

ILLINOIS STATE BOARD OF EDUCATION

September 16-18, 2008

NOTE: Staff presentations and detailed Board discussion typically take place during Committee meetings one month prior to State Board action in the plenary session.

All open meetings will be audio cast on the Internet at: www.isbe.net

Tuesday, September 16, 2008

6:00 – 8:00 p.m. ISBE Budget Hearing

Location: Normal Community High School (Cafeteria)
3900 E. Raab Road, Normal, IL

Wednesday, September 17, 2008

Location: State Farm Insurance (Oakland Avenue Building)
2309 E. Oakland Avenue, Forum Room (see attached map)
Bloomington, Illinois 61710

9:00 a.m. ISBE Plenary Session (Plenary Session convenes for a short period prior to going into closed session)

* **11:00 a.m. Work-Study Session: Assessment Scores**

12:30 p.m. Lunch Break (*NOTE: There is a food court in the building.*)

1:00 p.m. Finance & Audit Committee of the Whole

* **3:00 p.m. Governmental Relations Committee of the Whole**

* **4:00 p.m. Board Operations Committee of the Whole**

* **The meeting will begin at the conclusion of the previous session.**

Thursday, September 18, 2008

Location: State Farm Insurance (Oakland Avenue Building)
2309 E. Oakland Avenue, Forum Room (see attached map)
Bloomington, Illinois 61710

8:30 a.m. Education Policy Planning Committee of the Whole

* **9:15 a.m. Ad Hoc Rules Committee of the Whole**

* **10:15 a.m. Reconvene ISBE Plenary Session**

* **The meeting will begin at the conclusion of the previous session.**

All State Board of Education meetings listed on this agenda will be accessible to persons with disabilities. Persons planning to attend who need special accommodations should contact the Board office no later than the date prior to the meeting. Contact the Superintendent's office at the State Board of Education, Phone: 217-782-2221; TTY/TDD: 17-782-1900; Fax: 217-785-3972.

NOTE: Chairman Ruiz may call to order the Board's plenary session early for the sole purpose of hearing a motion to go into closed session. In such case, the plenary session will reconvene for action items at the time posted. Chairman Ruiz may also call for a break in the plenary session on Thursday at which time the Board will go into closed session.

ILLINOIS STATE BOARD OF EDUCATION

PLENARY SESSION

Location: State Farm Insurance (Oakland Avenue Building)
2309 E. Oakland Avenue, Forum Room
Bloomington, Illinois 61710

NOTE: Staff presentations and detailed Board discussion typically take place during Committee meetings one month prior to State Board action in the plenary session.

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**Wednesday, September 17, 2008
9:00 a.m.**

(Timeframes are estimated for planning purposes.)

A. Roll Call/Pledge of Allegiance

1. Consideration of and Possible Actions on Any Requests for Participation in Meeting by Other Means
2. Welcome (*Edward Rust, State Farm Insurance Companies*)

B. Motion for Closed Session (Closed Session: 9:15 – 11:00 a.m.)

NOTE: Following the motion for closed session, Plenary Session will recess and will be reconvened at approximately 10:30 a.m. on Thursday, September 18 for Public Participation and action items.

**Thursday, September 18, 2008
10:15 a.m.**

(This meeting will begin immediately following the previous session.)

**Reconvene Plenary Session
Forum Room**

C. Reconvene Plenary Session/Roll Call/Pledge of Allegiance

D. Resolutions & Recognition

10:15 – 10:25 a.m.

1. Ruth Meissen, 2007-08 Teacher of the Year

E. Public Participation

10:25 – 10:55 a.m.

F. Superintendent's Report

*** Consent Agenda**

All action consideration items listed with an asterisk (*) are considered to be routine and will be enacted in one motion and vote. Any board member who wishes separate discussion on any item listed on the consent agenda may remove that item from the consent agenda, in which event, the item will be considered in its normal sequence.

Action Considerations

consent agenda items: 10:55 – 11:00 a.m.

***1. Approval of Minutes:**

- a. August 19-20, 2008 Retreat Debriefing (***Board Operations Committee pp. 8-12***)
- b. August 21, 2008 Plenary Session (***Plenary pp. 4-9***)

***2. Rules for Initial Review**

- a. Repeal of Part 110 (Program Accounting Manual) (***Rules Packet pp. 11-121***)
- b. Repeal of Part 125 (Student Activity Funds and Convenience Accounts) (***Rules Packet pp. 122-127***)
- c. Part 130 (Determining Special Education Per Capita Tuition Charge) (***Rules Packet pp. 128-137***)
- d. Part 525 (Regional Offices of Education and Intermediate Services) (***Rules Packet pp. 138-142***)
- e. Part 235 (Early Childhood Block Grant) (***Rules Packet pp. 143-146***)
- f. Part 245 (Education for Homeless) (***Rules Packet pp. 147-155***)
- g. Repeal of Part 500 (Replacement of Required Rules) (***Rules Packet pp. 156-159***)

***3. Rules for Adoption**

- a. Part 35 (Mentoring Program for New Principals) (***Rules Packet pp. 160-172***)
- b. Part 245 Emergency Rules (Education for Homeless) (***Rules Packet pp. 147-155***)
- c. Part 305 (School Food Service) (***Rules Packet pp. 173-179***)

- *4. Contracts & Grants Over \$1 Million
 - a. ISBE Network Servers (**Finance & Audit Packet pp. 6-9**)
 - b. Adult Learning Resource Center (ALRC) Grant (**Finance & Audit Packet pp. 10-11**)
 - c. Student Information System (SIS) Contract (**Finance & Audit Packet pp. 12-13**)
 - d. Harrisburg Contract (**Finance & Audit Packet pp. 14-15**)
- *5. Accept FY 07 A-133 Statewide Single Audit (**Finance & Audit Packet pp. 16-26**)
- *6. Accept Two-Year Audit Plan (**Finance & Audit Packet pp. 27-42**)
- *7. Ratification of FY09 Final Budget (**Finance & Audit Packet pp. 44-51**)
- *8. Approval of Cut Scores for Arabic Foreign Language Content Test (**Education Policy Packet pp. 6-7**)

End of consent agenda

- 9. Revised Member Initiative Grant Policy (**Finance & Audit Packet p. 52**) 11:00 – 11:10 a.m.
- 10. Legislative Grants and Other Special Initiatives (as needed) (**Finance & Audit p. 53**) 11:10 – 11:25 a.m.
- 11. Fall 2008 Waiver Report (**Governmental Relations Packet pp. 4-47**) 11:25 – 11:35 a.m.
- 12. Superintendent's Contract (*as needed*)

G. New Business 11:35 a.m. – 11:45 a.m.

- H. Announcements and Reports** 11:45 a.m. – 12:35 p.m.
- 1. IBHE Liaison Report (*Dr. Proshanta Nandi*) 11:45 – 11:55 a.m.
 - 2. Superintendent's Announcements 11:55 – 12:05 p.m.
 - 3. Chairman's Report 12:05 – 12:15 p.m.
 - 4. Committee Reports 12:15 – 12:25 p.m.
 - 5. Member Reports 12:25 – 12:35 p.m.

- I. Information Items**
- 1. ISBE Fiscal & Administrative Monthly Reports (**Plenary pp. 10-26**)
 - 2. Annual Report on the Status of Agency Rulemaking (**Rules Committee Packet pp. 180-196**)

J. Adjourn

NOTE: Chairman Ruiz may call to order the Board's plenary session early for the sole purpose of hearing a motion to go into closed session. In such case, the plenary session will reconvene at the time psted. Chairman Ruiz may also call for a break in the plenary session on Thursday at which time the Board will go into closed session.

	<p>Chairman Ruiz announced that the Board meeting was being audio-cast live over the Internet.</p>
<p>SUPERINTEDEDENT'S REPORT</p> <p>CONSENT AGENDA</p>	<p>Chairman Ruiz commented that all items listed with an asterisk (*) on the agenda are considered to be routine and will be enacted in one motion and vote. Any Board members who wish separate discussion on any item listed on the consent agenda may remove that item from the consent agenda, in which the event the item will be considered in its normal sequence.</p> <p>Chairman Ruiz stated that consent agenda items F.3.c. Part 305 (School Food Service) will be removed from the consent agenda and considered as a separate item for discussion.</p> <p><u>Motion:</u> Dr. Hall moved that the State Board of Education approve the consent agenda items excluding agenda item F.3.c. Part 305 (School Food Service). Dr. Fields seconded the motion and it passed with a unanimous roll call vote.</p> <p>The following motions were approved by action taken in the consent agenda motion:</p> <p style="text-align: center;"><u>Approval of Minutes</u></p> <p>The State Board of Education hereby approves the minutes for the meetings of August 19-20, 2008 Retreat Debriefing and August 21, 2008 Plenary Session.</p> <p style="text-align: center;"><u>Rules for Initial Review</u> Repeal of Part 110 (Program Accounting Manual) and Part 125 (Student Activity Funds and Convenience Accounts)</p> <p>The State Board of Education hereby authorizes the solicitation of public comment on the proposed rulemaking for Program Accounting Manual (23 Illinois Administrative Code 100), and Student Activity Funds and Convenience Accounts (23 Illinois Administrative Code 125), including publication of the proposed rulemakings in the <u>Illinois Register</u>.</p> <p style="text-align: center;"><u>Rules for Initial Review</u> Part 130 (Determining Special Education Per Capita Tuition Charge) and Part 525 (Regional Offices of Education and Intermediate Services)</p> <p>The State Board of Education hereby authorizes the solicitation of public comment on the proposed rulemaking for Part 130 (Determining Special Education Per Capita Tuition Charge) and Part 525 (Regional Offices of Education and Intermediate Services), including publication of the proposed rulemakings in the <u>Illinois Register</u>.</p> <p style="text-align: center;"><u>Rules for Initial Review</u> Part 235 Early Childhood Block Grant</p> <p>The State Board of Education hereby authorizes the solicitation of public comment on the proposed rulemaking for Part 235 Early Childhood Block Grant, including publication of the proposed rulemakings in the <u>Illinois Register</u>.</p> <p style="text-align: center;"><u>Rules for Initial Review</u> Part 245 (Education of Homeless Children and Youth State Grant Programs)</p> <ol style="list-style-type: none"> 1) The State Board of Education hereby authorizes the solicitation of public comment on the proposed rulemaking for Part 245 (Education of Homeless Children and Youth State Grant Programs), including publication of the proposed rules in the <u>Illinois Register</u>. 2) The State Board of Education hereby adopts the emergency rulemaking for Education of Homeless Children and Youth State Grant Program (23 Illinois Administrative Code 245).

Rules for Initial Review

Repeal of Part 500

The State Board of Education hereby authorizes the solicitation of public comment on the proposed rulemaking for Replacement of Required Rules (23 Illinois Administrative Code 500), including publication of the proposed rulemakings in the Illinois Register.

Rules for Adoption

Part 35 (Mentoring Program for New Principals)

The State Board of Education hereby adopts the proposed rulemaking for Mentoring Program for New Principals (23 Illinois Administrative Code 35). Further, the Board authorizes the State Superintendent of Education to make such technical and nonsubstantive changes as the State Superintendent may deem necessary in response to suggestions or objections of the Joint Committee on Administrative Rules.

Contracts and Grants over \$1 Million

ISBE Network Servers

The State Board of Education hereby approves the Agency's purchase of new data center hardware, software, installation services and training services for the purpose of refreshing the Agency's data centers through the Dell/EMC state master contracts with CMS for a cost of up to \$1,765,895 spread over a five year scheduled payment period.

Adult Learning Resource Center

The State Board of Education hereby authorizes the continuation of the grant to the Adult Learning Resource Center in an amount for FY09 of \$124,408 (and authorizes the Agency, pursuant to standard procedures, to upwardly amend such amount during FY09 and additional \$100,000 if and as necessary).

Student Information System (SIS) Contract

The State Board hereby approves the corrected total contract amount of \$18,959,500.

Harrisburg Contract

The State Board hereby approves the corrected total contract amount of \$2,083,248.

Accept FY07 A-133 Statewide Single Audit Plan

The State Board of Education hereby accepts the Auditor General's State of Illinois Single Audit Report for the year ended June 30, 2007.

Accept Two-Year Audit Plan

The State Board of Education hereby accepts the Internal Audit FY2009/FY2010 Audit Plan.

Ratification of FY 09 Final Budget

The State Board of Education hereby approves the FY2009 budget.

Approval of Cut Scores for Arabic Foreign Language Content Test

The State Board of Education hereby approves the Certification Board's passing score recommendations for the Arabic foreign language content test.

END OF THE CONSENT AGENDA

**Part 305
(School Food Service)**

Ms. Karon moved that the State Board of Education hereby adopts the proposed rulemaking for School Food Service (23 Illinois Administrative Code 305). Further, the Board authorizes the State Superintendent of Education to make such technical and nonsubstantive changes as the State Superintendent may deem necessary in response to suggestions or objections of the Joint Committee on Administrative Rules.

	<p>Dr. Ward seconded the motion and it passed with a roll call vote. Mr. Clark voted "no".</p>
<p>PUBLIC PARTICIPATION</p>	<p><i>None</i></p>
<p>Revised Member Initiative Grant Policy</p>	<p>Ms. Karon moved that the State Board of Education approves the revised procedures for processing Legislative Grants and other Special Initiatives with the proposed changes that were discussed. Mr. Clark seconded the motion and it passed with a unanimous voice vote.</p> <p>Ms. Holmes asked for clarification about the motion in terms of the procedures. She is opposed to seeing every proposal for review; she is suggesting that the Superintendent direct staff to review the proposals and make a recommendation. Chairman Ruiz indicated that it was his request this month to see the grantees and have them personally present their proposals because we did not have the new form in place. In the future the expanded form will give the Board the information they need to make informed decisions.</p> <p>Mr. Reisberg explained that the policy does not state that the Board members would receive and review the proposals themselves, nor does it require that grantees appear before the Board. The policy merely advises the grantee to attend the meeting at which the Board will be considering their particular grant in order to respond to questions members may have.</p> <p>Mr. Reisberg noted that Board approval of the motion today does not mean the applicants will receive their grants right away. The Board is approving the procedure that includes the application process. Chairman Ruiz commented that we are approving the grants up to the designated amount, not for that amount. If budgets are submitted by grantees that are beyond acceptable amounts they will be requested to reduce the amount. The Board has the ability to award the full grant if the grantee has complied within the grant requirements.</p> <p>Dr. Ward asked if the Agency could assess a small percentage of each grant to cover the cost of monitoring and tracking the grants. Mr. Reisberg responded that we are constrained by the language in the budget implementation bill which restricts the use of any funds in that line item for purpose of personal services, or operational/administrative costs. We are requiring each of the grantees to conduct the agreed upon procedures with a certified public accountant to ensure there is a third party monitoring their grants. Mr. Reisberg indicated that, potentially, an agency employee, who would not be paid out of this line item, could be assigned to monitor and visit these programs. If the monitor sees problems with the program, he or she would inform the Board and we could stop the funding until we are assured that the problems are corrected.</p> <p>Dr. Hall asked about ISBE liability if the funds are frozen when something questionable is seen by the monitor. Mr. Reisberg responded that like any other grant, the grantees would be required to sign grant agreements and we would stop any money disbursement until we are satisfied that the problems have been corrected. Alternatively, we would go after any funding that has been provided to the grantee by offsetting against any future payments the comptroller would be making. If they are not repeat grantees we would have to take legal action against them for the money that had already been provided. The Attorney General's Office would work with us to take legal action against these entities to recover the</p>

	<p>money and consider them for any potential criminal wrong doing.</p>
<p>RESOLUTIONS & RECOGNITION</p>	<p>Dr. Ward announced that this year the Those Who Excel Banquet will be held on October 18, 2008 at the Pere Marquette Hotel in Peoria, Illinois. At that time, a new Teacher of the Year will be named. Dr. Ward stated that he would like to take this opportunity to welcome Ms. Ruth Meissen, our 2007-08 Teacher of the Year to hear about her experiences this past school year. Ruth is an art teacher at Harlem Middle School in Loveland Park.</p> <p style="text-align: center;">Ruth Meissen 2007-2008 Teacher of the Year Final Address to the State Board of Education</p> <p>Good morning! Thank you so much for permitting me to address the Board at this time.</p> <p>In a matter of weeks, a new Illinois Teacher of the Year will be named. Little does this teacher know how much her life is about to change.</p> <p>From the very first time I approached the podium, the sheer magnitude of this award, <i>this gift</i> was realized. I have always been a firm believer of, "To whom much is given, much is expected." Therefore, I have taken this role very seriously.</p> <p>I would like to share some of my observations as your current Teacher of the Year.</p> <p>I have had the privilege of traveling throughout the State and beyond. I have seen, I have heard, and I have related to the struggles and the passions we have in the educational profession.</p> <p>The fact that our State's Those Who Excel Teacher of the Year program allows a teacher "fresh from the trenches" to be the one to visit, motivate and inspire, acknowledges the need our educators have to be heard and spoken with.</p> <p>Each and every day school is in session, our teachers look into the eyes of the next generation. One wonders what the world be like by the time our elementary students graduate from high school. How much more will it change by the time they graduate from college? And what does all this mean for us as their teachers? Who do we need to be for them? Well, according to the United States Department of Education and No Child Left Behind, we must be highly qualified. In order to be considered highly qualified, in basic terms, any teacher needs three things:</p> <ul style="list-style-type: none"> • At least a bachelor's degree; • A standard certificate appropriate to the assignment • Proof of content expertise <p>But is that enough? How is one to judge whether the degree, though qualifying, is still relevant or the expertise in the content area current enough? In this ever changing global society, where the amount of technical information now doubles at a rate of every two years, are we simply a delivery system for information that will have no relevance? When the task at hand is not only preparing young minds for the future, but to prepare them for a future that doesn't even exist, who do we need to be for our students?</p> <p>I have always believed that our students are like compasses pointing the direction they want us to take them. As the educated professionals we are, we owe it to them to lead the way and take them there. But at the current rate things are changing in our world today, how do we begin to know we're even leading them down the right path?</p> <p>The fact is without an open dialog, we can not know, it is IMPOSSIBLE to know exactly what it is our students are going to need to know for the future they will face. As teachers, we know our presence in the classroom is invaluable. Our life experiences have shaped who we've become. Our personal perspective is what we can use to make any lesson come alive. Our voice therefore, has the power to provoke thought, to effect change. We <u>are</u> what connect this generation to the future.</p> <p>Let's also not loose sight of the fact that we are teaching to a generation of children who already know how to apply, analyze, evaluate, create, communicate and collaborate on the internet every single day. They've got the whole Bloom's Taxonomy down in a way that has relevance to them. I am always humbled by the kind way today's youth is so ready, eager and patient when it comes to helping us baby boomers navigate technology. We have without a doubt given birth to a generation that is clearly pointing the way. As their educators, the ones they are looking up to, we owe it to them to remain TEACHABLE.</p>

Here's some more food for thought. Let's say I needed some important procedure done. Would I entrust my care to a doctor who used the same methods he had practiced thirty years ago simply because he felt that if it worked well then, there was no need to change it? NO! I would want to go to a doctor that was continuously keeping up to date with the latest information so that he could provide me with the best care possible...the best care...for ME.

Are we not obligated to do the very same thing for our students? Just like with modern medicine, things are changing rapidly. Despite the fact that huge strides have been made, sometimes I wonder if doctors are keeping up with all information thrown at them daily. This struggle is no different than our own. Don't we too have someone's life in our hands if our very performance can have a profound effect on a student's overall outcome? It is that critical. It is that important. And it is an honor and a privilege to be that person for them.

Instead of "No Child Left Behind" let us look to the faces of the students before us and say, "I will leave NO CHILD LEFT UNCHALLENGED!"

Teaching should always be considered the ultimate privilege and responsibility. With every moment you teach, you have the opportunity to connect with a child in ways that can be profound. We can never forget that! By impacting the life of a child, you touch the future. No person should ever become a teacher to make a living. You become a teacher to make a difference.

Though we as a group come into this profession as public servants, we must never lose sight of the fact that each of us possesses the power to change the future of the educational system as we know it by the decisions we make each and everyday. And the next generation is counting on us to have that kind of impact.

In order to have the level of impact our students deserve and their families expect us to provide, from my observations, we must do several things. As a state, we must continue to be leaders and SHINE in the area of Teacher Mentoring and Induction Programs. As a nation, this has been long overdue. I am very proud of our state's strength in this area. We can not underestimate the value these programs have, and we must continue to find ways to support and fund high quality programs statewide. Our mentoring and induction programs have gone a long way to bridge the gap between theory and practice while helping to produce a more self assured, more emotionally equipped and well rounded teacher.

In order to continue to develop the highest quality and most effective mentoring and induction programs possible, we must continue to work Collaboratively. This collaboration must include administrators, veteran teachers, and our teacher unions. Our unions share a vested interest with the school districts all across Illinois. They too are concerned about student achievement scores. We are all stakeholders with the same priority: our students! Therefore, by addressing the needs of our new teachers in a unified manner, we will in fact address the needs of their students, which in turn will result in increased student achievement.

Together we must also address the needs of those who choose to stay in this profession long term. So that we do not become like the doctor I described earlier, we must be exposed to even more educational opportunities to be the life long learners we are. As a state, we must prioritize funding to support a wider variety of professional development opportunities. To prevent the "ONE SIZE FITS ALL" approach that many of us find ineffective, we must implement a "Food Court" style approach instead. This will enable teachers to personally select what they need to stay current for the students entrusted in their care. This would also enable us to access refresher courses for things like technology programs and educational initiatives. We want to stay progressive and up to date in order to inspire our students to achieve great things.

All across America, corporations have mastered the implementation of long term mentoring in conjunction with a multifaceted professional development approach in order to stay competitive and make a profit. If we want to become competitive in the global educational arena, we should follow suit. After all, isn't our end product much more valuable?

In summary, we must keep in mind the basic needs our students are expecting us to provide for them are the very same things we need to provide for each other: a safe, respectful, innovative, creative and nurturing learning environment. This professional courtesy is something each and every one of us deserves. I believe this can be achieved which is why we must advocate for each other just as we would our students.

Thank you for letting me be an instrument of service for the profession I love!
Thanks to the State's generous gift of education, I have already begun the process of working towards my doctorate in education. I would like to think that I can have a

	<p>positive impact on the teachers of tomorrow. This is how I will return your investment in me. To whom much is given, much is expected. As proud Illinois teacher, I humbly thank you for giving me the opportunity to give back.</p>																								
<p>Legislative Grants and Initiatives</p>	<p>The following Member Initiative Grantee Representatives each shared their proposals and budgets with the Board in a brief presentation. The Board asked questions of the grantees as necessary.</p> <table border="0" data-bbox="535 357 1396 724"> <tr> <td>Bishop Shepard Little Memorial Center</td> <td>\$25,000</td> <td>Jeanina Payne</td> </tr> <tr> <td>Support Our Schools Foundation</td> <td>\$50,000</td> <td>Beth Baxter and Rolly Waller</td> </tr> <tr> <td>Edwardsville School District #7</td> <td>\$500,000</td> <td>Dr. Lynda Andre</td> </tr> <tr> <td>MeBain Media Group</td> <td>\$100,000</td> <td>Delores MeBain</td> </tr> <tr> <td>Special Olympics of Illinois</td> <td>\$250,000</td> <td>Doug Snyder</td> </tr> <tr> <td>Grand Boulevard Federation</td> <td>\$50,000</td> <td>Geraldine Walton and Gregory Washington</td> </tr> <tr> <td>Evergreen Park Public Library</td> <td>\$20,000</td> <td>Nicki Seidl</td> </tr> <tr> <td>St. Paul Church of God In Christ</td> <td>\$25,000</td> <td>Jerlene Sims</td> </tr> </table> <p>Chairman Ruiz thanked the Member Initiative Grantee Representatives for attending the meeting today and commented on how helpful and enlightening it was. He encouraged them to attend the board meetings anytime and talk about their programs. He said he is thankful to see the amount of time that is being put to good use for our students.</p> <p>Janet Milkovich of Recording for the Blind and Dyslexic updated the Board on the progress they have made. They have been able to expand recorded textbooks to 243 additional schools in the last year, which impacted 2,243 students. They also trained four faculty per school, which now brings the total of trained teachers to nearly 1,000. The teachers were provided lesson plans which allowed them to teach cross curriculum on all subjects using audio technology. They recorded 518 new books last year from kindergarten through college. They distributed 10,000 copies of books on CD to students around the state. Books are now recorded on MP3 players which will hold about 40 hours of audio recording. Ms. Milkovich thanked the Board and let them know that this would have not been possible without their support.</p> <p><u>Motion #1</u> Dr. Hill moved that with the exception of #13 (Support Our Schools Foundation) & # 8 (Velma Butler & Company, Ltd.) as referenced on page 53-3 of the Finance and Audit Committee packet, the State Board of Education conditionally approves the legislative grants and special initiatives, subject to the prospective grantees completing and submitting the revised application materials approved by the State Board at this meeting, and doing so to the satisfaction of the Superintendent. Mr. Clark seconded the motion and it passed with a unanimous roll call vote.</p> <p>Chairman Ruiz explained that he has concerns with #8 Velma Butler & Company Ltd. budget proposal. After reviewing Ms. Butler’s proposal it was discovered that a financial professional is being paid about \$4,000 per hour to teach financial literacy in five schools. Brenda Holmes pointed out that schools are mandated to teach consumer education which is what Ms. Butler’s company is proposing.</p> <p><u>Motion #2</u> Mr. Clark moved that State Board of Education conditionally approve grant</p>	Bishop Shepard Little Memorial Center	\$25,000	Jeanina Payne	Support Our Schools Foundation	\$50,000	Beth Baxter and Rolly Waller	Edwardsville School District #7	\$500,000	Dr. Lynda Andre	MeBain Media Group	\$100,000	Delores MeBain	Special Olympics of Illinois	\$250,000	Doug Snyder	Grand Boulevard Federation	\$50,000	Geraldine Walton and Gregory Washington	Evergreen Park Public Library	\$20,000	Nicki Seidl	St. Paul Church of God In Christ	\$25,000	Jerlene Sims
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	proposal # 8 (Velma Butler & Company, LTD.) upon the completion and submission of a revised application grant. Ms. Karon seconded the motion and the motion failed with a unanimous “no” vote.
Fall 2008 Waiver Report	Ms. Holmes moved that the State Board of Education hereby forwards the 70 waiver requests summarized in the Fall 2008 Waiver Report to the General Assembly without comment. Mr. Clark seconded the motion and it passed with a unanimous voice vote.
New Business	<i>None</i>
ANNOUNCEMENTS AND REPORTS IBHE Liaison Report	<p>Chairman Ruiz introduced Dr. Proshanta Nandi, a representative from the Illinois Board of Higher Education (IBHE). Dr. Nandi stated that the next IBHE meeting will not be held until October 7, 2008 at Kennedy-King College in Chicago. Dr. Nandi updated the Board on the Public Agenda Goals IBHE has been working on. The goals are:</p> <ol style="list-style-type: none"> 1. Increase educational attainment to match best performing U.S. states and world countries. 2. Ensure college affordability for students, families, and tax payers. 3. Increase production of quality post secondary credentials to meet demand of the economy. 4. Better integrate Illinois educational, research, and innovation assets to meet economic needs of the state and its region. <p>Working groups have been meeting and will play a key role in development of a Draft Public Agenda to be presented to the Task Force and the Board of Higher Education later this year for finalization. It will then be released to the public and legislature.</p> <p>Dr. Nandi noted that the IBHE is in the process of recommending budget priorities for FY 2010. They are using an innovative approach adopted last year, which was approved by the legislature.</p> <p>Dr. Nandi spoke about the American Diploma Project (ADP). ADP seeks to identify a core alignment team to address the discrepancy between secondary education and higher education. Their goals are to eliminate these discrepancies. Dr. Nandi stated that as a practicing professor he often sees students who do not have the proper background information. This is a hardship because the student has to go back and repeat the process. The America Diploma Project seeks to remedy this. America’s greatness is in creativity and innovation and if we do not have that, our next generation is lost.</p> <p>IBHE is also working on outreach and diversity, as well as nursing education and NCLB to improve teacher quality. Dr. Nandi thanked the Board for giving him the opportunity to address them. He feels it is beneficial for high school students, college students and teachers that ISBE and IBHE are working cooperatively.</p>
Superintendent’s Announcements	<p>Dr. Koch commented that he attends many stakeholder meetings and is continuously asked how the agency can continue to provide the services we are providing with such limited resources. He explained that, unlike some state parks and historical sites, we cannot close public schools; we must keep them open; as well as our services to the schools.</p> <p>Superintendent Koch thanked the Board for their work on the Strategic Plan. He also thanked the Board for their comments when looking at this year’s budget.</p> <p>Dr. Koch addressed the comments made by Mr. Rust yesterday on</p>

<p>Chairman's Report</p>	<p>education. He spoke about the American Diploma Project and recent assessments. Agency staff had made great strides in getting assessment scores out. We have a small window of opportunity for when we can assess students. We have to work with 873 districts trying to negotiate times for when it is best to access students. We are 45 days earlier than last year in reporting our assessment results in the Interactive Report Card. That is a huge improvement and means that those scores and student information are now available to every teacher in the state. These are things we are doing despite our limited resources. Dr. Koch acknowledged the staff work for that achievement.</p> <p>Superintendent Koch stated that he and Susie Morrison, as well as representatives from the Board of Higher Education, the Community College Board and Jeff Mays traveled on behalf of the American Diploma Project. Dr. Koch stated that it is apparent when he compares Illinois to the other 33 states that have been active in the American Diploma Project for a number of years that we have very important work to do. We must work to link standards to curriculum, to assessments, and to college entry requirements. We have an obligation to so. Dr. Koch is very thankful that the College Board and the Business Roundtable have independently voted to pursue this.</p> <p>Formative assessments are another avenue that perhaps should be investigated this budget season. We have greater buying power and leverage as a state. Perhaps that would address some of the issues that have been raised by a number of board members. Dr. Koch commented that he is pleased to be a part of the American Diploma Project and involved with the other states. He can see clear achievements in the states that have been members, and he would like Illinois to be there as well.</p> <p>In closing, Dr. Koch announced that Boeing will be holding a donors forum reception on November 19, 2008. He suggested to the Board that November 20 might be a good opportunity for the Board members to have a work study session if they were interested.</p> <p>Chairman Ruiz reported that he participated in the following meetings since the last Board meeting:</p> <table border="0"> <tr> <td style="padding-right: 20px;">September 9</td> <td>Attended with Dr. Hall the Cooperative Education Exchange Program with South African Delegation.</td> </tr> <tr> <td>September 11</td> <td>Participated in the Re-enrolling High School Dropouts Meeting</td> </tr> <tr> <td>September 11</td> <td>Participated in the Anti-Defamations League First Amendment Dinner where essay contest winners are awarded for their essays written on the first amendment.</td> </tr> </table> <p>Chairman Ruiz announced that the following Board Members will be attending out of state meetings:</p> <table border="0"> <tr> <td style="padding-right: 20px;">October 16-18</td> <td>Chris Ward & Vinni Hall will attend the NASBE Annual Meeting in Arlington, VA</td> </tr> </table>	September 9	Attended with Dr. Hall the Cooperative Education Exchange Program with South African Delegation.	September 11	Participated in the Re-enrolling High School Dropouts Meeting	September 11	Participated in the Anti-Defamations League First Amendment Dinner where essay contest winners are awarded for their essays written on the first amendment.	October 16-18	Chris Ward & Vinni Hall will attend the NASBE Annual Meeting in Arlington, VA
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<p>Committee Reports</p>	<p>Education Policy Planning Committee of the Whole</p> <p>Dr. Fields reported that the Education Policy and Planning Committee of the Whole discussed the following topics:</p> <ul style="list-style-type: none"> • Received Public Participation from Dr. Michael Mott, Associate Director of Education for Curriculum and Instruction at the Adler Planetarium and Mr. Dan Persky of the Lt. Governor's Office and 								

Ms. Shana Hazen of Chicagoland Bicycle Federation.

- Approved the minutes of the June 2008 Education Policy and Planning Committee Meeting.
- Linda Jamali and Laurel Gibler reviewed with the Committee the Arabic Foreign Language Content Test Cut Scores.
- Discussed the October 2008 Education Policy and Planning Committee Meeting agenda.

Governmental Relations Committee Meeting of the Whole

Ms. Holmes reported that the Governmental Relations Meeting of the Whole discussed the following topics:

- Winnie Tuthill briefed the Committee on the Fall Waiver Report.
- The Committee approved the minutes of the June 2008 Governmental Relations Committee Meeting.
- Nicole Wills provided the Committee with a legislative update.
- There will be no Governmental Relations Committee meeting in October, the next meeting will be in December and the Committee will deal with legislative proposals.

Finance and Audit Committee of the Whole

Mr. Clark reported that the Finance and Audit Committee of the Whole discussed the following topics:

- Received public participation from the following of the Member Initiative Grant recipients:

Chicago Area Project	\$200,000	Cheryl Francis
Velma Butler & Company, Ltd.	\$200,000	Velma Butler
Amer-I-Can Illinois, Inc.	\$50,000	Helen Latimore Kublai Toure
Institute for Positive Living	\$350,000	Marrice Coverson
Otis Wilson Foundation	\$125,000	Otis Wilson
Southside YMCA	\$1,000,000	Cherita Ellens Wilson Fran Bell
Will Feed Community Org.	\$50,000	Chyrisse Dunnorm Anita Dominique
Diversified Behavioral Comprehensive Care, Inc.	\$342,000	George E. Smith
- The Committee reviewed Contracts and Grants for over \$1 Million.
- Lisa LaBonte reviewed the FY07 A-133 Statewide Single Audit and the Annual Two-Year Audit Plan
- Linda Mitchell and Ronny Wickenhauser discussed with the Committee the FY10 State Board of Education Budget Calendar.
- The Committee ratified the FY09 State Board of Education Budget.
- Linda Mitchell and Ronny Wickenhauser reviewed the Member Initiative Grant Policy with the Committee and revisions were discussed.
- Previewed the October 2008 Finance and Audit Committee Meeting agenda.

Board Operations Committee of the Whole

Dr. Ward reported that the Board Operations Committee of the Whole discussed the following topics:

- The Committee reviewed two nominations for Board Resolutions of Recognition.
- The Committee approved the minutes of the August 2008 Board Operations Committee Meeting.
- Susie Morrison debriefed the Committee on the Annual Board

	<p>Retreat.</p> <ul style="list-style-type: none"> • Don Evans reviewed the Employee Handbook with the Committee. • Dr. Ward briefed the Board on the upcoming NASBE election. Dr. Ward also informed the Committee of the upcoming NASBE Newsletter. 																		
Members' Reports	<p>Dr. Ward had the opportunity to speak at the DuPage Regional Office of Education to a number of area superintendents.</p> <p>Dr. Brown stated that she attended the IDEA Special Education Reauthorization meeting in Baltimore with Beth Hanselman. Dr. Brown said she felt Illinois was ahead on their implementation of IDEA and Response to Intervention.</p> <p>Mr. Clark talked about the Normal budget hearing at Normal Community High School. The attendance was good as well as the presentations. He noted that there are six more budget hearing to be held. Mr. Clark listed the locations for those listening and encouraged people to attend. (See below.)</p> <table> <tr> <td>October 7, 2008</td> <td>Tuesday 4-6 p.m.</td> <td>CHICAGO Chicago Urban League 4510 S. Michigan Avenue, Chicago</td> </tr> <tr> <td>October 14, 2008</td> <td>Tuesday 6-8 p.m.</td> <td>MACOMB Hancock/McDonough Regional Office 130 S. LaFayette, Suite 200, Macomb</td> </tr> <tr> <td>October 22, 2008</td> <td>Wednesday 4-6 p.m.</td> <td>SPRINGFIELD Plaza G, Crowne Plaza Hotel 3000 S. Dirksen Parkway, Springfield</td> </tr> <tr> <td>October 27, 2008</td> <td>Monday 4-6 p.m.</td> <td>BELLEVILLE St. Clair County Regional Office 1000 South Illinois Street, Belleville</td> </tr> <tr> <td>November 6, 2008</td> <td>Thursday 6-8 p.m.</td> <td>CHARLESTON Eastern Illinois University Effingham Room, MLK, Jr. University Union</td> </tr> <tr> <td>December 3, 2008</td> <td>Wednesday 6-8 p.m.</td> <td>WHEATON Learning Center, Briar Glen Elementary 1800 Briarcliffe Boulevard, Wheaton</td> </tr> </table>	October 7, 2008	Tuesday 4-6 p.m.	CHICAGO Chicago Urban League 4510 S. Michigan Avenue, Chicago	October 14, 2008	Tuesday 6-8 p.m.	MACOMB Hancock/McDonough Regional Office 130 S. LaFayette, Suite 200, Macomb	October 22, 2008	Wednesday 4-6 p.m.	SPRINGFIELD Plaza G, Crowne Plaza Hotel 3000 S. Dirksen Parkway, Springfield	October 27, 2008	Monday 4-6 p.m.	BELLEVILLE St. Clair County Regional Office 1000 South Illinois Street, Belleville	November 6, 2008	Thursday 6-8 p.m.	CHARLESTON Eastern Illinois University Effingham Room, MLK, Jr. University Union	December 3, 2008	Wednesday 6-8 p.m.	WHEATON Learning Center, Briar Glen Elementary 1800 Briarcliffe Boulevard, Wheaton
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Information Items	<p>Chairman Ruiz asked that the Board members review the Fiscal and Administrative Monthly Reports printed in the Board meeting materials. There were no inquires this month regarding these reports.</p>																		
Chairman's Announcement Prior to Closed Session	<p>Chairman Ruiz announced that the Board would enter into a motion to go into closed session and then reconvene only to vote on an employee contractual matter.</p>																		
Closed Session	<p>Dr. Hall moved that the Board enter into closed session under the exceptions set forth in the Open Meetings Act of the State of Illinois as follows:</p> <p>Section c 1 for the purpose of considering the appointment, employment, compensation, performance or dismissal of an employee;</p> <p>Section c11 for the purpose of considering pending or probable litigation against or affecting the Board.</p>																		

	<p>Dr. Hall further moved that the Board might invite anyone they wish to have included in this closed session.</p> <p>Ms. Karon seconded the motion and it passed with a unanimous roll call vote.</p> <p>The open meeting recessed at 12:05 p.m. and the Board went into closed session at 12:35 p.m. The open meeting reconvened at 1:35 p.m.</p>
Superintendent's Contract	<p>Dr. Ward moved that the State Board of Education hereby approves the amendment to the Superintendent's employment agreement as discussed in today's executive session and authorizes the Chairman to execute such amendment on its behalf. Mr. Clark seconded the motion and it passed with a unanimous roll call vote.</p>
Motion for Adjournment	<p>Ms. Karon moved that the meeting be adjourned. Dr. Ward seconded the motion and it passed with unanimous voice vote. The meeting adjourned at 1:40 p.m.</p>

Respectfully Submitted,

Dr. Vinni Hall
Board Secretary

Mr. Jesse Ruiz
Chairman

Board Operations Committee of the Whole
Wednesday, September 17, 2008
4:00 p.m.

(This meeting will begin immediately following the previous session.)

Location: State Farm Insurance (Oakland Avenue Building)
2309 E. Oakland Avenue, Forum Room
Bloomington, Illinois 61710

All open meetings will be audio cast on the Internet at: www.isbe.net

AGENDA (*timeframes are estimated for planning purposes*)

1. Roll Call
2. Board Member Participation by Other Means
3. Public Participation 4:00 – 4:05 p.m.
4. Minutes of the June Board Operations Committee Meeting (**pp. 2-3**)
5. Review Nominations for Resolutions of Recognition 4:05 – 4:10 p.m. (**pp. 4-7**)
6. Retreat Debriefing (*Superintendent Koch, Susie Morrison*) 4:10 – 4:40 p.m. (**pp. 8-12**)
7. Employee Handbook (*Don Evans*) 4:40 – 4:50 p.m. (**p. 13**)
- *8. NASBE Election (*Chris Ward*) 4:50 – 4:55 p.m. (**pp. 14-24**)
9. NASBE Newsletters (*Chris Ward*) 4:55 – 5:00 p.m. (**pp. 25**)
10. Board Reflection 5:00 – 5:15 p.m. (**p. 26**)
11. Committee Agenda Planning/Additional Items
12. Adjourn

* Items listed with an asterisk (*) will be discussed in committee and Board action may be taken in the plenary session.

BOARD OPERATIONS COMMITTEE OF THE WHOLE
September 17, 2008
Bloomington, Illinois

Members Physically Present

Chris Ward, Committee Chair
David Fields, Committee Member
Vinni Hall, Committee Member
Joyce Karon, Committee Member
Jesse Ruiz, Committee Member
Andrea Brown, Board Member
Dean Clark, Board Member
Brenda Holmes, Board Member
Lanita Koster, Board Member

Members Absent

None

Staff Present

Jean Ladage
Marsha Moffett
Christopher A. Koch
Darren Reisberg

1. **ROLL CALL:** Dr. Chris Ward called the meeting to order at 4:35 p.m. and asked members to introduce themselves for purposes of roll call. (See above.)
2. **BOARD MEMBER PARTICIPATION BY OTHER MEANS:** None.
3. **PUBLIC PARTICIPATION:** None.
4. **COMMITTEE MINUTES:** Ms. Karon moved that the minutes of the Board Operations Committee for the June 2008 committee meeting be approved. Mr. Clark seconded the motion and it passed on a unanimous voice vote.
5. **REVIEW NEW NOMINATIONS FOR RESOLUTIONS OF RECOGNITION:** Dr. Fields moved that resolutions for Dorothy Eulass and Christina Meyer be recommended for approval in October. Dr. Brown seconded the motion and it passed unanimously.
6. **RETREAT DEBRIEFING:** Dr. Koch commented that the Board adopted a new Mission Statement and Goals in August 2008. He has been sharing those with stakeholders and those groups seem very pleased that the mission and goals were streamlined and more focused. Great Lakes will facilitate again as the Agency develops strategies for implementation of the goals. That session will be an opportunity for managers to reflect on the work that is being done and determine whether there continues to be a need for certain tasks.

Ms. Karon voiced appreciation for having the written follow-up after the retreat. It allows the Board to reflect on what was discussed and the thinking behind the final product. Dr. Ward commented that the revision of the Standards will be a critical juncture for delivering on the new goals. He looks forward to keeping informed.
7. **EMPLOYEE HANDBOOK:** Don Evans indicated that the former Human Resources Manual has been revised and is has been renamed the Employee Handbook. Briefly, the changes that have been made are:
 - o Further clarification of existing policies and procedures
 - o Incorporation of the concepts contained in the ISBE Code of Conduct into the policies expressed with the Employee Handbook
 - o Uniform ½ hour increments for use of benefit time
 - o Implementation of a Dress and Personal Appearance provision
 - o Revision of the Maternity/ Paternity Leave policy to prevent improper discrimination
 - o Inclusion of provisions required by the Uniformed Services Employment and Reemployment Rights Act (USERRA)
 - o Inclusion of a workplace violence provision
 - o Revision of the Family Medical Leave Act policy and procedures

Dr. Hall inquired if employees had reviewed the draft. Ms. Koster suggested that management involve union leadership (or their appointees) to review the draft. Ms. Holmes agreed that some sort of employee committee should review the draft handbook prior to Board approval.

Mr. Ruiz suggested a presentation to the union leadership or their designees (not a negotiation). Dr. Koch indicated that certainly is a good suggestion and he would return in October with any suggestions the unions may have had and whether or not they were incorporated into the final document. Mr. Evans noted that the handbook is a living document and will be revised as needed.

Mr. Evans thanked his staff and senior management staff for the months of work that have been put into drafting the handbook.

8. **NASBE ELECTION:** Dr. Ward drew attention to the three candidates for President-Elect. There are also two candidates for two positions in the Central Area. Mr. Clark spoke on behalf of Lowell Johnson, of West Virginia, for NASBE President-Elect. He indicated that he has worked with Mr. Johnson on the NASBE Governmental Relations Committee. Dr. Hall indicated that she has worked with Isis Castro and is impressed with her dedication as well. Dr. Ward indicated that either of those two candidates would be an excellent choice.
9. **NASBE NEWSLETTERS:** Dr. Ward indicated that NASBE would like to begin highlighting what is happening in various states. Dr. Ward suggested that he could add the NASBE Newsletter to the Board Operations Committee agenda and that will provide an opportunity for reflection of issues which might be of interest to other states.

Mr. Vanover offered that as Board members review the daily clips, if they see something they think should be forwarded on to NASBE for a newsletter, he can do that in a timely manner. Mr. Ruiz asked if Mr. Vanover had any suggestions of issues the Board has been involved in that other states might find of interest. Mr. Vanover suggested that during the Board's ELL discussions, other states were having similar problems. He also mentioned that the Board's work in assessment will be of interest to other states also. Mr. Ruiz asked Matt to keep that in mind and to feel free to suggest issues for referral to NASBE.

10. **BOARD REFLECTION:** Ms. Holmes asked what the next step would be in reflecting upon the retreat. Dr. Koch reminded members that he will be working with Division Administrators to develop strategies and measurable outcomes. Those strategies would then be brought back to the Board in a possible work study session for further input. Ms. Karon reiterated her appreciation to Dr. Koch for the advance work that he and his staff provided and that work allowed the Board to make great strides during the retreat.

Ms. Holmes explained that her question was, in part, raised due to some of the remarks of Mr. Rust this morning. She wants to ensure the public is informed of what the Board has accomplished and the goals we are working to achieve. Dr. Brown suggested that the Board needs to continue to look at their work from a third party's perspective.

11. **ADDITIONAL ITEMS AND AGENDA PLANNING:** There were no agenda items brought forth for this committees agenda in October.
12. **ADJOURN:** Ms. Karon moved that the Board Operations Meeting of the Whole be adjourned. Dr. Fields seconded the motion and it passed with a unanimous voice vote. The committee meeting adjourned at 5:15 p.m.

Education Policy Planning Committee of the Whole
Thursday, September 18, 2008
8:30 a.m.

Location: State Farm Insurance (Oakland Avenue Building)
2309 E. Oakland Avenue, Forum Room
Bloomington, Illinois 61710

All open meetings will be audio cast on the Internet at: www.isbe.net

AGENDA (*timeframes are estimated for planning purposes*)

1. Roll Call
2. Board Member Participation by Other Means
3. Public Participation 8:30 – 9:00 a.m. (*15-30 minutes, at chairman's discretion*)
4. Minutes of the June Education Policy Planning Committee Meeting (**pp. 2-5**)
- *5. Cut Scores: Arabic Foreign Lang. Content Test (*Linda Jamali*) 9:00 – 9:15 a.m. (**pp. 6-7**)
6. Committee Agenda Planning/Additional Items
7. Adjourn

* Items listed with an asterisk (*) will be discussed in committee and Board action may be taken in the plenary session.

**EDUCATION POLICY PLANNING COMMITTEE OF THE WHOLE
MINUTES**

Thursday, September 18, 2008

8:30 a.m.

State Farm Training Center
Bloomington, Illinois

Committee Members Physically Present

Andrea Brown
Vinni Hall
Joyce Karon
Lanita Koster
David Fields, Chair

Other Board Members Physically Present

Dean Clark
Brenda Holmes
Jesse Ruiz
Chris Ward

Members Participation Via Phone Conference

Board Members Absent

ISBE Staff

Superintendent Chris Koch
Darren Reisberg
Connie Wise

The Education Policy Planning Committee meeting convened at 8:30 a.m.

1. **ROLL CALL:** Dr. David Fields requested a roll call. See above.
2. **BOARD MEMBER PARTICIPATION BY OTHER MEANS:** There was no participation from board members by any other means.
3. **PUBLIC PARTICIPATION:** Dr. Michael Mott, Associate Director of Education for Curriculum and Instruction at the Adler Planetarium, was present to thank the Board for their support during the 2007-08 year and to also provide the Board with an overview of some initiatives the Adler will undertake this year.
4. **MINUTES OF THE JUNE 2008 EPPC MEETING:** The Committee approved the minutes from the June 2008 EPPC Meeting.
5. **CUT SCORES: ARABIC FOREIGN LANGUAGE CONTENT TEST (Linda Jamali):** The Arabic foreign language content test is a new certification requirement for individuals who plan to teach Arabic as a foreign language. Teachers seeking an endorsement in Arabic will also need to pass this test. Linda Jamali and Laura Gibler were present at the meeting to respond to questions prior to the Board's consideration during plenary session.
6. **COMMITTEE AGENDA PLANNING/ADDITIONAL ITEMS (for October):**
 - Work Study Session for Charter Schools
 - Board Member Koster requested information on the creative things charter schools are doing and sharing them with public schools
 - Board Member Holmes suggested that the Charter School presentation be brief in the Work Study so there is time for discussion
 - Preschool for All Annual Report
 - Report Card Information (tentative)
 - AYP Report (tentative)
 - AYP Appeals Information (tentative)
 - Student Advisory Council Introductions

Board Member Holmes suggested these items also be placed on the consent agenda as well.

Board Member Andrea Brown requested ideas on some evaluations of items prior to having to make decisions about budget and line items, since we are implementing several things (Induction & Mentoring, National Boards and Aspire). She suggested that this information could be mailed to the board members.

7. **PUBLIC PARTICIPATION:** Dan Persky of the Lt. Governor's office and Shana Hazen of the Chicagoland Bicycle Federation were in attendance to discuss Wellness policies. Superintendent Koch indicated that the Superintendent's Weekly Message is a venue where information on various programs can be shared with school districts. He asked them to see Matt Vanover before they leave.
8. **ADJOURNMENT:** Ms. Karon moved to adjourn the EPPC meeting and Dr. Ward seconded the motion. The EPPC meeting adjourned at 9:05 a.m.

Finance & Audit Committee of the Whole
Wednesday, September 17, 2008
1:00 p.m.

(This meeting will begin immediately following the previous session.)

Location: State Farm Insurance (Oakland Avenue Building)
2309 E. Oakland Avenue, Forum Room
Bloomington, Illinois 61710

All open meetings will be audio cast on the Internet at: www.isbe.net

AGENDA (*timeframes are estimated for planning purposes*)

1. Roll Call
2. Board Member Participation by Other Means
3. Public Participation 1:00 – 1:30 p.m. (*15-30 minutes, at chairman's discretion*)
4. Minutes of the June Finance & Audit Committee Meeting (**pp. 2-5**)
- *5. Committee Consent Agenda
 - a. Contracts & Grants Over \$1 Million 1:30 – 1:40 p.m.
 - 1) ISBE Network Servers (*Scott Norton*) (**pp. 6-9**)
 - 2) Adult Learning Resource Center (ALRC) Grant (*Gina Hopper*) (**pp. 10-11**)
 - 3) Student Information System (SIS) Contract (*Terry Chamberlain*) (**pp. 12-13**)
 - 4) Harrisburg Contract (*Beth Hanselman, David Andel*) (**pp. 14-15**)
- *6. FY07 A-133 Statewide Single Audit (*Lisa LaBonte*) 1:40 – 1:50 p.m. (**pp. 16-26**)
- *7. Annual Two-Year Audit Plan (*Lisa LaBonte*) 1:50 – 2:00 p.m. (**pp. 27-42**)
8. FY10 Budget Planning Calendar (*Linda Mitchell, Ronny Wickenhauser*) 2:00 – 2:05 p.m. (**p. 43**)
- *9. Ratification of FY09 State Board of Education Budget 2:05 – 2:15 p.m. (**pp. 44-51**)
(*Linda Mitchell, Ronny Wickenhauser*)
- *10. Revised Member Initiative Grant Policy (*Linda Mitchell, Ronny Wickenhauser*) 2:15 – 2:30 p.m. (**p. 52**)
- *11. Legislative Grants and Other Special Initiatives (*Linda Mitchell, Ronny Wickenhauser*) 2:30 – 3:00 p.m. (**p. 53**)
12. Committee Agenda Planning/Additional Items
13. Adjourn

* Items listed with an asterisk (*) will be discussed in committee and Board action may be taken in the plenary session.

FINANCE AND AUDIT COMMITTEE OF THE WHOLE

Illinois State Board of Education
100 N. First Street
Springfield, Illinois
September 17, 2008

ROLL CALL	<p>Chairman Clark called the meeting to order.</p> <table><tr><td><u>Members Present</u></td><td><u>Members Absent</u></td></tr><tr><td>Mr. Dean Clark, Chairman Dr. Vinni Hall Mr. Jesse Ruiz Dr. Chris Ward Dr. Andrea Brown Dr. David Fields Ms. Brenda Holmes Ms. Joyce Karon Ms. Lanita Koster</td><td>None</td></tr></table>	<u>Members Present</u>	<u>Members Absent</u>	Mr. Dean Clark, Chairman Dr. Vinni Hall Mr. Jesse Ruiz Dr. Chris Ward Dr. Andrea Brown Dr. David Fields Ms. Brenda Holmes Ms. Joyce Karon Ms. Lanita Koster	None
<u>Members Present</u>	<u>Members Absent</u>				
Mr. Dean Clark, Chairman Dr. Vinni Hall Mr. Jesse Ruiz Dr. Chris Ward Dr. Andrea Brown Dr. David Fields Ms. Brenda Holmes Ms. Joyce Karon Ms. Lanita Koster	None				
BOARD MEMBER PARTICIPATION BY OTHER MEANS	None				
PUBLIC PARTICIPATION	All public participation was related to Legislative Grants and Other Special Initiatives. Discussion was deferred to the Legislative Grants and Other Special Initiative section later in the agenda.				
MINUTES OF THE JUNE FINANCE AND AUDIT COMMITTEE MEETING	<p><u>Motion:</u> Dr. David Fields moved that the minutes of the June Finance and Audit Committee be accepted.</p> <p>Ms. Lanita Koster seconded the motion.</p> <p>Motion passed by unanimous voice vote.</p>				
CONSENT AGENDA	<p><u>Contracts and Grants Over \$1 Million</u> The following contracts and grants were submitted to the Committee for approval:</p> <ul style="list-style-type: none">o ISBE Network Serverso Adult Learning Resource Center (ALRC) Granto Student Information System (SIS) Contracto Harrisburg Contract <p>Mr. Clark stated that the above mentioned items would be forwarded to the Plenary Session for action on Thursday. Mr. Clark stated that if there were any requests to withdraw items from the consent agenda that now would be the time to do it.</p> <p>Dr. Brown asked about relationships of the contracts to the Strategic Plan. She would like to see more specificity in discussions on the relationship to the plan.</p> <p>Ms. Karon asked about the 6 to 12 months migration from the old servers to the new servers and the effect that might have on the Agency. Mr. Scott Norton stated that it was a very complex project as it is not as easy as moving something</p>				

FINANCE AND AUDIT COMMITTEE OF THE WHOLE
 SEPTEMBER 2008

	<p>from one place to another. Mr. Norton explained what had to be done just to set up the equipment and that they wanted to make sure it was done correctly and as smooth as possible for everyone</p> <p>Ms. Koster asked Mr. Norton about the effects on the schools. Mr. Norton stated that with the school districts it would all be positive once ISBE is past the 6 to 12 month implementation period.</p> <p><u>Motion:</u> Dr. Hall moved that the items on the consent agenda under Contracts and Grants Over \$1 Million be forwarded to the Board for approval at the Plenary Session on September 18, 2008.</p> <p>Ms. Koster seconded the motion.</p> <p>Motion passed by unanimous voice vote.</p>
<p>FY07 A-133 STATEWIDE SINGLE AUDIT AND ANNUAL TWO-YEAR AUDIT PLAN</p>	<p>Ms. Lisa LaBonte spoke about the FY07 A-133 Audit. Ms. LaBonte stated that ISBE has nine programs with over \$30 million in federal expenditures qualifying them as major programs subject to the A-133 Audit. The number of findings increased from three to six; however, two FY 06 findings were considered resolved by the auditors and not repeated. The dropped findings related to carryover waivers and ISBE's monitoring of ICCB Vocational Education expenditures of pass-through money.</p> <p>Ms. LaBonte discussed the audit findings. The first finding discussed was on inadequate processes for accurate and timely financial reporting. Ms. LaBonte stated that this was a recurring finding for various state agencies. This finding went away in FY06 and came back in FY07.</p> <p>The second finding discussed related to the funding model used to allocate the Reading First grant to subrecipients. The Reading First program has encountered numerous problems at the federal level. In addition, when it was implemented at ISBE there were numerous changes in program management and limited oversight. Marica Cullen, the Division Administrator for Curriculum & Instruction requested an amendment to the funding model used for allocating funds under the Reading First Agreement. The U.S. Department of Education has approved the amendment to allow ISBE to use the funding model used in the past, so this finding will not be repeated next year.</p> <p>Ms. LaBonte stated that the third finding was on ISBE's failure to sanction a noncomparable LEA. ISBE is still waiting for the Department of Education, Office of Elementary and Secondary Education to provide its program determination on the appropriate corrective action to take. The Comparability Audit report was finalized in June 2007. In February 2008 US ED indicated by email that the determination should be</p>

FINANCE AND AUDIT COMMITTEE OF THE WHOLE
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	<p>made in the near future. A United States Department of Education auditor currently working on another ISBE matter was involved in the Comparability Audit and said they have just recently given the program office supporting documentation related to the comparability finding.</p> <p>Ms. LaBonte stated that the last finding was Inaccurate Reporting of State Matching Expenditures. Procedures were documented and communicated to ensure the error doesn't occur again.</p> <p>Ms. LaBonte spoke about the two subrecipient monitoring findings: inadequate fiscal subrecipient monitoring and inadequate programmatic subrecipient monitoring. The findings state that the Agency did not perform all of the monitoring visits included in the monitoring plan. External Assurance is primarily responsible for subrecipient monitoring and is understaffed. External Assurance is in the process of establishing a new monitoring plan which will more realistically take into account staff resources. A senior staff meeting is scheduled to discuss the issues with monitoring.</p> <p>Ms. LaBonte reviewed the Audit Plan for Internal Audit. Professional standards for Internal Auditing require that audit plans are based on a risk assessment, in addition to the requirements of the Fiscal Control and Internal Auditing Act to audit major systems of control on a rotating two year cycle.</p>
<p>FY10 BUDGET PLANNING CALENDAR</p>	<p>Ms. Linda Mitchell stated that the budget hearings have been scheduled. The first of seven hearings has been held in Normal.</p>
<p>RATIFICATION OF FY09 STATE BOARD OF EDUCATION BUDGET</p>	<p>Mr. Ronny Wickenhauser stated that by ratifying the budget the board would be ratifying specific line item member initiatives.</p> <p>Dr. Fields asked for clarification that this would only be approving the line items and not any other member initiative grants. Mr. Wickenhauser said yes.</p> <p>Mr. Wickenhauser was asked what, if anything, happened if the Board did not ratify the budget. Mr. Wickenhauser stated that the budget had already been passed by the General Assembly and signed by the Governor and was already being implemented, so nothing would happen. The vote is a formality by the Board.</p> <p>Ms. Holmes asked Superintendent Koch if he recommended that the Board approve. Superintendent Koch responded affirmatively.</p> <p><u>Motion:</u> Mr. Clark stated that this would go to the full board on September 18, 2008.</p>

FINANCE AND AUDIT COMMITTEE OF THE WHOLE
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<p>REVISED MEMBER INITIATIVE GRANT POLICY</p>	<p>Mr. Wickenhauser stated that when developing the new application and the letter for member initiatives, Board suggestions were taken into account. Mr. Wickenhauser worked with Marica Cullen and Gina Hopper on developing the application due to their expertise in grants. Mr. Wickenhauser went through the new application and noted all of the additional requirements.</p>
<p>LEGISLATIVE GRANTS AND OTHER SPECIAL INITIATIVES</p>	<p>Testimony was taken from various groups.</p> <p>Ms. Fran Bell from South Side YMCA spoke about their proposal to expand. Mr. Jesse Ruiz asked if they received any funding for Pre-School for All. Ms. Bell answered yes. Mr. Ruiz also asked how many kids they serve in this program. Ms. Bell answered approximately 1,000 students. Ms. Cherita Ellens Wilson stated that between Community Schools and the South Side program that they should be able to serve somewhere around 1,800 kids for the entire school year and through the summer at about \$1,000 per kid. Handouts were provided.</p> <p>Mr. Greg Christian from The Organic Schools Project stated that their mission is to combat childhood obesity and related health epidemics through gardening. This is a not-for-profit that is three years old. The purpose of the program is to teach the kids about nutrition and food. Mr. Ruiz asked what the funds get spent on. Mr. Christian stated that it is mostly spent on food and some administrative costs. Ms. Kim Hunt stated that the staff associated with the program, included the garden coordinators, the wellness activities coordinators and the people working on program activities. Mr. Jesse Ruiz asked how many students this served. Mr. Christian stated 450 kids go to Alcott School where this program is being implemented. Handouts were provided.</p> <p>Ms. Marrice Coverson from the Institute for Positive Living spoke about the Open Book program, Male Mentoring book club, Family Literacy Nights and their computer lab. Dr. Fields asked if they work with the schools. Ms. Coverson said that they do; they have one stand alone site and the rest are in 12 public schools coming up this semester. Mr. Ruiz asked if this was a 27 week curriculum, how many days per week, and how many students are served per site. Ms. Coverson said that it runs for 27 continuous weeks. Every nine weeks they start a new book. Some schools are 2 days a week and some are 3 days a week and that there are about 25 students per site. Mr. Ruiz asked if that meant that they only handle about 300 students. Ms. Coverson said yes, but on a larger scale on literacy nights and mentoring program they will handle more and hope to reach 1,500 kids. Ms. Karon asked how long they have been in business and what is new on the list. Ms. Coverson stated they have been in business since 1996 and said that male mentoring is a new program and they also added a new computer lab and family nights. The open book program is expanding as well as some multi media things. Handouts were provided.</p>

	<p>Mr. George E. Smith from Diversified Behavioral Comprehensive Care stated that they are a licensed child welfare agency that provides individual and group therapy in 10 schools. Ms. Karon asked what their connections are to help a family they find with extreme issues. Mr. Smith stated that they provide a staff of social workers, psychologists and psychiatrists to be able to support whatever kind of support the family would need. Ms. Karon asked if the clients came to the Western Avenue location. Mr. Smith stated that they are in 10 schools providing services. If the schools ask they will provide home visits with the school staff. Dr. Hall asked how many students per year they have on their client list since they have been in business. Mr. Smith that that they have over 1,000 children and work with 500 plus parents. Handouts were provided.</p> <p>Ms. Cheryl Francis from the Chicago Area Project spoke about their mission to prevent and eradicate juvenile delinquency. This is a grass-roots network of 40 affiliated organizations in the Chicago Metropolitan Area. They hope to impact 300 youth. There were no questions from the Board members. Handouts were provided.</p> <p>Ms. Velma Butler with Velma Butler and Company spoke about their financial program. Ms. Butler said that they target five schools over a seven-week period with two professional (CPA-certified) instructors with each class. Each class meets one day a week.</p> <p>Chairman Ruiz expressed concern that it appears that these financial professionals are being paid an exorbitant amount per hour to teach financial literacy in five schools.</p> <p>Ms. Holmes reminded the Board that it is a mandate for all high schools in the state of Illinois to teach consumer education. Ms. Holmes stated that she was a little troubled in terms of duplication. Dr. Hall asked Ms. Butler how many kids are taught and how she judges her outcomes. Ms. Butler said that they judge their outcomes on performance at the end of the period. Dr. Hall asked if this was during school hours that this class is being taught. Ms. Butler said yes that it is in the school day or at the end of the school day. Handouts were provided.</p> <p>Mr. Otis Wilson with the Otis Wilson Foundation started his foundation in 1990 and focuses on fitness, nutrition and all sports across the board. They are in three locations - Fasco Park District, Taylor Park and, in January, will be in Garfield Conservatory. Mr. Ruiz asked if this was five days a week. Mr. Wilson said yes and also in the summer. Mr. Clark asked how many kids they serve. Mr. Wilson said it varies by location. Last year at Fasco they had 40 and this year they have 78. At Taylor they had 27 last year and 52 this year. Mr. Clark asked about the transportation charges. Mr. Wilson stated that they take them places like a golf course and down</p>
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FINANCE AND AUDIT COMMITTEE OF THE WHOLE
SEPTEMBER 2008

	<p>to the Federal Building. Handouts were provided.</p> <p>Ms. Helen Latimore and Mr. Kublai Toure from Ameri-I-Can spoke about their programs that consist of three areas, including life, management skill and training, job training, and tutoring. There were no questions from the Board. Handouts were provided.</p> <p>Ms. Anita Dominique with the Will Feed Organization stated that they expose the kids to culture diversity. There were no questions from the Board. Handouts were provided.</p>
COMMITTEE AGENDA PLANNING AND ADDITIONAL ITEMS	None.
ADJOURNMENT	<p><u>Motion:</u> Ms. Karon moved for adjournment of the Finance and Audit Committee of the Whole.</p> <p>Dr. Fields seconded the motion.</p> <p>Motion passed by unanimous voice vote.</p>

Governmental Relations Committee of the Whole
Wednesday, September 17, 2008
3:00 p.m.

(This meeting will begin immediately following the previous session.)

Location: State Farm Insurance (Oakland Avenue Building)
2309 E. Oakland Avenue, Forum Room
Bloomington, Illinois 61710

All open meetings will be audio cast on the Internet at: www.isbe.net

AGENDA (*timeframes are estimated for planning purposes*)

1. Roll Call
2. Board Member Participation by Other Means
3. Public Participation 3:00 – 3:15 p.m.
4. Minutes of the June Governmental Relations Committee Meeting (**pp. 2-3**)
- *5. Fall Waiver Report (Winnie Tuthill) 3:15 – 3:35 p.m. (**pp. 4-47**)
6. Legislative Update (*Nicole Wills*) 3:35 – 3:55 p.m. (**pp. 48-67**)
7. Committee Agenda Planning/Additional Items
8. Adjourn

* Items listed with an asterisk (*) will be discussed in committee and Board action may be taken in the plenary session.

GOVERNMENTAL RELATIONS COMMITTEE OF THE WHOLE

Wednesday, September 17, 2008
Bloomington, Illinois

Committee Members Present

Brenda Holmes, Chair
Jesse Ruiz,
Chris Ward
David Fields
Joyce Karon
Lanita Koster
Andrea Brown
Dean Clark
Vinni Hall
Lanita Koster

Staff Present

Chris Koch
Linda Tomlinson
Jean Ladage
Nicole Wills
Darren Reisberg
Connie Wise
Susie Morrison
Beth Hanselman
Don Evans
Marsha Moffett
Linda Mitchell
Matt Vanover

1. ROLL CALL

See above.

2. PUBLIC PARTICIPATION

None

3. MINUTES OF JUNE COMMITTEE MEETING

Board member Chris Ward made a motion to approve the June Committee minutes and the motion was seconded by Jesse Ruiz. The minutes were approved with a unanimous voice vote.

4. FALL WAIVER REPORT

Winnie Tuthill presented the 27th Waiver Report that must be presented to the General Assembly by October 1st. The report contains a summary of applications for modifications of ISBE rules that the State Board acted upon, as well as 70 waiver applications that are subject to the review of the General Assembly. The waiver requests cover the topics of driver education fees, nonresident tuition, parent-teacher conferences, limitation of administrative costs, school improvement/in-service training, daily physical education, the statement of affairs, teacher evaluation plans and behind-the-wheel driver's instruction.

In following the new policy with respect to making recommendations about individual waivers, the Board did not choose to make any comments for disapproval or limitation on any waivers being transmitted to the General Assembly.

6. LEGISLATIVE UPDATE

- HB 5368 creates a task force to study the Interstate Compact on Educational Opportunity for Military Children. The task force is charged with developing a comprehensive statute to implement the Interstate Compact on Educational Opportunity for Military Children. A State Board designee serves on the task force along with members of other state agencies.
- SB 2685 was amendatorily vetoed by the Governor. The bill as introduced would require that, beginning with the 2009-2010 school year, teachers' institutes must include instruction on prevalent student chronic health conditions. The Governor's amendatory veto added language that would require ISBE to work with the Department of Public Health to develop policy guidelines for dealing with food allergies. At this time, the

General Assembly has not acted to either accept or reject the Governor's amendatory veto.

- HBs 6674-6678 make changes with respect to the administration of "member initiative" grants.
- SB 3055 was filed by Senator Meeks and amends Article 10 of the School Code to remove a provision that allows districts to charge non-resident tuition to out-of-district students.
- 21st Century School Reform Initiative – A new "accountability" plan was introduced by Senator Meeks and Ron Gidwitz. There is currently no substantive language associated with the plan, though the overall goal is to provide resources to low-performing schools grouped in clusters with increased curricular and educational requirements.

7. ADJOURNMENT

Joyce Karon made a motion to adjourn the committee and it was second by Dave Fields. The motion passed unanimously.

Ad Hoc Rules Committee of the Whole
Thursday, September 18, 2008
9:15 a.m.

(This meeting will begin immediately following the previous session.)

Location: State Farm Insurance (Oakland Avenue Building)
2309 E. Oakland Avenue, Forum Room
Bloomington, Illinois 61710

All open meetings will be audio cast on the Internet at: www.isbe.net

AGENDA (*timeframes are estimated for planning purposes*)

1. Roll Call
2. Board Member Participation by Other Means
3. Public Participation 9:45 – 10:00 a.m.
4. Minutes of the June Ad Hoc Rules Committee Meeting (**pp. 2-10**)
- *5. Rules for Initial Review 10:00 – 10:10 a.m.
 - a. Repeal of Part 110 (Program Accounting Manual) (*Deb Vespa*) (**pp. 11-121**)
 - b. Repeal of Part 125 (Student Activity Funds and Convenience Accounts) (*Deb Vespa*) (**pp. 122-127**)
 - c. Part 130 (Determining Special Education Per Capita Tuition Charge) (*Deb Vespa*) (**pp. 128-137**)
 - d. Part 525 (Regional Offices of Education and Intermediate Services) (*Patrick Murphy*) (**pp. 138-142**)
 - e. Part 235 (Early Childhood Block Grant) (*Kay Henderson*) (**pp. 143-146**)
 - f. Part 245 (Education of Homeless Children and Youth State Grant Program) (**pp. 147-155**)
(*Gina Hopper*)
 - g. Repeal of Part 500 (Replacement of Required Rules) (*Darren Reisberg*) (**pp. 156-159**)
- *6. Rules for Adoption 10:10 – 10:25 a.m.
 - a. Part 35 (Mentoring Program for New Principals) (*Patrick Murphy*) (**pp. 160-172**)
 - b. Part 245 Emergency Rules (Education of Homeless Children and Youth State Grant Program) (**pp. 147-155**)
(*Gina Hopper*)
 - c. Part 305 (School Food Service) (*Chris Schmitt*) (**pp. 173-179**)
7. Information Item
 - a. Annual Report on the Status of Agency Rulemaking (**pp. 180-187**)
8. Committee Agenda Planning/Additional Items
9. Adjourn

* Items listed with an asterisk (*) will be discussed in committee and action may be taken in the plenary session.

Ad Hoc Rules Committee of the Whole

Thursday, September 18, 2008

9:15 a.m.

Forum Room, State Farm Insurance Office
2309 E. Oakland Avenue
Bloomington, Illinois

Committee Members Present

Jesse Ruiz
Andrea Brown
Dean Clark
David Fields
Vinni Hall
Brenda Holmes
Joyce Karon
Lanita Koster
Chris Ward

Absent

Others

Chris Koch
Darren Reisberg
Chris Schmitt
Mark Haller
Deb Vespa
Sally Vogl

Chairman Ruiz called the meeting to order at 9:10 a.m. After the roll call, he announced that all members were present and therefore no members would be participating by other means. Further, no one had signed up for public participation.

4. APPROVAL OF MINUTES

David Fields moved approval of the minutes of the Committee's meeting of June 18, 2008, and Chris Ward seconded the motion. It was adopted unanimously, and the minutes were approved as presented.

5. RULES FOR INITIAL REVIEW

6. RULES FOR ADOPTION

Chairman Ruiz turned the meeting over to General Counsel Darren Reisberg, who indicated he would focus particularly on two of the numerous sets of rules on the agenda.

PART 245 (Education of Homeless Children and Youth State Grant Program)

Mr. Reisberg noted that new Part 245 was being presented as both rules for initial review and emergency rules for adoption. The rules were needed in order to permit implementation of a grant program pursuant to the appropriation of \$3 million in state funds for this fiscal year. These funds were over and above the federal funding received under the McKinney-Vento Homeless Education Assistance Act. Mr. Reisberg explained that corresponding legislation had been proposed during the 2008 Illinois legislative session but not enacted. However, its failure was attributed to technical issues rather than to a substantive disagreement, so it had been decided that the present rules would be based on the content of that bill. Mr. Reisberg indicated that, assuming adoption of the emergency rules, a Request for Proposals would be issued right way in order to use the funds as intended for the program.

PART 305 (School Food Service)

Mr. Reisberg pointed out that the version of the rules being presented for adoption differed from the version previously presented. He recalled the disparate items of public comment that had been received on this rulemaking, particularly with regard to the standards that were to be inserted. As a result of the public comment, the decision had been made to recommend

removing the standards from the rules and to proceed only with the less substantive items of updating that were needed. These would include deletion of the language stating that ISBE would review the report of the Wellness Policy Task Force and initiate a rulemaking in response, since those actions had been taken and no longer needed to be stated.

Mr. Reisberg concluded by noting that Shelley Helton was available by telephone and asking whether the Board members had any questions for her, Sally Vogl, or himself in connection with Part 245, Part 305, or any of the other sets of rules that were on the agenda.

Brenda Holmes thanked all the staff involved with preparing the various rules and asked for clarification on the presence or absence of new requirements in Part 305 that would differ by grade levels, such as in the size of portions or packages. She recalled the issue that had been discussed previously regarding the difficulty cafeteria staff might encounter when serving students in a wide range of grade levels if this were the case. Mr. Reisberg responded that there were still distinctions in the rules but not the additional layers of complexity that would have been introduced by the proposed version of the rules. In other words, schools would continue to proceed on the same basis as had been in place for some time.

To illustrate this point, Rules Coordinator Sally Vogl identified two provisions in the current rules that did make distinctions based on grade level. Ms. Holmes followed up by stating her desire to be comfortable in voting in favor of the rules' adoption and asked whether the most current version had been reviewed by interested parties and whether such a review should perhaps occur prior to action by the Board. Darren Reisberg noted that there had not been a subsequent public comment period with respect to this version and recapped the sequence of steps that had been taken prior to and during the rulemaking in order to secure broadly based input and reactions. He characterized the present version as a response to those interactions that would typically not require an additional public comment period. However, he indicated that a further review could be built into the process if the Board so desired. Several other Board members stated that they had no concerns with moving forward, and Superintendent Koch mentioned the confusion that might ensue due to misunderstanding as to the status of the draft. It was determined that this item of rulemaking would be removed from the consent agenda for the plenary session and voted on separately.

Andrea Brown asked about the relationship of the grant program to be established under new Part 245 to the existing requirements and activities under the McKinney-Vento Act. Darren Reisberg explained the effort to construct a program that would correspond closely to the proposed state statute and also make sense in light of the federal program. He pointed out that districts would not be permitted to use the state grant funds to pay for efforts that were already required. These funds were intended to supplement what districts already had available.

There were no questions on the other set of rules being presented for adoption, Part 35 (Mentoring Program for New Principals). There was also no discussion needed on the remaining rules for initial review, which included:

- Proposed Repeal of Part 110 (Program Accounting Manual);
- Proposed Repeal of Part 125 (Student Activity Funds and Convenience Accounts);
- Proposed Amendments to Part 130 (Determining Special Education Per Capita Tuition Charge);
- Proposed Amendments to Part 235 (Early Childhood Block Grant);
- Proposed Amendments to Part 525 (Regional Offices of Education and Intermediate Services); and
- Proposed Repeal of Part 500 (Replacement of Required Rules).

7. COMMITTEE AGENDA PLANNING/ADDITIONAL ITEMS

Sally Vogl discussed the possibility of presenting proposed new Part 75 (Incentive Grants for Agricultural Science Teacher Education) for adoption at the October meeting despite the fact that the public comment period would not end until just before the Board meeting. She noted the

desirability of implementing the new program as soon as possible and suggested placing the rulemaking on the agenda so it could be adopted barring the identification of any unduly complicated issue.

Ms. Vogl also indicated that several sets of rules would need to be updated to reflect the repeal of the Program Accounting Manual (Part 110) and that those amendments would be brought before the Board as time permitted over the coming months, depending upon which sets of rules might also need substantive revisions based on the advice of the responsible divisions. Finally, the October agenda might include any urgent rulemaking necessitated by newly signed legislation.

8. ADJOURNMENT

Vinni Hall moved that the meeting be adjourned. The motion was seconded by Lanita Koster, and the meeting was adjourned at 9:25 a.m.

**Work-Study Session: Assessment Scores
Wednesday, September 17, 2008
11:00 a.m.**

Location: State Farm Insurance (Oakland Avenue Building)
2309 E. Oakland Avenue, Forum Room
Bloomington, Illinois 61710

NOTE: All open meetings will be audio cast on the Internet at: www.isbe.net

AGENDA

1. Roll Call
2. Board Member Participation by Other Means
3. Illinois Assessment System 2007-08 (*Connie Wise and Joyce Zurkowski*)
4. Adjourn

* Items listed with an asterisk (*) will be discussed and Board action may be taken in the plenary session.

ILLINOIS STATE BOARD OF EDUCATION

WORK STUDY: ASSESSMENT

September 17, 2008

Bloomington, Illinois

Members Physically Present

Andrea Brown, Board Member
Dean Clark, Board Member
David Fields, Committee Member
Vinni Hall, Committee Member
Brenda Holmes, Board Member
Joyce Karon, Committee Member
Lanita Koster, Board Member
Jesse Ruiz, Committee Member
Chris Ward, Committee Chair

Staff Present

Christopher Koch	Don Evans
Linda Mitchell	Linda Tomlinson
Darren Reisberg	Matt Vanover
Beth Hanselman	Connie Wise
Susie Morrison	Jean Ladage
	Joyce Zurkowski

Others Present

Dr. Richard Hill, Chair, Board of Trustees, National Center for the Improvement of Educational Assessment (NCIEA)

Dr. Connie Wise began the session by introducing Joyce Zurkowski, Division Administrator for Assessment and Dr. Richard Hill who has assisted Agency Staff with reviewing the ISAT scoring methodology this year.

Ms. Zurkowski commented that ISBE, as of August 18, 2008, has achieved a fully-approved assessment system. That recognition was the conclusion of a two-year process, during which the Agency addressed the following issues, among others:

- o IMAGE did not have the same expectations and standards for ELL students as non ELL students, so the IMAGE test was eliminated and ELL students this year took the ISAT and PSAE with accommodations.
- o Scoring for PSAE was not aligned to our Standards. Our response was to change our methodology. With this new methodology, there would be comparability from year to year.

Ms. Zurkowski and Dr. Hill then presented the attached Power Point. (See addendum.)

Ms. Karon commended the persistence of the Agency staff and Dr. Koch complimented the tenacity of the staff to get results out quickly.

Ms. Zurkowski directed the Board's attention to what will be happening next year.

- o ISAT ELL accommodations
 - o We are moving forward in the Spring 2009 with the linguistically modified form for both ISAT Math and Science. In August ELL and content teachers met to modify the items. They provided very good feedback. It was mutually beneficial for both of those types of teachers.
 - o We are translating the Math constructed response and the Reading extended response questions into Spanish and ELL students will be allowed to respond in Spanish. (The Spanish translation accommodation takes care of about 80% of the ELL students.)
- o PSAE accommodations
 - o We will translate (into Spanish) Math and Science items for Day 1 and Day 2 Prairie State Achievement Exam.

- The 2008 accommodations will also continue with some adjustments. We have received feedback from administrators and teachers on which accommodations were helpful and which were not.
- IAA
 - We will have an increased number of test items in Spring 2009 to provide adequate coverage of Illinois Standards.
 - We surveyed teachers to find out how long it took to give the assessment. We are confident that we will be able to add the additional test items without causing the IAA to become too burdensome.

Illinois will be going through federal peer review again this year for ISAT, PSAE and IAA Science and for IAA Reading and Math. Staff are working diligently to ensure that our assessments continue to be strong enough for Illinois to maintain a fully-approved assessment system.

Dr. Koch commented that joining ADP will help Illinois to better network with other states on alternate assessment issues.

Ms. Zurkowski added that the Agency is organizing a Technical Advisory Committee to include national experts to ensure that the modifications we make will allow us to continue to move forward.

Dr. Hall stated that she is concerned that students with severe disabilities still need class time for functional life skills.

Dr. Koch stated that after the process of reviewing Illinois Standards, we need to translate those standards into relevant materials that teachers can use. We need a coherent system which will encompass assessment instruments, standards, curriculum and the formative assessments that are necessary for teachers to make incremental measures throughout the year. We then need to look at entry level requirements into college. That will need to be worked out with the higher education community in order for us to realize the gains and the potential for Illinois students.

The Board thanked Ms. Zurkowski and Dr. Hill for presenting the material in a simplistic manner and in language that the lay person can understand.

The Work Study Session adjourned at 1:20 p.m.



Illinois State Board of Education

Jesse Ruiz, Board Chair
Dr. Christopher Koch, State Superintendent

Assessment Work Study

Board Meeting
September 17, 2008



Illinois State Board of Education

Jesse Ruiz, Board Chair
Dr. Christopher Koch, State Superintendent

Agenda

- Fully Approved State Assessment System
 - IMAGE
 - PSAE
- 2007-2008 PSAE
 - Results
 - Reporting
- 2007-2008 ISAT
 - Results
 - Reporting Delay – Richard Hill from The National Center for the Improvement of Education Assessment (NCIEA)
- 2008-2009 Direction
 - PSAE and ISAT: Increased accommodations
 - IAA: Increased alignment
 - Peer Review
 - Technical Advisory Committee



Illinois State Board of Education

Jesse Ruiz, Board Chair
Dr. Christopher Koch, State Superintendent

Fully Approved Assessment System

“ My decision is based upon the input from peer reviewers...I have concluded that the evidence demonstrates that Illinois’ standards and assessment system satisfies the NCLB requirements. Specifically, Illinois’ system includes academic content standards in reading/language arts, mathematics, and science; student achievement standards in reading/language arts and mathematics; alternate standards for students with the most significant cognitive disabilities in reading/language arts and mathematics, and assessments and alternate assessments in each of grades 3 through 8 and one grade in high school in reading/language arts and mathematics. Accordingly, Illinois’ system warrants **Full Approval**. This status means that Illinois’ standards and assessment system meets *all* statutory and regulatory requirements for reading/language arts and mathematics.”

- August 18, 2008 letter from Assistant Secretary Briggs

9/16/2008

3



Illinois State Board of Education

Jesse Ruiz, Board Chair
Dr. Christopher Koch, State Superintendent

Illinois 1 st Submission	April 14, 2006
Illinois 2 nd Submission	June 15, 2006
Illinois 3 rd Submission	May 10, 2007
Illinois 4 th Submission Remaining issues IMAGE alignment and PSAE scoring	August 28, 2007
Illinois letter to ED on IMAGE	November 7, 2007
Illinois letter to ED on PSAE	July 24, 2008

ED’s status letters:

www.ed.gov/admins/lead/account/nclbfinalasses

9/16/2008

4



Illinois State Board of Education

Jesse Ruiz, Board Chair
Dr. Christopher Koch, State Superintendent

IMAGE failed to meet NCLB requirements:

- Same academic standards applies to all public schools students in the State
- Same knowledge, skills, and levels of achievement expected of all students

9/16/2008

5



Illinois State Board of Education

Jesse Ruiz, Board Chair
Dr. Christopher Koch, State Superintendent

Illinois' Response

- IMAGE had to be eliminated as an accountability assessment
- Students took ISAT/PSAE with accommodations:
 - Presentation
 - Response
 - Timing/scheduling
 - Setting

9/16/2008

6



Illinois State Board of Education

Jesse Ruiz, Board Chair
Dr. Christopher Koch, State Superintendent

Peer Reviewers criticized the scoring of PSAE:

- Scoring must be aligned to standards.
- IL was unable to provide evidence that “averaging” Day 1 and Day 2 resulted in aligned PSAE scores.

9/16/2008

7



Illinois State Board of Education

Jesse Ruiz, Board Chair
Dr. Christopher Koch, State Superintendent

Illinois' Response

- A new scoring methodology was implemented.
- Evidence of comparability was provided.

9/16/2008

8



Illinois State Board of Education

Jesse Ruiz, Board Chair
Dr. Christopher Koch, State Superintendent

OLD METHODOLOGY (math):



Day 1 Score



Day 2 Score

$$\text{PSAE Score} = \frac{\text{Day 1 Score} + \text{Day 2 Score}}{2}$$

9/16/2008

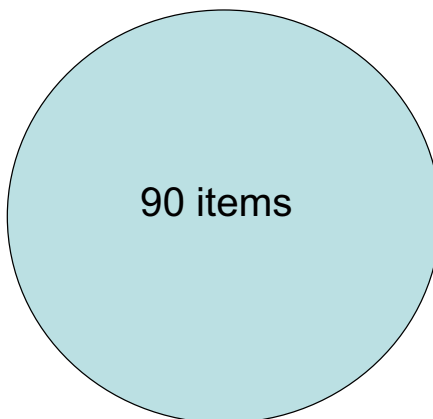
9



Illinois State Board of Education

Jesse Ruiz, Board Chair
Dr. Christopher Koch, State Superintendent

NEW METHODOLOGY (math): ONE POOL OF PSAE ITEMS



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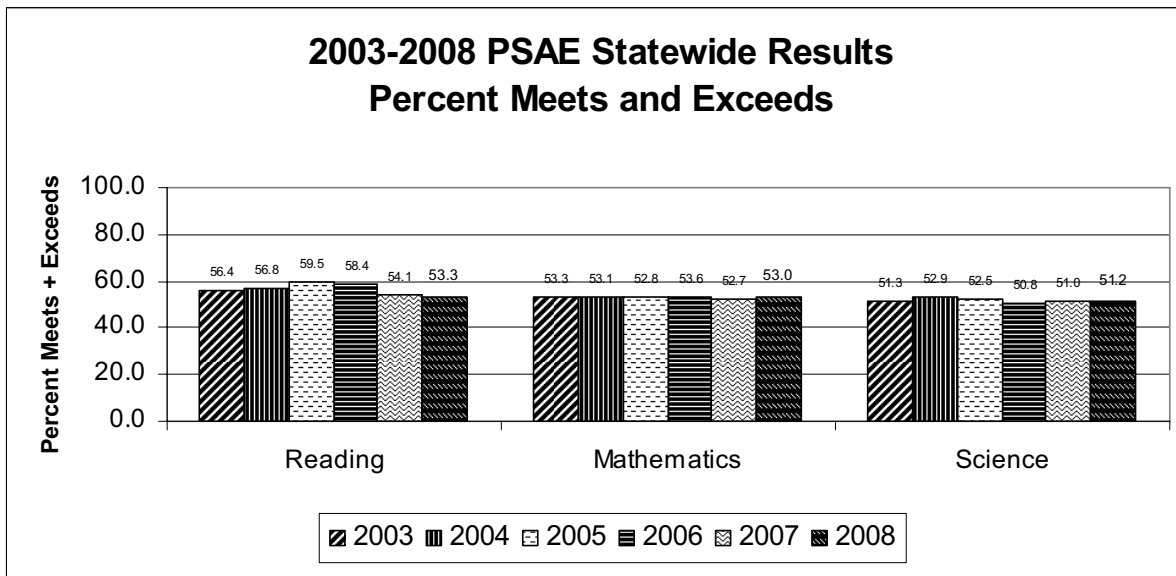


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2007-2008

PSAE Statewide Results



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Reporting: A Source of Confusion

- IL’s high school assessment consists of 3 different tests, each measuring different content and producing 3 “unrelated” scores, determined through different methodologies.
- The only score used for accountability purposes is the PSAE score.
- ACT and WK scores do NOT determine the PSAE score.

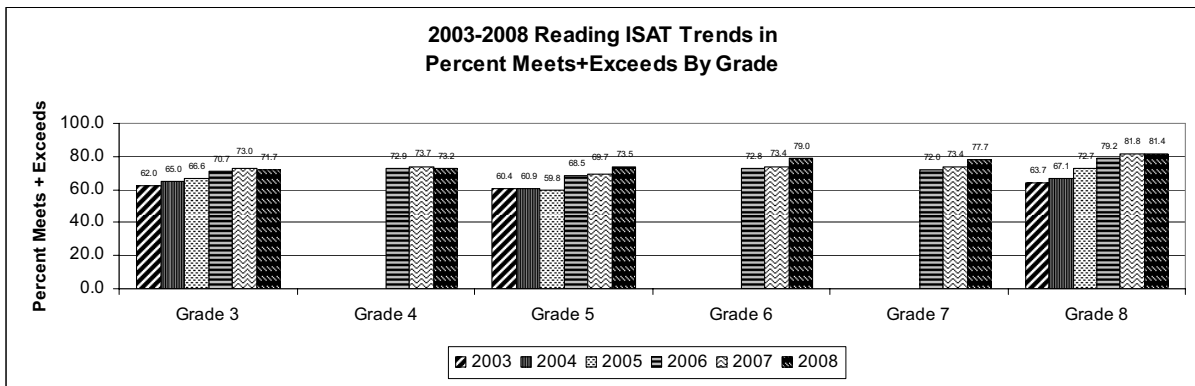
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2007-2008

ISAT Statewide Results: Reading



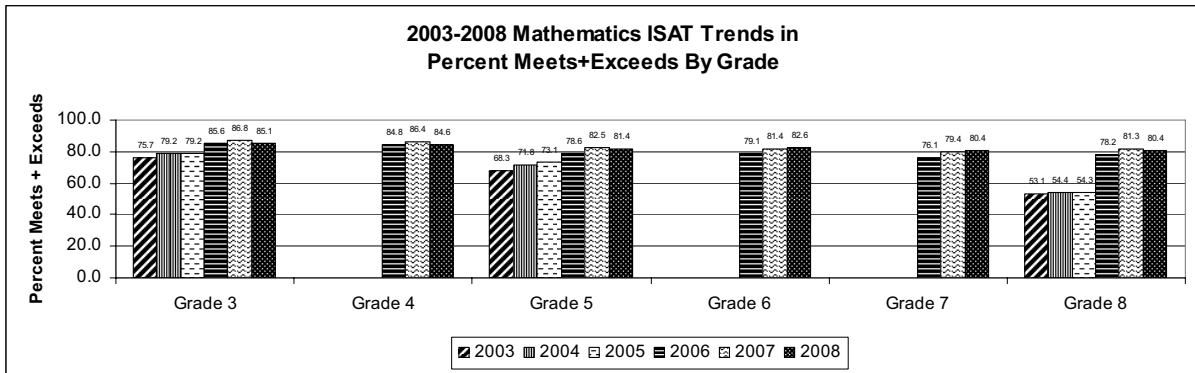
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2007-2008

ISAT Statewide Results: Mathematics



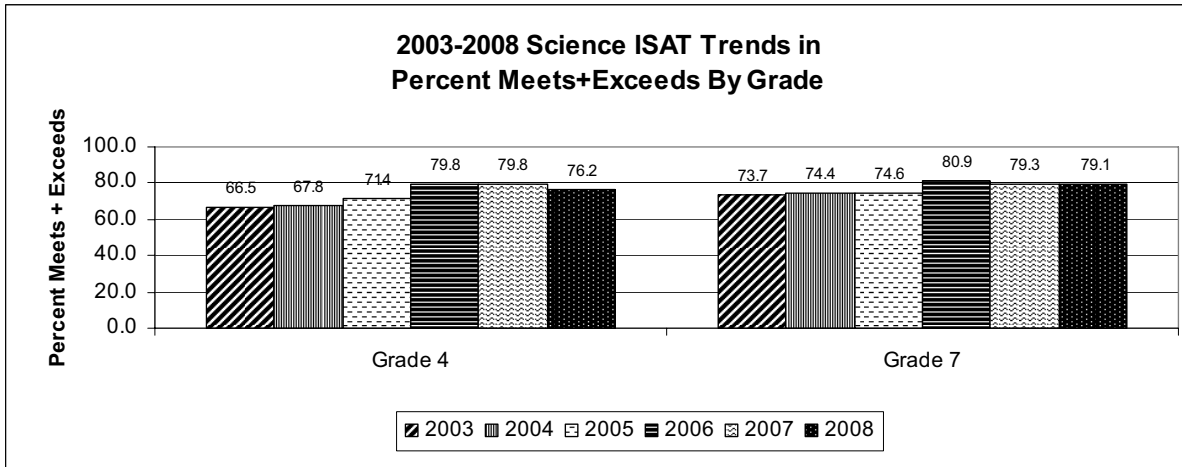
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2007-2008

ISAT Statewide Results: Science



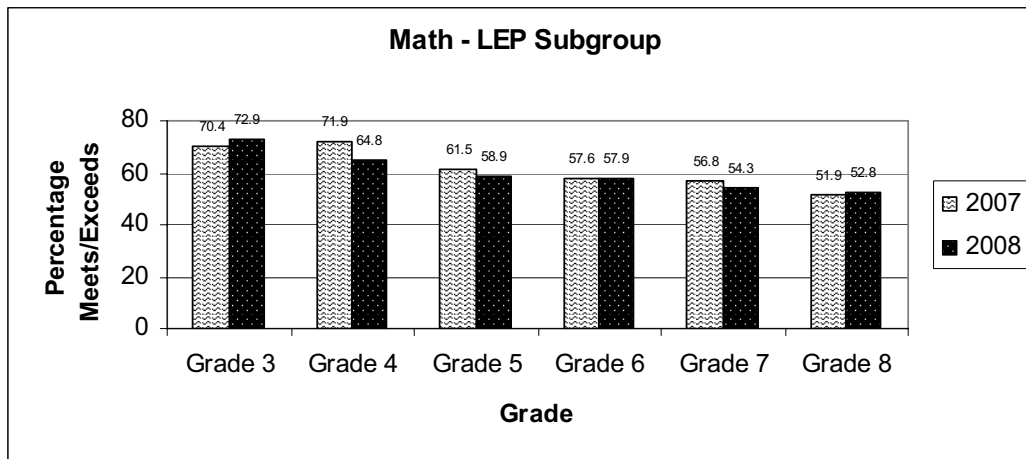
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2007-2008

ISAT Statewide LEP Results: Math



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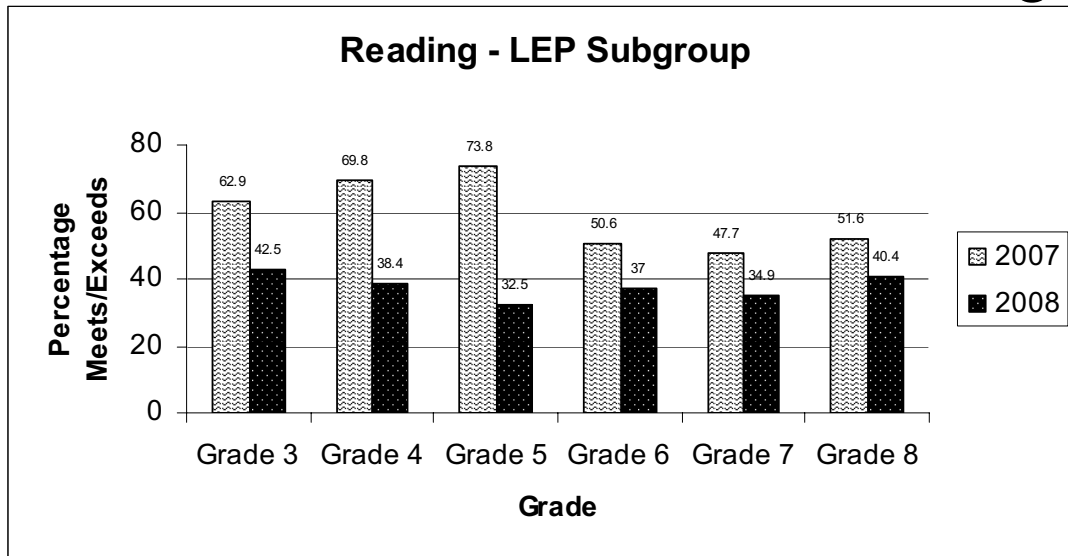


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ISAT Statewide LEP Results: Reading



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ISAT Reporting: Why the Delay?

EQUATING

Rich Hill from The National Center for the Improvement of Education Assessment (NCIEA)

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Outline

- Re-equated 2008 statewide results twice
 - First to correctly estimate means
 - Second to correctly estimate standard deviations
- Two important additional points
 - Re-equating is not “re-scoring”
 - No student’s raw score was changed—just the decision of how many scaled score points should be assigned to each raw score
 - There were no operational errors—all changes were for technical reasons

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What Is Equating?

- The process of determining what score on one set of test questions is equivalent to a given score on another set of test questions

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Why Equate?

- Test questions are changed each year
 - Prevent students from improving scores simply by learning answers to the questions that were asked in previous year
 - Standard practice for states when tests are being used for high stakes

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How Do You Equate?

- Give two different sets of questions to one group of students (“common-person equating”)
- Give some of the same questions to two different groups of students (“common-item equating”)

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Example of Consistent Equating Results--Reading

Grade	2006			2007		
	Number Tested	Mean	Stan. Dev.	Number Tested	Mean	Stan. Dev.
3	136,123	205.0	28.5	135,994	205.5	28.4
5	146,935	225.6	27.7	142,133	226.8	27.4
8	154,855	248.9	23.9	152,597	248.5	24.1

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Results After Original Equating

Grade	2007		2008		Change in Mean Scaled Score
	Number Tested	Mean	Number Tested	Mean	
3	135,994	205.5	152,596	198.7	-6.8
5	142,133	226.8	151,084	224.8	-2.0
8	152,597	248.5	157,778	253.3	+4.8

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Data Available for Equating

- 30 Stanford questions
 - Change from Form B' to Form F'
 - Form B' was used in both 2006 and 2007
- 20 Illinois-specific questions
 - Change from one part of the test to another
 - Same process as was used going from 2006 to 2007

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So What's Right?

Grade	2007		2008		Change in Mean Scaled Score	Change in Illinois-Specific Items
	Number Tested	Mean	Number Tested	Mean		
3	135,994	205.5	152,596	198.7	-6.8	+0.5
5	142,133	226.8	151,084	224.8	-2.0	+2.5
8	152,597	248.5	157,778	253.3	+4.8	+0.4

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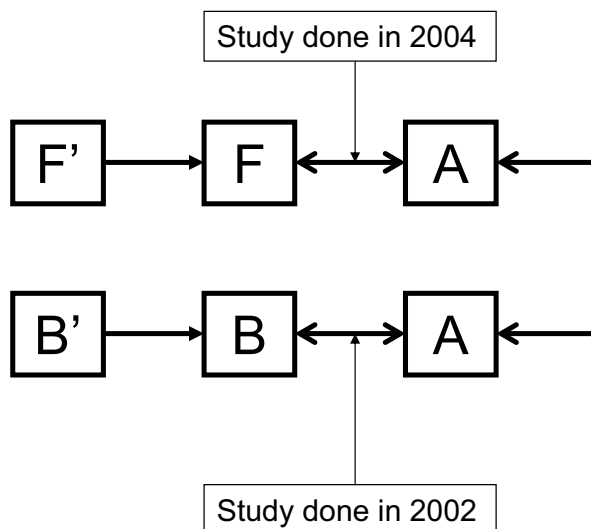
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Potential Issue with Stanford



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Potential Problem with Illinois-Specific Questions

- Change to earlier location in test may have made questions appear easier
- Study on change from 2006 to 2007
 - Exactly same change with Illinois-specific questions as from 2007 to 2008
 - Minimal change in performance on Form B' questions
 - Minimal change in performance on Illinois-specific questions
- Conclusion: Change in performance on Illinois-specific questions more reliable than changes in performance on Stanford from B' to F'

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Results After First Re-Equating

Grade	2007		2008		Change in Mean Scaled Score	Change in Illinois-Specific Items
	Number Tested	Mean	Number Tested	Mean		
3	135,994	205.5	152,596	207.5	+2.0	+0.5
5	142,133	226.8	151,084	229.8	+3.0	+2.5
8	152,597	248.5	157,778	249.4	+0.9	+0.4

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Results After First Re-Equating

Grade	2007 Percent Proficient	2008 Percent Proficient	Change in Mean Scaled Score	Change in Percent Proficient
3	73.0	71.7	+2.0	-1.3
5	69.7	71.0	+3.0	+1.3
8	81.8	73.1	+0.9	-8.7

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How Could Mean Go Up, but % Proficient Go Down?

Grade	Change in Mean Scaled Score	Change in Percent Proficient	2007 Standard Deviation	2008 Standard Deviation
3	+2.0	-1.3	28.4	30.5
5	+3.0	+1.3	27.4	27.8
8	+0.9	-8.7	24.1	30.0

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Three Observations

- Equated standard deviations changed a great deal at grade 8, a little at grades 3 and 6, and not at all at grades 4, 5 and 7
- Reliability of tests changed a great deal at grade 8, a little at grades 3 and 6, and not at all at grades 4, 5 and 7
- Equating technique chosen by contractor assumed unchanged reliabilities of tests across years

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Conclusion

- Needed to re-equate a second time at grades where reliability changed, using methodology that took changes in reliability into account (“3-parameter model” instead of “Rasch 1-parameter model”)
- Decision was made to be consistent at all grades and re-equate everything a second time using 3-parameter model

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Final Equated Results

Grade	2007			2008		
	Mean	Stan. Dev.	Percent Proficient	Mean	Stan. Dev.	Percent Proficient
3	205.5	28.4	73.0	205.3	29.2	71.7
5	226.8	27.4	69.7	229.6	26.9	73.5
8	248.5	24.1	81.8	248.2	22.2	81.4

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2008-2009

Increased ELL Accommodations

- ISAT
 - Linguistically Modified Form for Math and Science
 - Math constructed response items translated into Spanish
 - Responses to both Reading and Math constructed response items may be provided in Spanish
- PSAE
 - Math and Science assessments translated into Spanish

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2008-2009

IAA: Increased Alignment

Grade	Reading	Math	Science	Writing
3	18	19		8
4	18	19	19	
5	18	19		8
6	18	19		8
7	18	19	20	
8	18	19		8
11	15	19	19	

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2008-2009

Peer Review

- ISAT/PSAE: Science
- IAA: Reading, Math and Science

Want to be extremely deliberate in any further changes to the IL assessment system...

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2008-2009

Technical Advisory Committee

- This past year, we made strides in accessing outside evaluators when needed.
- However, we need (national) expert input on our assessment system on a consistent basis.

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BOARD DISCUSSION

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