

March 27, 2007

Interagency Coordinating Council Meeting
March 21, 2007
1:30 P.M. – 3:30 P.M.

Meeting Minutes

Members Present: Marva Campbell-Pruitt, Andi Berryman, Alan Deitrich, Terry Braidwood, Sue Walter, and Darcy Contri

The meeting was called to order at 1:40 P.M., chaired by Ms. Marva Campbell-Pruitt

Approval of Agenda:

Agenda was unanimously approved.

Chairperson Report:

At the DRS Leadership Team meeting the cross disability data collection technology was presented. A question was asked on where and what type of data is currently collected response from presenter was demographic data is all that is currently being collected. DRS is asking the ICC to share ideas on what type of data to collect. The data collection is a mandate for DHS under the Senate Bill 252 passed approximately 3 years ago.

Committee Reports:

Educational Subcommittee: Andi, committee chair, reported the Abilities, Aspirations, and Access one day conference was cancelled. This conference was to target staff from Universities that currently have adequate resources to plan, seek approval and offer the Learning Behavioral Specialist II: Transition Specialist Certification. The subcommittee will regroup and determine what steps to take next. Discussion regarding lack of interest of potential occurred. Andi reported the most frequent response was “not a need for this type of training”. The ICC members questioned if this could mean the universities might not be willing to commit resources for new curriculum at this time. Andi suggested collaborating with community colleges Essential Skills

Sue reported further on her experience with Essential Skills and participation with Lewis and Clark Community College. This was spearheaded by Lewis and Clark Community College with recommendations to develop new degree programs for individuals greater support needs/significant disabilities. Current barriers include no financial aid is available to current and/or prospective students since it is a non degree program. The idea of developing a degree program was not well received by other participating college presidents.

Marva stated the committee needs to write a final report on the college survey. Andi will follow up with Tess to obtain the raw data to keep in an ICC file. See Annual Report section below for related data needed for this year’s report.

Andi suggested future presenters for the ICC and will follow up with a web accessibility resources presenter. Marva mentioned WorkNet website, www.illinoisworknet.com, and the recent presentation done for the Regional Transition consortium was summarized.

Old Business

- **Youth Councils:** Darcy reported on member agencies' lack of response to support youth's participation in a youth council. Discussion transpired and Marva suggested that Darcy contact Gerard Broeker with SCIL to discuss possible funding through the SCIL for a Youth Council as part of sustaining youth leadership statewide.
- **Annual Report:** Andi will write one-two paragraphs on the College Survey results for the Annual report. She will contact Tess and look at the PowerPoint summary already written for the one day conference. Sue will check with John to obtain data for the annual report on anticipated needs of secondary students upon graduation. Agency members that have not yet sent their agency transition update for the annual report need to do so. The deadline for the needed information for the annual report is April 15th.
- **Strategic Planning:** The council agreed to hold off on the youth council and possibly address this council in the strategic plan. Terry explain as part of the report to the secretary it became apparent that DHS is aware that the ICC is struggling, its lack of movement and need for more support. Discussion was held regarding the progressiveness of the Autism Task Force and recommendations given that the ICC needs to identify a legislative liaison to have more legislative pull.

Agency Reports:

- **DMH:** Alan reported the MH buzz word is evidence base practice. Consumers and educators training is occurring on what works, what counseling/therapy works and what type of supportive employment works. The next DMH Transition Work Group meeting is on 3/27. ISBE hired a new Mental Health specialist. DMH is also currently looking at data collection through a grant and possibly developing something similar to the DDD PUNS database.
- **DSCC:** Darcy reported on the recent presentation to the DSCC Medical Advisory Board to increase awareness of the health care transition efforts and ask for recommendations to decrease DSCC system barriers for enrolled youth transitioning from pediatric oriented health care settings to adult health care. DSCC will be looking at agency transition policy development in the near future.
- **ISBE:** Sue reported that she will be transitioning to a new position as ISBE Transition Consultant. Also, a new position for Mental Health has been filled and the position held by Deb Heckenkamp (monitor w/transition focus) should be filled shortly.
- **ICCB:** Andi reported that ICCB is working on their annual report. She says that she will get the ICC the minutes from their disability

subcommittee and she will check on the progress and/or outcome from the Essential Skills workgroup.

- **DRS:** Marva reported that a TPC Leadership Summit will be held again this year and is being planned for the month of June. She asked if anyone from the ICC would like to be involved in the planning. If so, e-mail her. There is a meeting on 3/29 from 1 – 3. Marva asked the ICC let her know how it would like to be represented during the Summit, e.g., panel. Sue Walter volunteered to coordinate this effort.
- **DDD:** Terry reported that DDD is working on three new waivers which allow the capturing of increased \$. There is a children’s waiver, an adult waiver and a children’s residential waiver. Terry also reported that the division is very close to hiring a new Director.

New Business

The 2007 Statewide Transition Conference was briefly discussed. This year’s location will be in Effingham. Marva would like to bring on some “new blood” for the planning committee and received the ICC’s blessing to make an announcement to the TPC’s.

Announcements

None

Adjournment

Adjournment was motioned, seconded and approved at 3:10 p.m.

Interagency Coordinating Council Meeting

May 23, 2007

1:30 p.m. – 3:30 p.m.

Members Present: Alan Dietrich, Ocheng Jany, Andi Berryman, Lola Lucas, Darcy Contri, Tess Rhodes, Pat Curtis, Adjoa Denise Blalock, Sheila Romano, Terry Braidwood, Marva Campbell Pruitt, Sue Walter, Beth Hanselman, Randolph Boschulte

The meeting was called to order at 1:40 p.m. by Marva Campbell Pruitt. The meeting was co-chaired by Marva and Beth Hanselman.

Approval of Agenda: The agenda was approved by common consent.

Approval of Minutes: The minutes were approved by common consent.

Chairpersons Reports: Marva announced that the TPC Leadership Summit scheduled for May 31 and June 1 in Bloomington had been cancelled.

Committee Reports:

Education Subcommittee: Andi Berryman reported that she will re-send a notice to bring the committee together – some committee members reported not getting the notice or did not respond. Tess Rhodes reported that she has passed on the raw data from the survey of colleges. Tess also provided the PowerPoint presentation she had prepared for the February 23rd event that was cancelled.

Old Business:

Strategic Planning: Sheila reviewed the agenda and outcomes from the May 2007 ICC retreat. She reported that it was a successful day and she would recommend that we begin a process at today's meeting to establish consensus on the resulting document of the retreat. The ICC proceeded to review the draft document section by section. Sheila agreed to incorporate the comments and suggestions. Available ICC members will meet by teleconference at 1:00 on Friday June 1 to complete the process. Marva suggested that a next step was to have a committee look at the document in conjunction with the new RFA on Secondary Transition State Capacity Building Initiative from OSERS.

Annual Report:

Marva reported that the ICC Annual Report draft would be sent out by June 8 for review and that comments should be back to her by June 15th.

Agency Reports:

Illinois State Board of Education: Beth Hanselman provided copies of the 2004-2005 Annual State Report on Special Education Performance.

DHS/Division of Developmental Disabilities: Terry Braidwood reported on three new waivers being pursued by DDD.

- Adult Waiver – this is a five-year renewal for 14,000 adults with developmental disabilities
- Children’s Support Waiver – this is a three-year new waiver program that will serve 600 children under age 18. Terry reported that they are still working on the eligibility criteria as it must conform to the adult waiver.
- Children’s Residential Waiver – this is a three-year new waiver program for 175 children with developmental disabilities age 3 – 22 who are in residential placements.

New Business: Pat Curtis agreed to defer her agenda item (discussion of a paper by Dr. Greg Sanders and Justin Chestnut, “Accessibility Law and physical Accessibility to Higher Education in Illinois) until the next meeting.

Announcements: None

Adjournment

The May 23rd meeting was adjourned at 3:40 p.m.

Interagency Coordinating Council Meeting

July 18, 2007

1:30 p.m. – 3:30 p.m.

★ Call to Order

The meeting was called to order at 1:30 p.m. by Marva Campbell Pruitt. The meeting was chaired by Marva Campbell-Pruitt.

★ Roll Call

Members Present: Alan Dietrich, Ocheng Jany, Andi Berryman, Lola Lucas, Darcy Contri, Adjoa Denise Blalock, Sheila Romano, Terry Braidwood, Marva Campbell Pruitt, Sue Walter, Randolph Boschulte

★ **Adoption of Agenda:** The agenda was adopted by common consent.

★ **Approval of Minutes:** The May minutes were approved by common consent.

★ Chairperson's Reports:

Marva Campbell-Pruitt, DHS/DRS:

DHS/DRS is writing for a Federal grant offered by the OSERS regarding the improvement of post-school employment outcomes for students transitioning from school to adult life. At this point their proposal revolves around employment training, specifically self-employment and entrepreneurship, with five pilot sites representing the geography of IL. ICC members are invited to participate in develop of the design.

Transition Conference – see below

The Regional TPC Consortiums will move from four meetings per year to two meetings per year. The currently posted fall schedule will remain with the exception of the Region 1 meeting scheduled for September 18 – this will be changed due to conflicts.

Sue Walter, ISBE:

Melanie Fleenor is a new ISBE staff person. Melanie introduced herself and shared her background in special education and transition. She is a Principal Education Consultant and Transition Coordinator.

The Illinois Part 226 Special Education Rules have been approved by JCAR and are effective as of June 27, 2007. Transition planning will be required for the first IEP to be in effect when the child is 14 ½ (age 16 is the Federal statute). A new

provision in the IL approved rules is the extension of age of eligibility through age 21. This means that eligibility for FAPE and special education services extends to the day before the student's 22nd birthday. (In the prior rule students could complete the school year during which they turned 21 which resulted in some disparity or unfairness for students depending on birthdates.) Rules training to be provided by ISBE Special Education staff is being planned for sites around the state during August.

Marva brought up a concern that she stated ISAC and the ICC had voiced to ISBE regarding the language used in the last section of the new transition plan dealing with the Home-Based Support Services Program. The issue was around the concern that the language used was not consumer focused and/or person-first. A copy of the new IEP forms was not readily available. Members discussed the issue of using preferred language versus language that might be in existing laws and necessary for legal purposes.

➔ Note: The new IEP forms refer to developmental disability..."the student has a developmental disability and may become eligible..."

❖ Transition Conference

The 2007 conference is being held at the Velma Keller Convention Center in Effingham. There will be pre-conference sessions on Sunday, December 2 and the conference will be Monday and Tuesday, December 3 – 4.

A Save-the-Date flyer has been drafted and should be ready for printing in time to distribute at the Special Education Director's Conference on August 1 and 2. Enough printed copies will be available for several conferences/meetings happening soon. IATP will copy and Sue Walter will pick up on July 31. The electronic version will be available in PDF for distribution on agency websites and via e-mail.

★ Old Business

✓ Annual Report 2005/2006:

Council members received the draft via e-mail with instructions to review. Marva led the Council through a process of reviewing and finalizing the draft. Content corrections, grammatical corrections and other technical corrections were made and approved by the Council. After review and correction, the Council approved

the full report for the final format, printing and submission to the Legislature as required.

✓ **Strategic Planning (Discussion of Report & Next Steps):**

Sheila Romano led a discussion for next steps on the Strategic Plan. The intention of the ICC is to have this Plan published or distribution to stakeholders and policy-makers. Darcy Contri will draft an introduction to the Vision for the Future section and forward to Sue Walter. Sue Walter will draft an introduction to the Plan and incorporate Darcy's intro, e-mail the draft to ICC members for comment and incorporate comments.

Three workgroups will be required to fulfill the Next Steps outlined in the Plan. Each group will need volunteers to be the chair and/or co-chair. Each ICC member should take the Strategic Plan to their Director (if they are not the agency Director) to share and discuss – we want to move toward a higher level of agency buy-in for our work and greater involvement of Directors. Each ICC member should decide, in conjunction with their Director, the committee they want to commit to and if they would be the chair or co-chair. A sign-up document will be introduced at the next ICC meeting.

✓ **Discussion of Accessibility Law and Physical Accessibility to Higher Ed. in IL**

Discussion of this document is deferred to the next meeting.

★ **Agency Reports**

Illinois Council on Developmental Disabilities.

Sheila Romano discussed new project initiatives.

- 1) Microboards and Cooperatives – Experts on this topic from Canada are being brought in to do training on this concept (gives more ownership and control to consumers).
- 2) Project with Robin Cooper at NASDDS to look at ways to make the consumer voice heard at the policy level
- 3) HSRI (Human Service Research Institute) Blueprint Report – looking at ways to support less dependency on congregate care for individuals who have developmental disabilities.

IL Community College Board and IL Board of Higher Education.

Andi and Ocheng attended the Higher Education Disability Advisory Committee, a state advisory consisting of participants from the post-secondary education system in IL. This committee is looking at a data system – Enrollment and Graduation System. At this point the data is not broken out by disability

category, i.e., LD, DD, HI, etc. but it is the intention for the future (expectation is for in a year from now).

Andi also reported on the ICCB Student Success Grants and their hope to see innovative ideas. The grants were due in on August 1 and are being reviewed. These grants have a disability focus and provide dollars to community colleges to support innovative projects to support students with disabilities.

Ocheng reported on a higher education initiative to move all college websites toward a higher level of accessibility for people with disabilities and for some common standards or guidelines that would developed. Financial resources have been allocated toward this initiative in order to provide resources for colleges to upgrade their websites in accordance with the standards. This is the first year of a three year project.

Note: Randy Boschulte provided a resource ICC members might be interested in – www.contentquality.com that is valuable in determining and meeting accessibility guidelines.

Terry Braidwood added that a major project is underway to make all state agency websites accessible. Complex issues around transferring documents and all issues around accessibility will be addressed.

DHS/DDD.

Terry Braidwood reported on the progress of several items –

- 1) Three new waivers were approved in May. The Children's In-Home Waiver could impact students in transition. This waiver will be able to serve ~200 additional children.
- 2) The Autism Task Force has devised and presented language of the Transition Coordinator position that DHS/DDD will be hiring (not hired yet...will be a high level staffer in DDD). Terry shared a document from the sub-committee of this Task Force that outlines the duties of this Transition Coordinator.
- 3) The new Director of the DHS/DDD is *Lilia Teninty*.

IL Department of Employment Security (IDES).

Lola Lucas provided copies of and discussed the contents of a new brochure they have produced – Kids and Careers. This brochure outlines the many steps that are similar for any young person to move toward and transition to a career. She shared some of the abundant information available in the brochure. IDES will be updating their links to disability specific resources/information. *ICC members can contact Lola for a quantity of brochures.*

DHS/DMH:

Alan Dietrich and Adjoa Denise Blalock provided information.

- 1) RFP's for 5 new \$100,000 grants are being reviewed and will be out on October 1. The 5 grants will represent the geography of IL and will bring the total of MH transition focused grants to 10.
- 2) A report on the ICG program is being finished.
- 3) The Mental Health Transition Services Workgroup, chaired by Adjoa, continues to meet.
 - a. A sub-committee completed and administered a survey to community providers to determine the type and level of services available to youth transitioning to adulthood, e.g., vocational, education, housing, etc. The response rate was about 25%.
 - b. The subcommittee on Education and Training is working on plans to provide training in a workshop format for parents and also for providers.
- 4) DMH has a partnership with DCFS to transition youth who are wards of the state and have mental health disabilities from youth services to adult services.

IL Department of Commerce and Economic Opportunity (DCEO):

Randy Boschulte spoke about Director Jack Lavin's interest in and commitment to transition from school to work and fully supports Randy's continued participation on the ICC. Sheila asks Randy to discuss with Director Lavin the possibility/idea of bringing in someone with expertise in data analysis and if DCEO could support.

★ New Business

Marva requested that Sue and Melanie research the possibility of ID cards being issued for ICC members so that they have easier access to the building on meeting days.

Future Meeting Dates: Some members had September 26 on their calendars for the next meeting date. Marva has a conflict...she will check on the dates and get back to members regarding a 2007-2008 meeting schedule.

★ Announcements

None

★ Adjournment

The July 18 meeting was adjourned by Marva at 3:40 p.m.

Interagency Coordinating Council Meeting
November 14, 2007
1:30 p.m. – 3:30 p.m.

★ Call to Order

The meeting was called to order at 1:40 p.m. by Marva Campbell Pruitt. The meeting was chaired by Marva Campbell-Pruitt.

★ Roll Call

Members Present: Alan Dietrich, Lola Lucas, Darcy Contri, Margie Harkness (IPDD), Terry Braidwood, Marva Campbell Pruitt, Sue Walter, Sandy Mott (HFS)

Guests: Sharon Slover (ISAC)

★ Adoption of Agenda: The agenda was adopted by common consent.

★ Approval of Minutes: The July, 2007 minutes were approved by common consent. (Note: September meeting was cancelled due to lack of quorum.)

★ Chairperson's Reports:

Marva Campbell-Pruitt, DHS/DRS:

DHS/DRS has an upcoming audit from CRSA. CRSA will look at their paperwork, talk to employees and talk to consumers. This year for the first time CRSA will also be talking to DRS community partners – those who receive funds from DRS. Marva noted that the agency is apprehensive about negative feedback. The agency has not been able to provide increases in funding for the last 7 – 8 years. Also, the Interagency Agreement between DRS and ISBE will need to be revisited and updated.

Marva reported that the December TPC regional meetings have been cancelled and quarterly regional meetings will be reduced to two a year. There will be three regional consortiums per regional area. Marva will send out dates for next year's consortium meetings.

Sue Walter, ISBE:

Sue reported briefly on the status of working on the transition-related SPP Indicators and her work on a new tool to address Indicator 13. A large portion of time has been dedicated to working on the Transition Conference. Sue chairs the Registration Committee and Melanie is working with her. Melanie and Sue will be presenting a session at the Transition Conference.

★ Old Business

✓ Annual Report 2006/2007:

The annual report is due March 28. Beth Hanselman is assuming responsibility for the report. Agencies represented on the ICC should forward their reports to Beth (ehanselm@isbe.net). The ICC discussed ideas concerning what we would like to see in the annual report including:

- add reports from the CILs who have transition services (e.g., youth and family advocates)
- Darcy reviewed the content from last year. She suggested we incorporate the action plan we developed.
- Marva has data from 2006-2007 from the TPCs.
- Transition Conference report – statistics, satisfaction, comments
- Housing, transportation, access to postsecondary education, something about PUN data
- Sandy Mott – HFS has received a Medicaid Infrastructure Grant to develop a strategic plan for the State of Illinois to reduce or eliminate barriers to employment for persons with disabilities. A committee of businesses, advocates, service providers, state and government agency personnel and persons with disabilities has been established to work on this project. Focus group meetings will be held throughout the state (as well as the dissemination of surveys) to obtain feedback from various stakeholders on tier difficulties and/or positive experiences in getting and keeping a job. All aspects of employment-related services will be included in the Plan, including transition services. Sandy stated she is the Project Director for the MIG grant.

Sue will do a chart and timeline. Marva asked that when people send things to her they also send to Beth and cc Sue.

✓ Transition Conference

Marva stated that planning is going very well and so a full year of planning time was not necessary. ICC members had differing opinions about this. Highlights at this point in time:

- Darcy and the DSCC staff, Sue, Marva and IATP are finalizing the conference brochure.
- This is the first year that there will be pre-conferences sessions. According to registration statistics, the pre-conference is going over well.
- There is a welcome reception on Sunday evening.

- Also new, we have a mental health strand this year.
- Idea for next year – include a committee on accessibility instead of just a function of one committee (ends up putting the load on one person and/or agency. Handouts have been an issue as has the registration brochure and on-line registration
- All ICC members are asked to spread the word and share information to help us get the word out about the conference.

✓ **Discussion of Accessibility Law and Physical Accessibility to Higher Ed. in IL**

Discussion of this document is deferred to the January meeting.

★ **Agency Reports**

Illinois Council on Developmental Disabilities.

Margie Harkness reported that they have two projects currently funding community living and employment. Reports will be coming this winter and then ICDD will do a report with recommendations etc. Margie also reported that the new post-secondary education CFI should be posted on their website by Friday.

DHS/DDD.

Terry Braidwood reported on the progress of several items –

- 1) Applicants are being interviewed for the new transition coordinator position and they are hoping to hire soon. At that point they will review the Autism Task Force recommendations and also DDD's priorities/needs from this position and then distill that information into a functional role. This will be an adjunct, contract position.
- 2) The PUNS database has over 16,000 folks with developmental disabilities including children and adults. All three waivers have been approved – two children's home and community based services. About 800 children have been screened for an expected 200 to service with a goal of serving 600 children.
- 3) 2,600 people with disabilities are in state operated facilities; 6,000 – 7,000 are in intermediate care facilities. Children's residential service is being converted to fee for service...children can remain until age 22 but could go to adult at 18.
- 4) 14,000 people with disabilities on the adult waiver at this time – this is the max.
- 5) For more information go to the DHS website and use the office locator to find Pre-Admission and Screening agency. The ARC and the Family Support Network websites are also good.

IL Department of Employment Security (IDES):

Lola Lucas announced that November 14 is National Career Development Day and November is National Career Development Month. IDES is debuting a new resource for middle school and junior high age students (grades 5 – 8). This resource is CIS Junior (Career Information System). When students transition to secondary school they can switch to CIS which includes a portfolio. There is also a Spanish version. www.ilworkinfo.com/icrn

DHS/DMH:

Alan Dietrich provided information.

- 1) They are getting ready to review RFP's for early childhood grants in partnership with the Children's Mental Health Partnership. Five \$70,000 grants across the state
- 2) SASS (Screening Assessment Support Service) to be monitored next month
- 3) The ICG is being "farmed out" to a management ASO (administrative service organization). This will enable bringing in matching dollars. Community ICG will not be effected by this.

IL Department of Commerce and Economic Opportunity (DCEO):

Randy Boschulte spoke about Director Jack Lavin's interest in and commitment to transition from school to work and fully supports Randy's continued participation on the ICC. Sheila asks Randy to discuss with Director Lavin the possibility/idea of bringing in someone with expertise in data analysis and if DCEO could support.

Division of Specialized Care for Children:

Darcy reported that her time has been consumed with the Transition Conference. DSCC is working collaboratively with Tamar Hellar at UIC on a project called Building Capacity among Pediatric Residents to Promote Health Advocacy among Person with Developmental Disabilities. This project will do training with 1st and 2nd year medical residents. Information on transition will be included in this training. As part of the program, residents will also go on site visits to the Rehabilitation Institute of Chicago and others (ten sites to choose from). These opportunities will provide role modeling in communication, etc. to increase their capacity to work effectively with people with disabilities in their future careers.

IL Department of Healthcare and Family Services:

Sandy Mott reported that the Health Benefits for Workers with Disabilities (Medicaid buy-in program) expansion legislation was passed which increased the

income eligibility to 350% of the poverty level (as opposed to 200%) and increased allowable assets from \$10,000 to \$25,000 per household. The program will become effective upon federal approval of the program rules. It is anticipated this increase, coupled with efforts through the MIG grant, will attract more participants to the program.

★ Strategic Planning Document

Marva would like to have committees set today and volunteers for chair people. She would like to have action beginning in January. Sue will forward the Plan in final form. Marva's suggestions for committees:

- Legislative and Policy Committee – Chair, Terry Braidwood
- Data Gathering and Collection – Chair, Sheila Romano/Margie Harkness
- Education and Training – Chair, Marva
- Public Relations and Marketing – Chair, Lola Lucas
- Youth Council – Chair, Darcy (Adhoc Committee)

All committees should report back to the next meeting.

★ New Business

Sharon Slover, representing ISAC –

Education to Careers Director, IAASE Transition Committee Chair, ISAC Transition Standing Committee Chair

- ISAC goals for this year are not set yet
- Concerns about interagency communication and sharing – disconnect – need resource mapping
- Darcy talked about the charge of the ICC – interagency focus
- Marva suggested a focus group including IAASE, ISAC, ICC and Step Advisory to talk about issues and make decisions on what they would like to take on.

Lola Lucas announced that the CIS website is free but this fall there will be added premium features that can be leased annually. Lola asked that ICC members share this information with schools.

Proposed 2008 Meeting Dates: Marva will send the electronic version of the dates and Sue will have them posted to the ICC website.

★ Announcements

None

★ Adjournment

The November 14 meeting was adjourned at 3:25 p.m. The next meeting is January 23, 2008.