

**ILLINOIS STATE BOARD OF EDUCATION**  
 Data Analysis and Progress Reporting  
 100 North First Street, S-284  
 Springfield, Illinois 62777-0001

**NONPUBLIC REGISTRATION, ENROLLMENT, AND STAFF REPORT**  
**FIRST-TIME REGISTRANTS ONLY**  
**SUBMIT OCTOBER THROUGH JUNE ONLY—THE COMPLETED FORM, INCLUDING SIGNATURE,**  
**MUST BE RECEIVED BY ISBE NO LATER THAN JUNE 25 FOR THE SCHOOL TO BE REGISTERED BY JUNE 30.**

**SCHOOL INFORMATION**

NAME OF PUBLIC SCHOOL DISTRICT IN WHICH YOUR SCHOOL IS LOCATED	COUNTY
RCDTS# OF PUBLIC SCHOOL DISTRICT (If Known) ____-____-____-____-____-____	ADMINISTRATOR'S NAME
SCHOOL NAME	TELEPHONE (Include Area Code)
SCHOOL ADDRESS (Street, City, Zip Code)	FAX (Include Area Code)
	E-MAIL

**AFFILIATION**

Select an affiliation from the list below. Enter the name of the affiliation if you select "Other Religious Affiliation."

- |  |   |
|--|---|
| <input type="checkbox"/> 21 Amish  | <input type="checkbox"/> 05 Jewish  |
| <input type="checkbox"/> 26 Association of Christian Schools International (of Colorado)                   | <input type="checkbox"/> 06 Lutheran  |
| <input type="checkbox"/> 02 Baptist  | <input type="checkbox"/> 22 Mennonite   |
| <input type="checkbox"/> 03 Christian Schools International (of Michigan)                                  | <input type="checkbox"/> 07 Methodist   |
| <input type="checkbox"/> 27 Christian Schools of Illinois  | <input type="checkbox"/> 16 Montessori School                                   |
| <input type="checkbox"/> 17 Greek Orthodox   | <input type="checkbox"/> 25 Pentecostal   |
| <input type="checkbox"/> 20 Illinois Association of Christian Schools                                      | <input type="checkbox"/> 08 Presbyterian  |
| <input type="checkbox"/> 01 Independent-Regular (Not Religious Affiliated) (Not Parent Operated)           | <input type="checkbox"/> 09 Protestant Episcopal                                |
| <input type="checkbox"/> 19 Independent-Special Education (Not Religious Affiliated) (Not Parent Operated) | <input type="checkbox"/> 10 Roman Catholic                                      |
| <input type="checkbox"/> 23 Islamic/Muslim   | <input type="checkbox"/> 11 Seventh-Day Adventist                               |
|  | <input type="checkbox"/> 14 Other Religious Affiliation<br>Please Specify _____ |

**ASSURANCES**

Review the list of assurances and select "Yes" if the school complies. Please note that "Yes" must be selected for each of the six assurances in order to register your school.

**Yes**

- 1. The school has an academic term of at least 176 days with no fewer than 5 hours of daily instruction or a yearly total of 880 clock hours.
- 2. The school complies with federal and state laws regarding nondiscrimination.
- 3. The school complies with prevailing state or local fire safety requirements and maintains written evidence of the annual inspection.
- 4. The school gives instruction in the English language.
- 5. The school will complete the Immunization/Health Examination Survey online (by November 15), the Dental Survey online (by June 30), and the Eye Examination Survey online (by June 30), as prescribed in Section 27-8.1 of the Illinois School Code.
- 6. The school requires the students who are enrolled to attend daily during the entire regular school term.

**INSTRUCTIONS:**

Schools are requested to complete the applicable data elements of the report as a whole number by grade, racial/ethnic, and gender distribution on the last school day in September. Count all nonpublic students, 3 to 21 years old, on the official membership rolls as of the last school day in September. A child with an individualized education program (IEP) or an individualized services plan (ISP) should be counted as a child with a disability. A child with a disability receives special education and other services. **DO NOT COUNT STUDENTS MORE THAN ONCE.**

**ENROLLMENT ON THE LAST DAY IN SEPTEMBER**

Grade	Hispanic or Latino (A person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin, regardless of race.)		American Indian or Alaska Native (A person having origins in any of the original peoples of North and South America, including Central America, and who maintains tribal affiliation or community attachment.)		Asian (A person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent, including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.)		Black or African American (A person having origins in any of the black racial groups of Africa.)		Native Hawaiian or Other Pacific Islander (A person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands.)		White (A person having origins in any of the original peoples of Europe, the Middle East, or North Africa.)		Two or More Races (A person having origins in more than one race.)		Total	
	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male
Pre-K																
K																
1																
2																
3																
4																
5																
6																
7																
8																
9																
10																
11																
12																
Spec Ed Pre-K																
Spec Ed K																
Spec Ed 1																
Spec Ed 2																
Spec Ed 3																
Spec Ed 4																
Spec Ed 5																
Spec Ed 6																
Spec Ed 7																
Spec Ed 8																
Spec Ed 9																
Spec Ed 10																
Spec Ed 11																
Spec Ed 12																
Ungraded Pre-K (Age 3-4)																
Ungraded Elementary (K-8) (Age 5-13)																
Ungraded Secondary (9-12) (Age 14-21)																
Total All Rows																
TOTAL																

**INSTRUCTIONS:**

Indicate whether your school is not-for-profit or for profit. Count all 12th grade graduates (including mid-year graduates) who completed their graduation requirements during the past school year. Indicate whether the students are day students, resident students, or mixed day and resident students. Estimate the number of students, ages 5-17, from low-income families (students whose families are receiving public aid, students living in institutions for neglected or delinquent children, students who are being supported in foster homes with public funds, and students eligible for free or reduced-price lunches). If there are no students in your school who would be defined as low-income, enter zero. This estimate is needed to determine if a nonpublic teacher is eligible for a National Defense or a National Direct Student Loan discount.

This school is:  Not-for-Profit  For Profit

Number of 12th Grade Graduates for Last School Year (including mid-year graduates): Female \_\_\_\_\_ Male \_\_\_\_\_

The students are:  Day students  Resident only  Mixed day and resident

Estimated Number of Pupils from Low-Income Families: \_\_\_\_\_

**INSTRUCTIONS:**

Full-time equivalence is defined as the amount of time employed in an assignment category divided by the amount of time that a full-time NON-VOLUNTEER employee would be expected to serve in that assignment category. One full-time equivalent number is expressed as 1.0.

The following examples illustrate how full-time equivalence should be computed:

- a. If a teaching position were filled by two persons, one male and one female, each working one-half day, count each person as 0.5 and add 0.5 to the count for male teachers and 0.5 to the count for female teachers.
- b. If a full-time employee were assigned to teaching one-half time and worked as a guidance counselor the remaining time, count this person as 0.5 teaching and 0.5 pupil personnel services staff.

Include FILLED NON-VOLUNTEER POSITIONS ONLY and round each full-time equivalent number to the nearest tenth decimal place. For example, round to 1.4 if the computed equivalence number equals 1.38.

**Administrative Staff** includes superintendents, assistant superintendents, administrators, principals, business managers, and administrative assistants.

**Pre-Kindergarten Teachers** includes teachers of students below the kindergarten level or ages 3 through 4.

**Kindergarten Teachers** includes teachers of students at the kindergarten level or age 5.

**Elementary Teachers** includes teachers of students in grades 1 through 8 or age 6 through 13.

**Secondary Teachers** includes teachers of students in grades 9 through 12 or ages 14 through 21.

**Special Education Teachers** includes those teachers of students in special education programs.

**Pupil Personnel Services Staff** includes guidance counselors, social workers, nurses, psychologists, and other medical staff.

**Supervisory Staff** includes deans, supervisors, consultants, coordinators, and directors.

**Support Staff** includes secretaries, custodians, and teacher aides.

**Total Staff** includes sum of all assignment categories.

**FULL-TIME AND PART-TIME STAFF ON THE LAST SCHOOL DAY IN SEPTEMBER (Do NOT include volunteer help.)**

**EQUIVALENCY OF STAFF (FULL-TIME AND PART-TIME)**

Gender	Administrative Staff	Classroom Teachers					Special Education	Pupil Personnel Services Staff	Supervisory Staff	Support Staff	Total
		Pre-Kindergarten	Kindergarten	Elementary (1-8)	Secondary (9-12)						
Female											
Male											

\_\_\_\_\_  
Administrator's Signature

\_\_\_\_\_  
Submission Date (mm/dd/yyyy)