

ILLINOIS STATE BOARD OF EDUCATION
 Nutrition Programs
 100 North First Street, W-270
 Springfield, Illinois 62777-0001

National School Lunch Program
SEAMLESS SUMMER SITE MONITORING

AGREEMENT NUMBER	SITE OPEN DATE
SITE NUMBER	MEAL PREPARATION TYPE
DATE	<input type="checkbox"/> Delivered From Central Preparation Facility <input type="checkbox"/> FSMC Contract <input type="checkbox"/> Prepared at Own Site <input type="checkbox"/> SFA Contract
TIME OF OBSERVED MEAL SERVICE Begin: End:	TYPE OF PROGRAM
	<input type="checkbox"/> Enrolled <input type="checkbox"/> Open to Public <input type="checkbox"/> Residential/Day Camp

SITE NAME _____

TELEPHONE NUMBER _____

MEAL SERVICE OBSERVED
 Breakfast Lunch AM Snack PM Snack

MENU FOR MEAL OBSERVED _____

MEAL COUNTS

TIME MEALS DELIVERED	TOTAL MEALS AVAILABLE TO SERVE	NUMBER OF MEALS DISALLOWED				TOTAL MEALS ELIGIBLE TO BE CLAIMED
		Meals Missing Components	Meals Not Served as a Unit	Meals Served Outside Maximum Meal Service Duration	Meals Consumed Off Site	
VENDOR DELIVERY COUNT	Meals Served - Eligible Children					
REVIEWER COUNT - MEALS DELIVERED/PREPARED	Leftover Meals					
NO. OF MEALS UNACCEPTABLE DUE TO VENDOR ERROR/TESTING						
NO. OF COMPLETE MEALS LEFT OVER FROM PREVIOUS DAY	MEALS REPORTED BY SITE MANAGER					
		MEAL COUNTS FOR PREVIOUS 5 DAYS OF SERVICE		Date	Meal Count	
						CURRENT ADP

YES NO N/A *1. If the Summer Food Service Program (SFSP) meal patterns are used, do all meals served meet the meal pattern requirements? *If NO, indicate deficiency:*

- | | | |
|---|--|---|
| BREAKFAST | LUNCH/SUPPER | SNACK |
| <input type="checkbox"/> a. Grains/Breads
<input type="checkbox"/> b. Vegetable/Fruit/100% Juice
<input type="checkbox"/> c. Milk | <input type="checkbox"/> a. Meat/Meat Alternate
<input type="checkbox"/> b. Vegetable/Fruit/100% Juice (1st serving)
<input type="checkbox"/> c. Vegetable/Fruit/100% Juice (2nd serving)
<input type="checkbox"/> d. Grains/Breads
<input type="checkbox"/> e. Milk | <input type="checkbox"/> a. Second Required Component
<input type="checkbox"/> b. Both Required Components |

YES NO N/A *2. If NuMenus are used, do all meals served meet the meal pattern requirements? *If NO, indicate deficiency:*

- | | | | |
|------------------|------------------------------------|--|---|
| BREAKFAST | <input type="checkbox"/> a. Milk | <input type="checkbox"/> b. Second Food Item | <input type="checkbox"/> c. Both Required Items |
| LUNCH | <input type="checkbox"/> a. Entree | <input type="checkbox"/> b. Side Dish | <input type="checkbox"/> c. Milk |

YES NO N/A 3. Do portion sizes appear adequate?

YES NO 4. Does the site participate in "Offer versus Serve"? *If YES:*

Yes No N/A 5. If the SFSP meal patterns are used, has "Offer versus Serve" been implemented correctly?

- If NO, identify problems:*
- a. Children required to take all components
- b. Children required to select a specific component
(Describe) _____
- c. Site offering children a choice between a required component and a nonreimbursable item (Describe) _____
- d. Children are allowed to take a smaller portion size

Yes No N/A 6. If NuMenus are used, has "Offer versus Serve" been implemented correctly?

- If NO, identify problems:*
- a. Children are required to take all menu items
- b. Children are not required to take the main entree
- c. Children are required to take a specific item
- d. Children are allowed to take a smaller portion size than the serving size planned

YES NO N/A

7. Are all meals served as a unit?
- *8. Are all meals consumed on site?
- *9. Are all meals served within the allowable duration times designated in the School Breakfast/National School Lunch Programs regulations?
- *10. Does the site only count one meal per child?
- *11. Does the site ensure adult meals are not claimed for reimbursement?
12. Are the number of first meals served on the day of the review consistent with the current average daily participation?
If NO:
 Yes No *13. Is an acceptable explanation available?
14. For open sites, did the site make a reasonable effort to advertise the Seamless Summer Option to children in the community?
15. For closed-enrolled sites, is documentation on file to ensure at least 50 percent of the enrolled children are eligible for free or reduced-price meals?

****If there are serious concerns, a follow-up review should be conducted to assure all corrections have been implemented.***

SFA/Reviewer Signature

Date