from non-educational persons, agencies or organizations; and

Other verified information of clear relevance to the education of the student.

"Substitute" means a person designated by the school to temporarily serve in the event of absence of a person employed by the school.

(Source: Amended at 32 Ill. Reg. _____, effective _____)

Section 375.75 Public and Nonpublic Schools: Transmission of Records for Transfer Students

- a) This Section implements Section 2-3.13a of the School Code [105 ILCS 5/2-3.13a], Section 5 of the Missing Children Records Act [325 ILCS 50/5] and Section 5 of the Missing Children Registration Law [325 ILCS 55/5]. This Section is applicable to all public, private or nonpublic elementary and secondary schools in the State of Illinois.
- b) Within 14 days after enrolling a transfer student, an elementary or secondary school shall comply with the requirements of Section 5 of the Missing Children Records Act and Section 5 of the Missing Children Registration Law regarding the records of such transfer student. The transfer of the record by a public school is subject to the prior notice to parents required by Section 375.70(a) of this Part.
- c) A request made pursuant to subsection (b) of this Section for a certified copy of a student's record shall satisfy the requirement of Section 2-3.13a(c) of the School Code regarding documentation of enrollment of a transfer student.

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- d) If within 150 days after a student leaves a school, that school or school district has not received a request for the student's record, or been presented with other documentation that the student has enrolled in another school, then the student shall be counted in the school's or school district's calculation of its annual dropout rate (see Section 2-3.13a(c) of the School Code).
- e) As used in this Section, "Unofficial Record of Student Grades" means written information relative to the grade levels and subjects in which a student was enrolled and the record of academic grades achieved by that student prior to transfer. Such records shall also include the name and address of the school, the name of the student to whom the records pertain, the name and title of the school official transmitting the records, and the date of transmittal.
- f) As used in this Section, "Official Transcript of Scholastic Records" means the formal record showing dates of enrollment; courses studied; grades, credits, and awards received; and the unique student identifier assigned and used by the Student Information System; and bearing the signature and title of the certifying official, the seal of the school, if any, and the date of issue.
- g) As used in this Section, "Certified Copy of Student's Record" means:
- 1) for public schools, the student's permanent and temporary record as defined in Section 375.10 of this Part; and
 - 2) for private and nonpublic schools, the individual student information maintained by such schools for all of their students. Such information may include:
 - A) Basic identifying information, including the student's name and address, birth date and place, and gender, and the names and addresses of the student's parents;
 - B) Academic transcript, including grades, class rank, graduation date, grade level achieved and scores on college entrance examinations;
 - C) Attendance record;
 - D) Accident reports and health record;

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- E) Honors and awards received; and
 - F) Information concerning participation in school-sponsored activities or athletics, or offices held in school-sponsored organizations.
- h) If the student has unpaid fines or fees and is transferring to a public school located in Illinois or any other state, the school may elect to include in the student's record transferred pursuant to this Section the unofficial record of the student's grades in lieu of the student's official transcript of scholastic records. If the school so elects, the school shall within 10 calendar days after the student has paid all of his or her unpaid fines or fees and at its own expense forward the student's official transcript of scholastic records to the student's new school.
- i) If the student is transferring to another public school located in Illinois or any other state and at the time of the transfer is currently serving a term of suspension or expulsion for any reason, then the transferring school shall include with the transferred records:
- 1) the date and duration of the period of any current suspension or expulsion; and
 - 2) whether the suspension or expulsion is for *knowingly possessing in a school building or on school grounds a weapon as defined in the Gun Free Schools Act (20 USC 8921 et seq.), for knowingly possessing, selling, or delivering in a school building or on school grounds a controlled substance or cannabis, or for battering a staff member of the school.* (Section 2-3.13a of the School Code)

(Source: Amended at 32 Ill. Reg. _____, effective _____)

ILLINOIS STATE BOARD OF EDUCATION MEETING
August 21, 2008

TO: Illinois State Board of Education

FROM: Christopher J. Ward, Chairman, Board Operations Committee Chair

Agenda Topic: Consideration of Proposed Changes to NASBE Bylaws and Public Education Positions

Materials: Description of Proposed Changes to NASBE Bylaws and Public Education Positions on Designated Topics

Purpose of Agenda Item

Each October, the state delegate assembly meets during the NASBE Annual Conference at the business meeting to vote on proposed changes to the association's bylaws and Public Education Positions.

NASBE bylaws state that "The Public Policy Committee shall solicit new public policy positions and changes to the standing public policy positions from among the membership, meet at least ninety days prior to the Annual Business Meeting to consider the proposed public policy positions and changes, and distribute its report to the Association membership at least sixty days prior to the Annual Business Meeting.

The NASBE bylaws also state that "proposed changes to the bylaws shall be distributed to the Association membership at least sixty days prior to the Annual Business Meeting. In addition to recommendations for amendments submitted by the Board of Directors, the Bylaws may also be amended at the annual business meeting by a two-thirds vote of the voting delegates."

The attached proposed changes to NASBE Bylaws and Public Education Positions were received on August 7, 2008. The Annual Business Meeting will be on October 17, 2008.

Illinois State Board Chairman Jesse Ruiz has appointed Board member Vinni Hall to participate in the NASBE Annual Business Meeting as the Illinois voting delegate.

At its September Education Policy Planning Committee Meeting of the Whole, the Board will discuss and recommend to the full Board the positions that Illinois will take in these matters.

Next Steps

The Chairman will appoint a voting delegate to attend the NASBE Annual Business Meeting on October 17, 2008 to represent the Illinois State Board of Education.

Memorandum

Date: 8/5/2008

To: State Board of Education Members

Cc: State Board of Education Executives

From: Brenda Lilienthal Welburn

RE: 2008 Annual Business Meeting Notice and Proposed Revisions to the Association's Bylaws and Public Education Positions

Pursuant to the bylaws of the National Association of State Boards of Education (NASBE), Article VI.A 2 ***“Notice of annual business meetings shall be given by the Executive Director, in writing, to all members at least sixty (60) days prior to the meetings.”***

This memorandum serves as notice to the NASBE membership of the annual business meeting of the National Association of State Boards of Education to be held on October 18, 2008 in Arlington, VA

Proposed changes to the association's bylaws and public education positions are included and will be considered during the business meeting. Member states interested in further amendments to either the bylaws or the public education positions should note the requirements for further recommended changes.

“In addition to recommendations for amendments submitted by the Board of Directors, the Bylaws may also be amended at the annual business meeting by a two-thirds vote of the voting delegates.” (Article X)

The bylaws further state:

New Public Education Positions and amendments not distributed by the Committee may be submitted by a member board but only if presented to Association headquarters for transmission to the Association membership not less than thirty (30) days before the start of the Annual Business Meeting. (Article IX A. 3 i.)

“New or amended Public Education Positions not recommended by the Committee and/or emergency resolutions recommended by the Public Education Positions Committee may be considered at the Annual Business Meeting only by the agreement of the majority of the delegates present and voting.” Article IX A. 3.ii.)

NASBE's full bylaws and policy positions are available for review and located on the NASBE website www.nasbe.org under the home page tab listed as “about.”

If you have questions regarding this notice or the proposed changes to the public education positions and organizational bylaws, please contact me at Brendaw@nasbe.org.

I look forward to seeing you in October.

2009 RECOMMENDED BYLAWS CHANGES

Proposed changes to the Association Bylaws are marked in bold and underscored.

(1)

Article IX Section A 5 (a) The Governmental Affairs Committee shall be open to any member who wishes to serve on the Committee and has their board approval; however, membership will be limited to one person per state. **The Chair of the Committee will be appointed by the NASBE Board of Directors and must have served previously on the Committee.**

Rationale:

The suggested change was offered by the Governmental Affairs Committee (GAC). The GAC is a critical component in the governance of NASBE and is charged with making recommendations to the Board of Directors on matters of federal legislation and policy. The members believe previous service on the committee will prepare the chair to assume the leadership responsibilities of the committee with a good foundation of the previous work of the GAC.

(2)

Article III Section B *Non-voting members of the Association shall receive all information services of the Association as defined by the Board of Directors; may attend and participate in all meetings and conferences of the Association; and shall be eligible, if appointed, to **chair and/or** serve as voting members of committees and study groups of the Association **with the exception of the Governmental Affairs Committee and the Public Education Positions Committee, but and** shall not be voting members of the Association as described in Bylaw Article III A.*

Rationale:

It is the position of the Board of Directors that the chairperson of a NASBE Committee or Study Group should be from a dues-paying state. This has been the practice in the past, and the recommended change in the language of the bylaws codifies the practice. Although members of states not current in dues and assessments have been permitted to serve on study groups with the approval of the Board, the NASBE Board of Directors believes the governance of the organization which relies on the work of the Governmental Affairs Committee and the Public Education Positions Committee should be directed by only by dues-paying members. This too has been the practice of the organization and the aforementioned language codifies the practice.

Memorandum

To: NASBE members

From: Public Education Positions Committee

Re: Recommended Changes to NASBE's Public Education Positions for 2009

Date: August 5, 2008

In accordance with the Bylaws of the Association, the Public Education Committee is reporting all new and amended Public Education Positions recommended by the Committee to the membership at least 60 days prior to the Annual Business Meeting. Attached are the proposed amendments and additions. Deletions are shown with overstrike (~~deletions~~), while additions are shown in bold and in blue (**additions**).

This year's changes occur in two main areas, plus several other smaller changes. The two main areas encompass the positions derived from the recommendations of NASBE's two study groups meeting last year: the Study Group on Models of Success for Reconstitution and the Study Group on Language and Learning.

These amendments will be voted on by the Voting Delegates to NASBE's Annual Business Meeting, which will take place in conjunction with the association's Annual Conference at 1:45 pm, October 17, 2008 in Arlington, VA.

Questions about the Public Education Positions can be addressed to David Kysilko at NASBE at 800-368-5023, ext. 1111 or davidk@nasbe.org. The complete Public Education Positions document can be accessed online at www.nasbe.org/index.php/about/37-policy-positions.

Thank you for your attention.

2008 Public Education Positions Committee

Tom James (VT), Chair
Isis Castro (VA)
Randy DeHoff (CO)
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Proposed Changes to NASBE's Public Education Positions

Approved by the Public Education Positions Committee, July 2008

Part 1. Changes encompassing recommendations from the Study Group on Models of Success for Reconstitution.

These changes would appear in section 2. "School Improvement" and section 10 "Federal Role in Education" of NASBE's *Public Education Positions* document.

Section 2. School Improvement

O. Low-Performing Schools

Even as state academic standards take hold, and as students, schools, and districts are evaluated by state assessment systems that are tied to the new standards, it is clear that millions of students attend low-performing schools that are not meeting the standards that states and federal policymakers hope for them to achieve. These schools are now being identified by state accountability systems. However, the goal of standards and accountability systems should not be to distribute rewards and sanctions to schools based on achievement. Rather, the central goal of all education policies and programs needs to be school improvement for greater student achievement. In order to reach this goal, states should take the following actions:

1. Allocate funds to districts to ensure that all schools have the resources they need to attract and retain high-quality school leaders, high-quality teachers, and high-quality staff;
2. Develop and adopt effective teacher induction, support, and evaluation systems;
3. Ensure that all teachers are provided with quality professional development experiences that are related to state standards and continuous school improvement;
4. Encourage teacher and administrator preparation programs to locate in communities that need school leaders and teachers;
5. Provide fiscal resources, guidelines, and technical assistance to establish effective data systems to inform school improvement at all levels;
- ~~6. Develop an intervention system for low performing schools that requires comprehensive school improvement plans supported by long term, on-site expertise and opportunities to learn from higher performing schools;~~

6. Develop a comprehensive, statewide plan for improving the persistently lowest-performing schools. The elements of such a state plan should include:

- a. A strategy for building district capacity to turn around schools;**
- b. Guidance to school districts on turnaround options, their research base, and conditions and environments where they were proven to be successful;**
- c. State approval (or at the very least, monitoring) of local improvement plans;**
- d. Investments in leadership, particularly at the school level;**

- e. Requirement that all schools develop a school improvement plan;
- f. A system for tracking, analyzing, and disseminating results of ongoing restructuring efforts;
- g. A strategy for building the capacity of the state education agency to ensure it is able to carry out the state's plan to help district improve low-performing schools;
- h. Options for schools that continue to miss AYP benchmarks even after restructuring; and
- i. Ongoing support for schools that exit restructuring. (2008; For more information, see NASBE's report: *Meeting the Challenge: The State's Role in Improving Low-Performing Schools through Restructuring*)

10. Federal Role in Education

C. Federal Financing of Education

14. The existing distribution of federal funds for improving chronically under-performing schools has not been sufficient to enact sustainable change. It is necessary to provide both state and local education agencies with additional funds—as well as greater flexibility in their use—to support school improvement efforts and build education agency capacity to assist in this important work. (2008)

Part 2. Changes encompassing recommendations from the Study Group on Language and Learning.

These changes would appear as part of section 3. “Diversity: The Changing Face of America’s Schools” of NASBE’s *Public Education Positions* document. Note that the Committee opted to delete the current position on “Multicultural Education” because this material was now covered either in part A. “Culturally Competent School System” or the new part B. “English Language Learners.”

3. DIVERSITY: THE CHANGING FACE OF AMERICA’S SCHOOLS

A. Culturally Competent School System

In order to foster true democratic opportunity and participation, NASBE believes that policymakers and practitioners need to develop a culturally competent education system that helps all students and school staff interact constructively with individuals from diverse backgrounds; helps students develop the knowledge, skills, and dispositions they need to achieve to high standards; and fosters a renewed focus on the ideals that bind rather than divide all Americans.

Such a system addresses persistent underachievement, stereotyping, and intolerance by focusing on three related aims: 1) culturally competent schools encourage individuals to understand differences among groups of people; 2) culturally competent schools foster high levels of learning in all students; and 3) culturally competent schools strengthen the nation. In addition, a culturally competent school system:

1. Uses high-quality academic standards and standards-based accountability as the basis of instruction for all students, thereby assuring policymakers, educators, and parents that no group of students is being left behind in the back rooms of education.
2. Reports assessment data disaggregated by race or ethnicity, gender, income, special needs, and English language proficiency.
3. Adopts a curriculum that fosters cultural competency.
4. Demonstrates respect for students’ identities and welcomes a diverse community to participate in schools.
5. Acknowledges students’ diverse learning styles.
6. Ensures qualified personnel for all students.
7. Provides extra help for schools and students who need it.
8. Promotes in students a sense of national unity and civic responsibility while at the same time instilling an understanding of other cultures and their contributions to our society. (2002)

~~B. Multicultural Education~~

- ~~1. State boards of education should examine their policies, practices and procedures to determine their cultural relevancy and appropriateness.~~
- ~~2. State boards should adopt standards that infuse multiculturalism throughout the K-12 curriculum.~~
- ~~3. State boards should adopt education policies that support the needs of students whose first language is not English. (1991)~~

B. English Language Learners

1. State boards of education should consider establishing clear language learning goals, or revisiting and clarifying their existing goals, to guide the work of educators at every level and lay a rational foundation for further policy development. Such goals would include:

- a. expectations that English language learners will progress to academic proficiency in English and placement in regular, challenging classrooms as rapidly as possible, without setting arbitrary, one-size-fits-all timelines that do not take into account the learning needs of individual students;**
- b. expectations that all students will become proficient in a second language (or more), including reading, writing, speaking, and cultural understanding, and will be provided opportunities to do so at every educational level; and**
- c. preservation of specific endangered heritage languages in the state by fostering new generations of speakers.**

2. State boards of education should standardize how English language learners are identified and tracked.

3. State education leaders should use a variety of policy levers to recruit and prepare adequate numbers of specialized, highly qualified ESL and world language teachers.

4. State boards of education should require that all educators learn basic ESL concepts and techniques.

5. State boards of education should select/develop and administer a comprehensive system of valid and reliable assessments to hold schools accountable for students' English language proficiency and mastery of academic content. Guiding principles for such a system include the following:

- a. Multiple measures of performance, such as portfolio assessment, hands-on demonstrations, and performance-based assessment, should be employed to obtain a more comprehensive picture of students' language skills and content knowledge;**
- b. School officials, in consultation with ESL-trained educators, should be permitted to determine when an English language learner has attained sufficient English proficiency that the student's academic progress can be appropriately assessed using an English language test;**
- c. Content-area assessments in English should undergo rigorous review for language difficulty. Test questions should be modified to minimize unnecessary linguistic complexity and cultural bias without "dumbing down" the content being tested; and**
- d. The literacy skills of an incoming ELL student should be assessed in both English and the student's native language, if possible. (2008. For more information, see NASBE's report, *E Pluribus Unum: English, Language Education, and America's Future*.)**

Part 3. Other Changes

2. School Improvement

R. Charter Schools

1. Publicly supported charter schools that contract for greater autonomy in exchange for strict accountability can be a viable educational option. The authority to grant public school charters should primarily lie with school districts, **state boards of education**, or with other entities that are also accountable to the public. Every chartering body must be able to give fair consideration to charter applicants and have the necessary capacity to assess instructional and business plans, compose valid time-specific contracts, and monitor student achievement and fiscal accountability on an ongoing basis. Procedures for canceling a charter due to poor student performance or other valid reasons should be fair, yet decisive.

6. STUDENTS

O. Character Education

1. Schools should provide instruction to students in core character qualities that transcend cultural, religious, and socioeconomic differences such as common courtesy, respect for person and property, civic and personal responsibility, honesty, and fairness. (1998)

2. Schools should provide a proactive, positive, skill-building approach for the teaching and learning of successful student behavior. (2008)

3. State boards should encourage local school districts to promote the principles of character education and development that will foster positive character traits in students. (1998)